

2009 Art Under the Elms COMMERCIAL FOOD VENDOR JURY APPLICATION

VENDOR INFORMATION



Owner Last Name _____	Owner First Name _____	Name of Business _____
Address _____	City _____	State _____ Zip _____
Email _____	Phone (____) _____	Fax (____) _____

- Please check one:
- I have previously applied to Art Under the Elms; last year attended _____.
 - I am applying to Art Under the Elms for the first time.

IMAGE INFORMATION
 All images submitted become the property of Art Under the Elms and may be used for promotional purposes. Slides and CD's will be returned only if you provide a self-addressed, stamped envelope with this application.
 I will submit a CD with my application, labeled digital images, in JPG or TIFF format
 by email to cabest@lcsc.edu, labeled digital images, in JPG or TIFF format

MENU INFORMATION
 Art Under the Elms strives for a less than 10% representation of any one item. Below, please define ALL items offered on your menu.

Item	Sale Price	Item	Sale Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*If accepted, 16' x 16' booth spaces are \$220 - \$265 each, additional 4'x4' spaces are \$50 each.
 AUE collects a 10% commission on gross sales.*

SEND NO MONEY WITH THIS APPLICATION—FEES DUE WITH REGISTRATION PACKET!

Office Use Only
 Rec'd _____
 By _____
 Fees _____
 Image _____

VENDOR SELECTION
 The Food Court is limited to 20 Commercial Food Vendors.

SALEABLE ITEMS
 Only food and beverage items submitted & approved by our jury committee may be a part of your menu.

APPLICATION PROCESS
 Submit a completed application and an image of your booth to our office no later than **December 19, 2008**. Late entries may not be accepted. copy applications can be mailed, faxed or emailed. Images may be submitted with a mailed application or by email.

NOTIFICATION
 All applicants will be notified of the jury results no later than **December 30, 2008**. Registration packets will be mailed to you.

WHAT SIZE BOOTHS ARE AVAILABLE?
 Commercial Food Vendor booths measure 16' x 16' including frontage; the following fees apply:

Each 16'x16' space	\$220 - \$250 - \$265
Number of Sides Open	1 - 2 - 3
Additional 4'x4' spaces	\$ 50
Electricity	\$ 35
4'x8' Tables	\$ 10
Folding Chairs	\$ n/c

Please contact Milly Jimenez, AUE Coordinator, with any questions, at aue@lcsc.edu or: LCSC Continuing Education & Community Events Art Under the Elms 415 Main Street Lewiston, ID 83501 PHONE 208-792-2605 or 800-394-4189 FAX 208-792-2850

Additional Forms, Applications & Information at www.lcsc.edu/aue

RETURN COMPLETED JURY FORM & IMAGES PRIOR TO DECEMBER 19, 2008
 Art Under the Elms, 415 Main Street, Lewiston, ID 83501 aue@lcsc.edu

Please detach and return completed form



25th Annual Artisan Fair



**Over 2,500 visitors
in 3 days !!!
Fine Art, Gourmet Food &
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www.lcsc.edu/ae

Lewis-Clark State College
Continuing Education & Community Events
500 8th Avenue
Lewiston, ID 83501
Continuing Education & Community Events
415 Main Street
Lewiston, ID 83501



April 24~25~26, 2009

www.lcsc.edu/ae

**2009 COMMERCIAL FOOD VENDOR
JURY APPLICATION**

CHECK IN, SET UP, RE-STOCK, & TAKE DOWN

Check-in is required at the AUE Info Booth at the corner of 5th St. & 7th Ave., prior to booth assignment. Food vendors will be assigned a set up time for Thursday, April 23, prior to check-in. Vendors will receive 1 AUE parking pass to the loading/unloading area to unload inventory and materials during set-up. A food vendor vehicle pass, available for limited use during AUE, will be issued a check-in. Vendors must provide any equipment needed for set-up/take-down.

SECURITY

Security is provided by local and Campus and Local law enforcement agencies during off show hours from 9 p.m. Thursday to 4 p.m. Sunday. LCSC is not responsible for your booth, merchandise or money.

OVERNIGHT PARKING & SHOWERS

Overnight parking is restricted to the campus lot on the corner of 11th Avenue and 4th Street. Shower facilities are available in the LCSC Activity Center.

CAMPUS RULES

Alcohol is not permitted on LCSC property. Only legally identified Service Animals are allowed on campus during AUE.

IMPORTANT DATES

Jury Application Deadline: December 19, 2008

Jury Results Notification: December 30, 2008

Registration Forms & Fees Deadline: January 30, 2009

SALE HOURS

Friday, April 24; 12:00 p.m.-7:00 p.m.

Saturday, April 25; 10:00 a.m.-7:00 p.m.

Sunday, April 26; 10:00 a.m.- 4:00 p.m.

**Apply on-line
at
www.lcsc.edu/ae**