

# 2009 Art Under the Elms NON-PROFIT FOOD VENDOR JURY APPLICATION

## VENDOR INFORMATION



Name of Non-Profit Organization	Contact Last Name	Contact First Name
Address	City	State
Email	( ) Phone	( ) Zip

- Please check one:
- I have previously applied to Art Under the Elms; last year attended \_\_\_\_\_.
- I am applying to Art Under the Elms for the first time.

### IMAGE INFORMATION

All images submitted become the property of Art Under the Elms and may be used for promotional purposes. Slides and CD's will be returned only if you provide a self-addressed, stamped envelope with this application.

I will submit  a CD with my application, labeled digital images, in JPG or TIFF format  
 by email to cabest@lcsc.edu, labeled digital images, in JPG or TIFF format

### MENU INFORMATION

Art Under the Elms strives for a less than 10% representation of any one item. Below, please define ALL items offered on your menu.

Item	Sale Price	Item	Sale Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*If accepted, 16' x 16' booth spaces are \$50 each, additional 4'x4' spaces are \$15 each.  
AUE collects a 10% commission on gross sales.*

**SEND NO MONEY WITH THIS APPLICATION—FEES DUE WITH REGISTRATION PACKET!**

Office Use Only

Rec'd \_\_\_\_\_

By \_\_\_\_\_

Fees \_\_\_\_\_

Image \_\_\_\_\_

### VENDOR SELECTION

The Food Court is limited to 5 Non-Profit Food Vendors.

### SALEABLE ITEMS

Only food and beverage items submitted & approved by our jury committee may be a part of your menu.

### APPLICATION PROCESS

Submit a completed application and an image of your booth to our office no later than **December 19, 2008**. Late entries may not be accepted. Applications can be mailed, faxed or emailed. Images may be submitted with a mailed application or by email.

### NOTIFICATION

All applicants will be notified of the jury results no later than **December 30, 2008**. Registration packets will be mailed to you.

### WHAT SIZE BOOTHS ARE AVAILABLE?

Commercial Food Vendor booths measure 16' x 16' including frontage; the following fees apply:

Each 16'x16' space	\$ 50
Additional 4'x4' spaces	\$ 15
Electricity	\$ 35
4'x8' Tables	\$ 10
Folding Chairs	\$ n/c

**Please contact Milly Jimenez, AUE Coordinator, with any questions, at aue@lcsc.edu or: LCSC Continuing Education & Community Events Art Under the Elms 415 Main Street Lewiston, ID 83501 PHONE 208-792-2605 or 800-394-4189 FAX 208-792-2850**

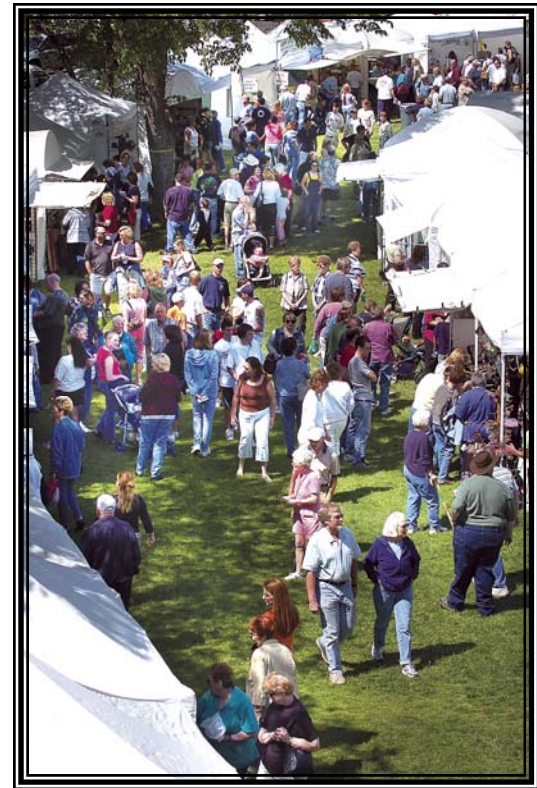
**Additional Forms, Applications & Information at [www.lcsc.edu/aue](http://www.lcsc.edu/aue)**

**RETURN COMPLETED JURY FORM & IMAGES PRIOR TO DECEMBER 19, 2008**  
Art Under the Elms, 415 Main Street, Lewiston, ID 83501 aue@lcsc.edu

Please detach and return completed form



# 25<sup>th</sup> Annual Artisan Fair



**Over 2,500 visitors  
in 3 days !!!  
Fine Art, Gourmet Food &  
Live Entertainment!**

[www.lcsc.edu/ae](http://www.lcsc.edu/ae)

Lewis-Clark State College  
Continuing Education & Community Events  
500 8th Avenue  
Lewiston, ID 83501  
Continuing Education & Community Events  
415 Main Street  
Lewiston, ID 83501



April 24~25~26, 2009

[www.lcsc.edu/ae](http://www.lcsc.edu/ae)

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JURY APPLICATION**

## **CHECK IN, SET UP, RE-STOCK, & TAKE DOWN**

Check-in is required at the AUE Info Booth at the corner of 5<sup>th</sup> St. & 7<sup>th</sup> Ave., prior to booth assignment. Food vendors will be assigned a set up time for Thursday, April 23, prior to check-in. Vendors will receive 1 AUE parking pass to the loading/unloading area to unload inventory and materials during set-up. A food vendor vehicle pass, available for limited use during AUE, will be issued a check-in. Vendors must provide any equipment needed for set-up/take-down.

## **SECURITY**

Security is provided by local and Campus and Local law enforcement agencies during off show hours from 9 p.m. Thursday to 4 p.m. Sunday. LCSC is not responsible for your booth, merchandise or money.

## **OVERNIGHT PARKING & SHOWERS**

Overnight parking is restricted to the campus lot on the corner of 11th Avenue and 4th Street. Shower facilities are available in the LCSC Activity Center.

## **CAMPUS RULES**

Alcohol is not permitted on LCSC property. Only legally identified Service Animals are allowed on campus during AUE.

## **IMPORTANT DATES**

**Jury Application Deadline: December 19, 2008**

**Jury Results Notification: December 30, 2008**

**Registration Forms & Fees Deadline: January 30, 2009**

## **SALE HOURS**

Friday, April 24; 12:00 p.m.-7:00 p.m.

Saturday, April 25; 10:00 a.m.-7:00 p.m.

Sunday, April 26; 10:00 a.m.- 4:00 p.m.

**Apply on-line  
at  
[www.lcsc.edu/ae](http://www.lcsc.edu/ae)**