

ASLCSC Coeur d'Alene
Minutes
Tuesday, November 29, 2005
7:45 a.m.-8:30 a.m.

- I. The meeting was called to order by Chairperson, Diana Whaley at 7:45 a.m. ASLCSC Coeur d'Alene council members present: Annette Asper, Wendy Hunter, Rosa Mettler, Tony Parks, Diana Whaley. Guests: Heidi Wilkins.
- II. NIC Basketball Game Scholarship: Heidi suggested the possibility of seeing if LCSC will match the amount that we put up for a scholarship, so that it doesn't take too much money out of the ASLCSC Coeur d'Alene's account. Heidi will e-mail Kathy Martin or President Thomas today.
 - a. Up to \$100, on both parts.
 - b. The scholarships will be in gift certificates of the academic year of 2007-2008.
 - c. LCSC just signed up to sponsor two more years of games at NIC.
- III. N.I.A.C. Gift Drive: everybody is going to sponsor a child on a personal level. The gifts are to be turned in at the Harbor Center by December 16.
- IV. Book Exchange:
 - a. Will use the computer in the office instead Diana's personal lap top. This will save time from transferring everything onto the computer later.
 - b. Staffing: everybody signed up to work at least 4 shifts. Will meet on January 8th and 11th, they are necessary just to prep up for the book exchanges.
 - c. Book List-Need a book list for Fall semester-list needs to include wholesale price if possible to assist student in pricing book.
 - d. The life of a book: student bring in book, student determines the price they want to sell the book at, price goes on the spine of the book, student fills out a contract, put books into categories based on the programs that they are used for, and only accepting LC books.
 - e. If students don't pick up their books, then the books are considered donations. We could sell them on e-bay, or maybe give them to students who qualify for hardships.
 - f. Rosa will take the lead on Accounting for the book exchange
 - g. Decided to charge a 10% fee instead of a 5% fee for each book sold.
- V. Possibilities for the profits from the book exchange:
 - a. Scholarships
 - b. Put the money towards next year's book exchange.
 - c. Use for student activities.
- VI. Since the state sales tax has decreased to 5%, Annette will create a new spreadsheet for the book exchange. The one we have is for 6% sales tax.

- VII. Tony will take the lead on Advertising/Marketing/Printed material for the book exchange.
 - a. It is important to give students information about the book exchange before winter break.
 - b. Will look into having Debbie emailing all of the students about it.
 - c. Maybe putting an ad in the newspaper.
 - 1. This will also be a good way to get our name out there.
 - d. Create flyers marketing this event. Have them out by the Tuesday before final's week, and pick up at Harbor center.
- VIII. Will need to make sure Room 106 is reserved for the book exchange, and we have a key to get in.
- IX. Need cash box for use at the book exchange.
- X. This is a great opportunity to get our name out there.
 - a. Produce flyers talking about ASLCSC *Coeur d'Alene* and possibly ignite interest for next year.
 - b. Create some goofy bookmarks.
- XI. Adjourn- Meeting was adjourned at 8:30 a.m.

Respectfully Submitted by Wendy Hunter