

Student Guide to Study Abroad

Listed below are study abroad options LCSC students may choose to pursue to add an international emphasis to their educational experience.

ISA Studies Abroad

LCSC has entered into a contractual agreement with ISA to provide study abroad options for qualified students. Their programs include over twenty-five different cities in the following countries: Argentina, Belgium, Chile, Costa Rica, Czech Republic, the Dominican Republic, England, France, Italy, Mexico, Morocco, Peru, and Spain. ISA staff and full-time resident directors design programs and activities to maximize your study abroad experience---both academically and culturally.

AustraLearn

AustraLearn is a contractual partner of LCSC, providing summer, semester and year abroad programs at more than 30 universities in Australia, New Zealand, and Fiji. Short-term, internship and full degree programs are also available. With in-country orientation and full support, guaranteed pre-arranged housing and an emphasis on cultural integration, AustraLearn is committed to making every student's study abroad experience the most amazing experience of their life.

AsiaLearn

AsiaLearn offers semester, year and summer abroad programs in China, Hong Kong, Malaysia, Singapore and South Korea – with more destinations to be announced! English is the language of instruction at each university, and classes are available in a wide range of majors. A great orientation, in-country support, and exciting excursions assure an amazing abroad experience.

Sister School Relationships

LCSC has developed sister school relationships with specific international colleges and universities which allow LCSC students to experience a summer or semester abroad at a post-secondary institution in countries that our other program providers may not include. Students attending these schools pay LCSC tuition and may be able to use financial aid for the costs of the program.

NOTE: Students participating in the Korean government's Let's TaLK program will teach English 9 hours per week to Korean children in addition to their full-time class schedule at the University of Ulsan. For this they will be adequately compensated for the duration of their program.

Contact the Study Abroad office (IPO 21) for further information on these opportunities.

Self-Initiated Study Abroad

The student may: 1) decide on an international college or university, make application and attend, and then transfer the credit back to LCSC; or 2) use a study abroad provider or agency other than ISA. These students are usually not eligible for federal financial aid.

Summer Study Tours

Periodically groups such as the Spanish Club arrange for groups of LCSC students to experience/study international culture and earn college credit.

Student Eligibility for LCSC Study Abroad

1. Student must be degree-seeking and in good academic standing.
2. Student must have completed thirty semester credits and attend the semester prior to the proposed semester abroad.
3. The student should have a minimum G.P.A of 2.75 on a 4.0 scale (some programs are higher).

Procedures for Students Interested in ISA Studies Abroad/AustraLearn/AsiaLearn

1. Consult with your advisor on the feasibility and desirability of study abroad.
2. Be fully admitted to LCSC as a degree-seeking student, complete at least thirty LCSC credits, and attend full-time the semester before the Study Abroad Program.
3. Complete a FAFSA for current academic year (if you plan to use federal aid to pay study abroad costs).
4. Go to the study abroad office (International Programs Office 21) and meet with the Study Abroad Advisor.
5. Research the study abroad website (www.lcsc.edu/admissions/intl/studyabroad.htm), the ISA website (www.studiesabroad.com), the AustraLearn website (www.australearn.org) and the AsiaLearn website (www.asialearn.org).
6. Decide on an international school.
7. Pick up the LCSC study abroad form in IPO 21, and pay a study abroad application fee of \$50 by October 1 for Spring Study Abroad, February 1 for Summer Study Abroad, or April 1 for Fall Study Abroad.

NOTE: The LCSC Study Abroad form allows you to be registered for the placeholder credits SD 200, which makes you a full-time LCSC student while abroad. This is essential for your student and financial aid status.

