

ASLCSC-Coeur d'Alene
Meeting Minutes
Friday September 14th 2007
1pm-2pm
LCSC Harbor Plaza Rm. 215

- I. Meeting called to order by Vice Chair Jennifer Duncan at 1:00 p.m.
ASLCSC members present: Ashley Anderson-Chairperson, Jennifer Duncan-Vice Chairperson, Julie Brown-Activities, Katrina Williams-Secretary, and Serena Worobel-Media. Absent: Terri McCree
Guests: Kelly Vanderlinden-advisor, Cyndie Hammond-LCSC-CDA Regional Director, Matt Smith-ASLCSC President, Brock Astle ASLCSC Vice President, Tina Lopez-SOSW representative.
- II. **Reading of minutes:** The minutes were read by Jennifer Duncan and approved by Ashley Anderson, seconded by Katrina Williams.
- III. **Old Business-**
Update on Duties- Ashley reported that she had addressed the issues that came up for each position in question- Treasurer Addresses issues with the Chairperson and Myndie Vanhorn; the web site will be maintained by the ASLCSC-CDA advisor Kelly Vanderlinden.

Update on E-board meetings- Ashley Anderson will continue to work on facebook as a possibility for E-board meetings.

Update on Corn Maze- Julie reported the price on the tickets and that October 20th is the best date. A motion was made by Jennifer Duncan to accept October 20th as the date of the event; Katrina Williams seconded the motion- all in favor-5 All opposed-0. It was suggested to bring coco to the event as a "pre-corn maze" warm up or to purchase tickets at the concession stand to hand out to the participants. Julie will look into both possibilities and report back as soon as possible.
- IV. **New Business:**
Text book issue: Jennifer Duncan brought up the issue of the frustration that text books are hard to purchase, locate, and receive on the CDA campus.
Possible suggestions:
Matt Smith (the ASLCSC President) mentioned that the administrator of the LCSC web book exchange Jimmy O'Hara is willing and eager to work with LCSC-CDA to help put CDA students' books on the exchange; this is one possibility in alleviating the text book situation.
Cyndie Hammond-Director of CDA asked how we know all the students' concerns are being accurately represented and suggested a survey using zoomerang- Ashley Anderson said she would check into this. The rest of this discussion was tabled for further discussion at a later date yet to be determined.
Kelly Vanderlinden explained that Efollet is a private company and the college does not have influence over the procedures that efollet implements.

Newsletter Editing process- Serena mentioned that she would like help with the editing process-suggesting that everyone proof read the newsletter. Jennifer Duncan then suggested that two people be designated to proofread and approve the newsletter: Ashley Anderson and Kelly Vanderlinden.

Both Ashley and Kelly agreed and Serena, Ashley, and Kelly will proof read and approve the newsletter the Friday before the newsletter goes to the printers.

Julie requested that the software Serena used for the Newsletter be installed on the ASLCSC-CDA computer, that way if something came up and Serena was unable to produce the newsletter the officers would have access to the program. Serena agreed and will bring the program to the office at her earliest convenience.

Newsletter Name- University of Idaho also has a River Review, however Kelly told the board that the newsletter is internal, therefore we will keep the name River Review for the newsletter.

Air Quality in Room 107- Julie brought up the issue that Room 107 is stuffy and unbearably warm in the evening and opening the door alleviates the air quality however the noise from the street makes it very difficult to hear the instructor.

Cyndie Hammond explained that the issue is being addressed with the landlord of the building and we will hopefully be seeing results shortly. Kelly Vanderlinden will look into the progress and report back.

Office hours- Ashley asked who would be able to staff the office during the week:

Ashley will staff the office Fridays 1-5

Jennifer will staff the office Wednesday s 10-11

Julie will staff the office Wednesday s 1-2

Kelly will post the hours on the school web site

Business cards- This discussion was tabled due to time constraints and will be revisited at a later date.

Increase attendance at ASLCSC meetings- this discussion was tabled due to time constraints and will be revisited at a later date.

Open forum: Kelly Vanderlinden briefly talked about the new LCSC-CDA sweatshirts that the office will be selling. She will talk more about this at the next meeting in October.

Adjournment- Jennifer Duncan motioned to adjourn at 2:15p.m. Katrina Williams second, all in favor-5, all opposed-0.

Next meeting October 12, 2007 1pm-2pm Harbor Plaza Rm. 215

Respectfully submitted by Jennifer Duncan