



**Division of Nursing & Health Sciences**

Phone: 208-792-2250

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**INTERNAL STUDENT PETITION FORM**

**Part I**

**Student Name:** \_\_\_\_\_ **ID/SS#** \_\_\_\_\_  
Last First MI

**Mailing Address:** \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ Program \_\_\_\_\_ Catalog Yr: \_\_\_\_\_

**Part II**

Advisor and/or Instructor Recommendations: \_\_\_\_\_

Advisor Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Part III**

DNHS Program Committee Recommendations: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Program Committee Chair Signature \_\_\_\_\_ Date: \_\_\_\_\_

## Division of Nursing & Health Sciences Internal Petition Form Process

An **Internal** Petition is used to address a DNHS program requirement. An **External** Petition addresses core issues and is processed by the college Petition committee. A **Course Substitution Form** is used to address a DNHS prerequisite, or a program support course. See you academic advisor for assistance.

### Directions for Students:

1. Internal petitions forms are available at the DNHS website Forms.
2. Submit completed form to faculty advisor.
  - a. Attach a typewritten explanation of your request with the form.
  - b. Faculty advisor will make recommendation in Part II and submit completed form to the DNHS Program Committee.
  - c. Program Committee will make final decision. Program Committee Chair will note Committee's decision in Part III and will notify student via mail.

### Check list

All information in Part I and II completed	
Type written request submitted	