

Student Name _____

ID Number _____

**ADVANCED TECHNICAL CERTIFICATE
BUSINESS MANAGEMENT
2007 - 2009**

GENERAL EDUCATION CORE		REQ	COMP	NEED
COMM 202	Interpersonal Communications	3		
ENGL 101	College Writing	3		
HRPT 184	Diversity in Organizations OR	3		
HRPT 185	Human Relations in Organizations			
ECON 101, 102, 201 OR 202		3		
TOTAL		12		

PROGRAM REQUIREMENTS		REQ	COMP	NEED
CITPT 110	Business Computer Skills	3		
CITPT 212	Spreadsheet and Databases	3		
GNBPT 202	Professional Math Applications	3		
GNBPT 185	Applied Written Communications	3		
GNBPT 296	Work-based Learning (Co-op)	6		
LAWPT 265	Business Law OR	3		
MGTPPT 265	Legal/Ethical Issues in Business			
MGTPPT 205	Small Business Management	3		
MGTPPT 220	Supervision	3		
MGTPPT 260	Management Decision Making	3		
MGTPPT 275	Intro to Human Resource Mgmt.	3		
MKTPT 130	Intro to Marketing	3		
MKTPT 207	Retailing	3		
MKTPT 211	Business Accounting	3		
MKTPT 225	Personal Selling	3		
MKTPT 251	Organizational Leadership, OR Any combination of MKTPT 251 and MKTPT 252, OR BUS 360 (3 cr) & MKTPT 251 (1 cr)	4		
MKTPT 270	Applied Marketing Seminar	3		
TOTAL		52		

SUMMARY				
GENERAL EDUCATION		12		
PROGRAM REQUIREMENTS		52		
TOTAL		64		

NOTES, SUBSTITUTIONS & WAIVERS

Division Chair _____ Date _____

Advisor _____ Date _____

PROGRAM PLANS