President’s Council

Meeting summary: Wednesday, November 20, 2013, at 9:00 a.m.
Location: Activity Center Conference Room

Attendees:
Tony Fernández, President tfernandez@lcsc.edu
Janis VanHook, President’s Management Assistant jvanhook@lcsc.edu
Mary Flores, Dean for Academic Programs mflores@lcsc.edu
Rob Lohrmeyer, Dean for Professional-Technical Programs rlohmey@lcsc.edu
Kathy Martin, Dean for Community Programs and Governmental Relations kmartin@lcsc.edu
Chet Herbst, Vice President for Finance and Administration cgherbst@lcsc.edu
Trudy Alva, Budget Director talva@lcsc.edu
Andrew Hanson, Vice President for Student Affairs ahanson@lcsc.edu
Allen Schmoock, Chief Technology Officer atschmoock@lcsc.edu
Howard, Erdman, Director of Institutional Planning, Research & Assessment hrerdman@lcsc.edu
Greg Meyer, Director of College Communications gameyer@lcsc.edu
Gary Picone, Director of Athletics pamicone@lcsc.edu
Ed Miller, Faculty Senate Chair edmiller@lcsc.edu
Traci Birdsell, Professional Staff Organization Chair tbirdsel@lcsc.edu
Theresa Chrisman, Classified Staff Organization Chair tjchrisman@lcsc.edu

Guest: Daniel White, Web Coordinator/Developer

Updates

Microsoft ending support for Windows XP – Allen Schmoock

Windows XP is an operating system (OS) produced by Microsoft for use on personal computers at home, school, and business. First released to computer manufacturers on August 24, 2001, it is still the second most popular Microsoft operating system after Windows 7 (based on installed user base). The name “XP” is short for "eXPerience", highlighting Microsoft’s contention that the product offers an enhanced user experience.

Microsoft’s support for Windows XP and Office 2003 ends on April 8, 2014.

Steps to take:
1. LCSC’s staff and academic leadership should verify whether any computer under department/division management is running Windows XP. If so, call the Help Desk at 2231 or email at helpdesk@lcsc.edu. How to determine your OS:
a. Reboot an active computer. During the boot process look for the brand shown at the top of this page.

b. Retrieve old computers from the closet and look for an XP designation on the case, or boot up the machines.

2. Remediation for an XP computer that you want to keep:
   a. If the machine is new enough, the IT department will install an operating system over the top of XP that is supported.
   b. If the machine is running a particular application that cannot run on an OS other than Windows XP, it may be possible to unplug the network connection and run as a standalone computer (until the hardware dies a natural death).
   c. If your hardware is too old to run an alternate OS, replace it with a newer discard from the campus boneyard that will support an OS other than Windows XP.

Note: The following section was copied from this Microsoft website

Why is Microsoft ending support for Windows XP and Office 2003?
In 2002 Microsoft introduced its Support Lifecycle policy based on customer feedback to have more transparency and predictability of support for Microsoft products. As per this policy, Microsoft Business and Developer products, including Windows and Office products, receive a minimum of 10 years of support (5 years Mainstream Support and 5 years Extended Support), at the supported service pack level.

What does end of support mean to customers?
It means you should take action. After April 8, 2014, there will be no new security updates, non-security hotfixes, free or paid assisted support options or online technical content updates.

Running Windows XP SP3 and Office 2003 in your environment after their end of support date may expose your organization to potential risks, such as:

- **Security & Compliance Risks:** Unsupported and unpatched environments are vulnerable to security risks. This may result in an officially recognized control failure by an internal or external audit body, leading to suspension of certifications, and/or public notification of the organization’s inability to maintain its systems and customer information.

- **Lack of Independent Software Vendor (ISV) & Hardware Manufacturers support:** A recent industry report from Gartner Research suggests "many independent software vendors (ISVs) are unlikely to support new versions of applications on Windows XP in 2011; in 2012, it will become common." And it may stifle access to hardware innovation: Gartner Research further notes that in 2012, most PC hardware manufacturers will stop supporting Windows XP on the majority of their new PC models.

Web project update – Greg Meyer and Dan White

Home page:
- Still need to create “Privacy” and “Terms of Use.” (Will need some guidance on this and review policies on other sites.)
- Need to create “spotlight stories” (Stories have been identified. Dan needs to create the tool do they can be published)

About LC:
- Need to add additional content, links, and then proof.
Web Development:
  - Dan needs to revise text.

Photos:
  - More photos need to be uploaded to shared folder.
  - Site needs to be reviewed for photo compliance.

