

Lewis-Clark

S T A T E

C O L L E G E

Coeur d'Alene

FINANCIAL AID: STEP-BY-STEP PROCESS

Q1: Do I need Financial Aid to help pay for my education?

YES – Check the **Free Application for Federal Student Aid (FAFSA)** calculator, <http://www.lcsc.edu/cda/finaid.htm> as a first step.

NO - You may wish to reconsider -- many forms of financial aid exist, including scholarships, grants, and loans. Make an appointment to visit with Rocky Owens, 292-2673.

Q2: Have I completed and submitted the FAFSA by the priority deadline of March 1? (Concurrently enrolled LCSC and NIC students should list only LCSC on the FAFSA form.)

YES - Proceed to Q3.

NO –FAFSA application is available at www.fafsa.ed.gov. Designate Lewis-Clark State College (LCSC) as your school of choice: The federal code for LCSC is #001621. (Apply for a four digit PIN number, www.pin.edu.gov. The PIN number will be sent to your e-mail account within three business days.) Your FAFSA application response will be sent to your e-mail address within six-eight weeks. An electronic version of the information you provided on the FAFSA form will be sent directly to the LCSC Financial Aid Office in Lewiston.

Q3: Have I applied for admission at LCSC?

YES - Proceed to Q4.

NO - Please complete an online Admission Application at www.lcsc.edu/admissions. A \$35 fee is to be submitted online with application.

Q4: Have I received an official financial aid award letter from LCSC? (You should receive an electronic version of your award letter from the LCSC Financial Aid Office a few weeks after you submit the online FAFSA application or by early summer if you're applying for fall semester enrollment. Print the financial aid award letter, conditions of award and lender selection form.)

YES - Proceed to Q5.

NO –Did you check your *LCMail* account for your award letter? Remember: you must be admitted to LCSC, and LCSC must have an official copy of all transcripts from any former institution of study **before** financial aid can be awarded. Return to Q3.

Q5: Have I signed and returned the official award letter?

YES - Proceed to Q6.

NO - Sign and return the official award letter to LC-CDA Business Office or mail it to the LCSC Financial Aid office in Lewiston. Award letters may not be faxed.

Q6: Have I registered for the current semester at LC-CDA?

YES - Proceed to Q7.

NO - Register at LC-CDA for the next term. Students are generally allowed to register online six to eight weeks before the start of each term--provided they have met with their major advisor and completed a Program Information Form (PIF).

FINANCIAL AID: DON'T FORGET...

- **YOU**--and only you--must pick up your financial aid check and present a current picture ID. **Checks will not be mailed.**
- **Fees must be paid by the due date** (first Friday of each semester).
- **A payment plan option** (\$20 fee) may be available if you qualify. Payment plan documents must be filed with the LC-CDA Business Office.
 - 40% of your total fees are due on the first Friday of each semester.
 - The remainder is due in two payments over 60 days.
- **Satisfactory academic progress** (2.0 GPA) is required each semester to be eligible for financial aid. You may be required to retake courses or the LCSC Financial Aid Office may choose to place you on financial-aid probation for one semester if you fail to achieve a 2.0 GPA
 - Full time: 12 credits +
 - Three-quarter time: 9 credits +
 - Half-time: 6 credits +
- Students receiving **loans or work-study aid** must be enrolled for and complete at least six credits per academic term.
- An **online** (<http://www.lcsc.edu/cda/finaid.htm>) **exit interview** is required of all loan recipients at the time of LCSC graduation.
- If you **decline your financial aid** you must send signed letter of explanation to the LCSC Financial Aid Office in Lewiston.
- **Eligibility for financial assistance is limited:** 196 credits for a Bachelor's degree, 96 credits for an Associate's degree.
- **Summer financial aid** eligibility is determined according to previous academic year FAFSA information. Submit a *Summer Financial Aid Application*, <http://www.lcsc.edu/cda/finaid.htm>

Need more help? Coeur d'Alene: Rocky Owens, rrowens@lcsc.edu or (208) 292-2673.
Need more help? Lewiston: John Bender, jbender@lcsc.edu or 1-800-933-5272, ext. 2224

www.lcsc.edu/cda
<http://www.lcsc.edu/cda/finaid.htm>