

2008 Art Under the Elms NON-PROFIT FOOD VENDOR APPLICATION

VENDOR INFORMATION



Name of Non-Profit Organization	Contact Last Name	ContactFirst Name
Address	City	State
Email	() Phone	() Zip

- Please check one:
- I have previously applied to Art Under the Elms; last year attended _____.
- I am applying to Art Under the Elms for the first time.

MENU INFORMATION

Art Under the Elms strives for a less than 10% representation of any one item. Below, please define ALL items offered on your menu.

Item	Sale Price	Item	Sale Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*If accepted, 16' x 16' booth spaces are \$50 each.
AUE collects a 10% commission, in excess of \$50 sales, on gross sales.*

SEND NO MONEY WITH THIS APPLICATION—FEES DUE WITH REGISTRATION PACKET!

Office Use Only

Rec'd _____

By _____

Fees _____

Image _____

HOW MANY NON-PROFIT VENDORS WILL BE SELECTED?

A maximum of 5 Non-Profit Food Vendor spaces will be available.

WHAT CAN I SELL?

Only food and beverage items submitted & approved by our committee may be a part of your menu.

HOW DO I APPLY?

Submit a completed Non-Profit Food Vendor application, to our office no later than **November 30, 2007**. Late entries may not be accepted. Applications can be mailed, faxed or emailed.

WHEN WILL I KNOW IF I AM ACCEPTED?

All applicants will be notified no later than **December 30, 2007**. Registration packets will be mailed at that time.

AUE NON-PROFIT FOOD VENDOR DEADLINES

Application Deadline 11/30/07
Notification 12/30/07
Non-Profit Food Vendor Registration Due 2/1/08

WHAT SIZE BOOTHS ARE AVAILABLE?

Commercial Food Vendor booths measure 16' x 16' including frontage; the following fees apply:

Each 16' x 16' space	\$ 50
Electricity	\$ 30
4' x 8' Tables	\$ 10
Folding Chairs	\$ n/c

Please contact Milly Jimenez, AUE Coordinator, with any questions, at aue@lcwarriormail.com or: LCSC Continuing Education & Community Events Art Under the Elms 415 Main Street Lewiston, ID 83501

PHONE 208-792-2447 or 800-394-4189 FAX 208-792-2850
Additional AUE Forms & Applications at www.lcsc.edu/aue

RETURN COMPLETED APPLICATION PRIOR TO NOVEMBER 30, 2007
 Art Under the Elms, 415 Main Street, Lewiston, ID 83501 cabest@lcsc.edu

Please detach and return completed form

HOW DO I CHECK IN, SET UP, RE-STOCK, & TAKE DOWN MY BOOTH?

Check-in is required at the AUE Info Booth at the corner of 5th St. & 7th Ave., prior to booth assignment. Food vendors will be assigned a set up time for Thursday, April 24, prior to check-in. Vendors will receive 1 AUE parking pass to the loading/unloading area to unload inventory and materials during set-up. A food vendor vehicle pass, available for limited use during AUE, will be issued at check-in. Vendors must provide any equipment needed for set-up/take-down.

DOES AUE PROVIDE SECURITY?

Security is provided by local and Campus law enforcement agencies during the following after show hours:

- Thursday, April 24, 9:00 p.m. to Friday, April 25, 7:00 a.m.
- Friday, April 25, 7:00 p.m. to Saturday, April 26, 10:00 a.m.
- Saturday, April 26, 7:00 p.m. to Sunday, April 27, 10:00 a.m.

You are responsible for your own booth and inventory – LCSC is not responsible for loss of merchandise or money due to theft or any other cause.

ARE OVERNIGHT PARKING & SHOWERS AVAILABLE?

Overnight parking is restricted to the campus lot. Shower facilities, in the LCSC Activity Center, are available for AUE Vendors.

WHAT CAMPUS RULES APPLY AT AUE?

Alcohol is not permitted on LCSC property. Only legally identified Service Animals are allowed on campus during AUE.

Additional AUE Forms & Applications are available at
www.lcsc.edu/aue



WANIGAN strolls the Artist Green at AUE '07



April 25~26~27, 2008

www.lcsc.edu/aue

NON-PROFIT FOOD VENDOR APPLICATION



ART UNDER THE ELMs

- Non-Profit Food Vendor Deadlines
Application Deadline: November 30, 2007
Results Notification: December 30, 2007
Registration Forms and Fees Deadline: February 1, 2008
- Art Under The Elms Sales Hours
Friday, April 25; 12:00 p.m.—7:00 p.m.
Saturday, April 26; 10:00 a.m.—7:00 p.m.
Sunday, April 27; 10:00 a.m.—4:00 p.m.

SURVEY SAYS
Our hours have been
extended in response to
your survey requests!!!



Over 12,000 visitors in 3 days !!!
Fine Art, Gourmet Food & Live Entertainment!