General:
  - Between now and 12/30 comprehensive review of site needs to be completed, with an eye on layout, appearance and navigability. As was mentioned in our meeting, many on the council have reviewed their respective areas, but I believe a team needs to provide additional review.

President Fernández emphasized the new LCSC web site is a critical part of the way we communicate with current and potential students. It will also be critical to our upcoming NWCCU accreditation process. The college must have a well-designed web site with up to date, complete information. The President’s Council members provided status reports regarding the web pages for their units.

Andrew Hanson reported an important compliance issue related to web accessibility. As we move forward with the web conversion, we will have to be mindful of the various provisions of the Americans with Disabilities Act (ADA) as they relate to our web site. A group including Kristy Roberts, Daniel White, Greg Meyer, and, in the lead role, Doug Steele will focus on this issue. After they have been brought up to speed on the ADA-related specifications, they will develop a plan to guide the campus into compliance. The plan will include a checklist for all web site managers about the modifications that need to be made to web content, videos, photos, etc. That plan should be ready by January 2014.

President Council members reported on the status of web page development within their respective areas. A common concern for style standards was voiced. Bert Sahlberg has been reviewing the pages for Student Affairs and has developed a standardized style for those page editors. Several people asked Vice President Hanson to share the style guidance once it has been reviewed by Dan White and approved by President Fernández.

**Southern Idaho Tour update** – Mary Flores
Academic Programs and New Student Recruitment representatives traveled to College of Western Idaho (CWI), Treasure Valley Community College (TVCC) and College of Southern Idaho to continue work on Goal 2 of the Strategic Plan (“Optimize student enrollment and promote student success”), Goal 3 (“Strengthen and expand collaborative relationships and partnerships”) and Goal 1, Obj 1C (“Optimize technology-based course delivery, resources, and support services for students, faculty, and staff”) and specifically to accomplish the following:

- Direct recruiting of transfer students (Associate’s degree complete)
- Networking with faculty and administrative counterparts
- Learning from counterparts about a) best ways to reach students, b) programs that appeal to Associate’s complete students, and c) contexts for Bachelor’s degree completion (on-campus, hybrid, on-line).
- Promoting LC Express (2+2 plans)

Lewis-Clark State College participants included
- Soo Lee Bruce-Smith, Director of New Student Recruitment
- Brock Astle, Recruiter
- Mary Flores, Dean for Academic Programs
Summary of Key Results:

- Direct recruiting at Community Colleges is only moderately successful (part-time students, multiple campuses)
- We hosted lunch for 11 Chairs, Asst. Deans, and an AVP at CWI; 5 Advisors, Chair, and a VP at TVCC; 14 faculty, advisors, Chairs, and a Dean at CSI. Some of our counterparts were learning about LCSC for the first time; others know us well. Most were eager to help us help their students complete a Bachelor’s degree.
- In order to reach students, CWI faculty encourage LCSC faculty to give presentations in their classes, reach out to Clubs & Organizations, bring a cohort of potential transfer students to campus, bring CWI faculty to campus. CWI also suggested we develop a Blackboard module (publicity) to reach their many online students.
- TVCC advisors asked for a quick-reference guide to LCSC programs and recommended we consider using ITV capabilities to reach out to TVCC students.
- CSI suggested we reach out to Clubs & Organizations, and visit only a few select classes (such as Honors). They believe we should market ourselves more in their area.
- In general, all CC faculty & advisors want their students to know they have choices other than BSU. They also all believe student-to-student recruiting, where the student is an alumna/alumnus of the community college, is highly effective. They were pleased to learn about transfer-student scholarship opportunities.
- CC faculty & leaders believe that while some students will want to transfer to the Lewiston campus (especially if they have an opportunity to visit it first), the majority of them will choose an online degree option. The concept of a robust online Interdisciplinary Studies degree option, with a modest set of “core” courses (Intro. & capstone) and multiple disciplinary areas from which to choose was well-received by our CC colleagues (enthusiasm ranged from mild to “magnificent”).
- Division Chairs took advantage of the extended time together to consider Interdisciplinary Studies degree option details.

Other
Ellucian Action Planning team will visit campus on December 3 and 4. Ellucian users are being asked to complete a survey to facilitate discussion with the planning team.

The State Board of Education recently approved name changes for two instructional divisions. Provost Stinson is leading the implementation process. The Education Division is now Education and Kinesiology and Natural Sciences and Mathematics has been approved.

Next meeting: Wednesday, December 4, 2013, at 9:00 a.m. in the Activity Center Conference Room.

Adjournment