

Student Name \_\_\_\_\_

ID Number \_\_\_\_\_

**ASSOCIATE OF APPLIED SCIENCE  
LEGAL ASSISTANT  
2008 - 2009**

GENERAL EDUCATION CORE	REQ	COMP	NEED
<b>SKILLS COMPONENT</b>			
COMM 101 Principles of Speech <b>OR</b>	3		
COMM 202 Interpersonal Communications			
ENGL 101 College Writing	3		
MTHPT 123, MTHPT 130, MTHPT 137	3*		
MATH 123, 130, 130A/130B, 137, 143/144, 147, 157/257, 160, 170, 254			
<b>DISTRIBUTIVE COMPONENT</b>			
HRPT 185 Human Relations in Organizations	3		
ANTH 102, 120, 170	3		
ECON 101, 102, 201, 202			
GEOG 102			
HIST 101, 102, 111, 112			
HRPT 184			
PHIL 120			
POLS 101, 285			
PSYC 101, 205			
SS 150, 184			
SOC 101			
<b>TOTAL</b>	<b>16</b>		

PROGRAM REQUIREMENTS	REQ	COMP	NEED
ACCPT 101 Basic Accounting I	3		
CITPT 110 Business Computer Skills	3		
CITPT 212 Spreadsheets and Databases	3		
GNBPT 222 Proofreading*	3		
GNBPT 245 Business Writing	3		
GNBPT 296 Work-based Learning (Co-op)	3		
LAWPT 173 Legal Office Procedures I	3		
LAWPT 219 Legal Terminology	3		
LAWPT 223 Legal Support Fund & Ethics	3		
LAWPT 221 Legal Transcription	3		
LAWPT 224 Intro to Law	3		
LAWPT 230 Legal Research & Writing I	3		
LAWPT 265 Business Law	3		
LAWPT 274 Legal Office Procedures II	3		
WRPPT 200 Word Processing	6		
<b>TOTAL</b>	<b>48</b>		

\*Pre-requisite GNBPT 122

<b>SUMMARY</b>			
GENERAL EDUCATION	16		
PROGRAM REQUIREMENTS	48		
<b>TOTAL</b>	<b>64</b>		

**NOTES, SUBSTITUTIONS & WAIVERS**


Division Chair \_\_\_\_\_ Date \_\_\_\_\_

Advisor \_\_\_\_\_ Date \_\_\_\_\_

\*Professional/Technical AAS degrees require a minimum of 16 credits of general education core. If a student transfers in less than 4 credits of math, s/he may be required to complete an additional general education core course to reach the required 16 credits.  
Lewis-Clark State College 2008-2009 Catalog