

**MANAGEMENT
(BTS DIVISION)**

MGTPT-190 DIRECTED STUDY IN MANAGEMENT (1-6 cr.)

MGTPT-191 WORKSHOP IN MANAGEMENT (1-6 cr.)

MGTPT-192 SPECIAL TOPICS IN MANAGEMENT (1-6 cr.)

MGTPT-194 INTERNSHIP IN MANAGEMENT (1-12 cr.)

MGTPT-205 SMALL BUSINESS MANAGEMENT (3 cr.) Studies basic factors involved in initiating and managing a business enterprise. Emphasis on business objectives, failure and success factors, problems of a new business, locations, facilities, staffing, planning, and financing. Students will related these factors to local business operations and will develop a business plan.

MGTPT-211 CREDIT MANAGEMENT (3 cr.) Introduces students to credit and its role in business today. Major emphasis is placed on policies and procedures involved in the credit decision-making process, including various analysis and decision-making processes. Collection of debts, both short-term and long-term, will be addressed with regard to applicable state and federal regulations.

MGTPT-220 SUPERVISION (3 cr.) Prepares students for a role as a front line supervisor. It is intended to be a capstone course for any business-type program. Concept applications include employee motivation, hiring, firing, development, mentoring, organization, and other contemporary issues.

MGTPT-275 INTRO TO HUMAN RESOURCE MANAGEMENT (3 cr.) Provides students with a basic understanding of human resource management.

MGTPT-290 DIRECTED STUDY IN MANAGEMENT (1-6 cr.)

MGTPT-291 WORKSHOP IN MANAGEMENT (1-6 cr.)

MGTPT-292 SPECIAL TOPICS IN MANAGEMENT (1-6 cr.)

MGTPT-294 INTERNSHIP IN MANAGEMENT (1-12 cr.)

MGTPT-296 COOPERATIVE EDUCATION IN MANAGEMENT (1-12 cr.)

MGTPT-390 DIRECTED STUDY IN MANAGEMENT (1-6 cr.)

MGTPT-391 WORKSHOP IN MANAGEMENT (1-6 cr.)

MGTPT-392 SPECIAL TOPICS IN MANAGEMENT (1-6 cr.)

MGTPT-394 INTERNSHIP IN MANAGEMENT (1-12 cr.)

MGTPT-490 DIRECTED STUDY IN MANAGEMENT (1-6 cr.)

MGTPT-491 WORKSHOP IN MANAGEMENT (1-6 cr.)

MGTPT-492 SPECIAL TOPICS IN MANAGEMENT (1-6 cr.)

MGTPT-494 INTERNSHIP IN MANAGEMENT (1-12 cr.)