8. *For ISA, AustraLearn and AsiaLearn:* Send the appropriate forms and documents to ISA, AustraLearn or AsiaLearn for admittance to their program.
9. Once admitted to the study abroad program, work with your academic advisor to choose your classes and complete the credit transfer portion (Part 1) of the LCSC study abroad form. Get the advisor's signature and the signature of the division chair.
10. Once you have gotten the signatures of the Study Abroad Advisor and your academic advisor, secure the appropriate signatures from the Financial Aid office, and the Controller's office, before finally bringing the form to the Registrar's office. The Registrar's office will give you a copy of the form. Make one copy for your advisor, and bring the other back to Study Abroad in IPO 21.
11. Be sure you have submitted all required paperwork to the Financial Aid Office—including a detailed breakdown of costs from your intended university. Have the international school submit verification of commencement of participation, so your financial aid will be released.
12. Return your signed award letter. Prior to beginning of the semester, the Controller's Office will receive a statement from your program provider indicating your registration fees, the amount paid, and the balance outstanding. The balance outstanding should only be for the available amount of *net* financial aid.

13. Be sure you have completed a Master Promissory Note (MPN). Prior to leaving the country, give written authorization allowing LCSC to apply all financial aid to your student account *and* from the credit balance generate a check CO-PAYABLE to you and ISA, you and AustraLearn, or you and AsiaLearn. Subject to the criteria and timing listed below, this check will be mailed by the Controller's Office directly to the program provider. It will be ISA AustraLearn or AsiaLearn's responsibility to obtain the necessary documentation to facilitate the processing of the co-payable check.
14. Return from study abroad and continue in coursework at LCSC.
15. A transcript will arrive from the institution abroad and be sent to the Registrar's office. The Registrar will remove the SD 200 placeholder credits from your time abroad and replace them with actual study abroad courses, grades and grade points, the term of study abroad, the institution where course work was completed, and the country.
16. The Registrar will notify you and the Financial Aid office when the study abroad credits have been recorded on your transcript.
17. *Future aid will be on hold pending receipt of your transcript.*
18. Standard Academic Progress will be checked after the transcript is posted.

Additional Study Abroad Reminders:

1. You are responsible for direct payment to your Study Abroad provider for all Study Abroad fees not covered by LCSC financial aid.
2. Study Abroad students will have their financial aid processed as part of the normal semester activities. NO aid will be released for a Study Abroad student prior to the first day of LCSC's fall or spring semester (keep this in mind if your program starts before the LCSC semester schedule!). Prior to mailing the co-payable check, verification is required from your provider that the student has arrived in the country and has satisfactorily begun their course of study (including verifying enrollment level).
3. ISA, AustraLearn or AsiaLearn will notify the Study Abroad Office if the student drops credits and/or withdraws from their course of study. The Controller's Office must be notified of any change in status.
4. All study abroad students will be advised that future financial aid funding will be subject to satisfactory academic progress (SAP). The receipt and posting of the transcript from the foreign educational institution is a necessary component to determining SAP. As a result of expected delays in the receipt and processing of the transcript, the student must be prepared to pay in full from personal funds those fees due to LCSC for subsequent semester(s).

Procedures for Students Interested in Summer Sister School Programs

1. Consult with your advisor on the feasibility and desirability of study abroad.
2. Be fully admitted to LCSC as a degree-seeking student, complete at least thirty LCSC credits, and attend full-time the semester before the Study Abroad Program.
3. Go to the study abroad office (International Programs Office) and meet with the Study Abroad Advisor (Rm 21).
4. Decide on a sister school.

5. Pick up the sister school study abroad form, and pay necessary study abroad fees to the Study Abroad Office
6. Ulsan, South Korea: you will apply and pay your tuition directly to the Study Abroad Office. Students should also submit a one-page essay addressing how this program will benefit their academic studies and personal growth by February 15th.
7. Japan: you will apply and pay your tuition directly to the host institution
8. Upon receipt of the application and fees, and approval of your qualifications, the host institution will send an acceptance letter.

Additional Procedures for Students Interested in Ulsan Semester Sister School Program

1. The program is competitive and only a limited number of qualified applicants will be chosen.
2. The student must submit a one-page essay addressing how this program will benefit their academic studies and personal growth. The deadlines for submission are May 1st for fall semester and October 1st for spring semester study abroad.
3. You will register for 12 credits of study abroad and pay fees to Lewis-Clark State College at the usual rate. Financial Aid may apply.