CHANGE OF NAME/ADDRESS FORM

This address change does not establish you as an Idaho resident for fee purposes.

Name: _______________________________________________________  Date:__________________

First                                            MI                                                  Last

LCSC Student ID# ________________________SSN_________________________________________

☐ Change NAME to:___________________________________________________________

Copies of the official documentation to support the name change are required.

☐ Change permanent HOME address

Physical address line 1 __________________________________________________________

City, State Zip _________________________________________________________________

Mailing address (if different from physical address) __________________________________

Home Telephone number (______) ________________________________________________

☐ Change LOCAL address (if different from permanent home address)

Physical address line 1 ______________________________________________________

City, State Zip ___________________________________________________________

Mailing address (if different from physical address)_________________________________

Local Telephone number (_______) ________________________________________________

☐ Add/change Cell phone number (_______)___________________________________

☐ Other/Temporary address

Effective from date: ________________  to date:_______________________

Address line 1 __________________________________________________________________

Address line 2 __________________________________________________________________

City, State Zip __________________________________________________________________

Local Telephone number (_______) _________________________________________________

Signature_____________________________________________Date:_____________________

What happens to my WarriorWeb/LCMail accounts when my name changes?
You will receive a new WarriorWeb and LCMail account within 24 hours. Use the “What’s my User ID” link on WW to find your new user name. Normally, the username is your first initial, middle initial and then your new last name. Your password is your eight digit birth date (example 05/01/1991 is 05011991). This password will work for both your new WarriorWeb and LCMail accounts.

What happens to my old LCMail account?
The account is still active so that you can log into it and forward the old email address to the new email address.

How do I forward my LCMail account?
Log into your old email account and choose the Settings option on the top right hand corner and then Forwarding and POP/IMAP. Choose the radial button next to Forward a copy and type your new email address. When finished scroll down to the bottom of the page and choose Save.

Who do I call if I have questions?
Please contact the IT Helpdesk at 208-792-2231.

Registrar Use Only: Received: ________________________  Completed by_____________________

Date:                                                     Revised 08/05/13