Inter-Institutional Native American Studies Co-op Process

Introduction

In 2008, the Presidents of five higher educational institutions -- Lewis-Clark State College (LCSC), North Idaho College (NIC), Northwest Indian College (NWIC), University of Idaho (UI), and Washington State University (WSU) -- signed a Memorandum of Understanding (MOU) pledging to work collaboratively to provide instruction related to Native American Studies (NAS) classes.

As part of that effort, the registrars and faculty representatives of the five signatory institutions have developed a co-op process designed to make it easier for students to take NAS classes offered at any of the schools that are a part of the MOU group. The following lays out the steps students who wish to avail themselves of this opportunity should follow.

Definitions

**Parent Institution:** The college or university from which the student is seeking a degree.

**Visiting Institution:** The college or university offering the NAS coursework to the student of the parent institution.

**Visiting Student:** A degree-seeking student who is admitted at the parent institution but is taking coursework at the visiting institution as part of the NAS co-op process.

Steps

1. A student seeking a degree at their home institution who wishes to take NAS coursework at a visiting institution needs to apply to the visiting institution as a non-degree seeking student. For example, a student seeking a degree at NIC (parent institution) who wishes to take UI’s Plateau Indians class (AIST 422) would need to enroll as a non-degree seeking student at UI (visiting institution).

2. Once a student has been admitted as a non-degree seeking student at the visiting institution, the visiting student needs to sign up for NAS coursework via the visiting institution’s registration system. For example, a student who is seeking a degree at WSU and wishes to take LCSC’s History of United States Indian Policy (HIST 410) would (1) enroll as a non-degree seeking student at LCSC and (2) enroll in HIST 410 via LCSC’s Warrior Web system.

3. Visiting students will need to complete and submit a financial aid consortium agreement form to their parent institution, if the visiting students wish to use their financial aid to pay for the course. Students should fill out the consortium agreement from their parent institution. For example, a UI student who wishes to take NIC’s American Indian Studies class (AIST 101) would fill out UI’s financial aid consortium agreement form.
Restrictions

Visiting students must comply with the requirements of courses at visiting institutions. For example, if taking a lecture course, a visiting student would be expected to travel to the visiting institution to attend class sessions. Any accommodations made for individuals based upon their status as visiting students are undertaken at the discretion of the instructor at the visiting institution. Students are expected to adhere to general academic policies and procedures required for admission to the visiting institution.
Appendix: Admission, Registration, and Financial Aid/Consortium Agreement Information

Below are links to information about admission, registration, and financial aid/consortium agreements at each of the MOU institutions. Please note that it may be necessary to contact the relevant offices by phone or email in order to obtain necessary information.

Lewis-Clark State College

Admission Information: http://www.lcsc.edu/admissions/ (no application fee)
Registration Information: https://warriorweb.lcsc.edu/
Financial Aid Consortium Information (click “forms” link): http://www.lcsc.edu/financialaid

North Idaho College

Admission Information: https://www.nic.edu/admissions/
Registration Information: http://www.nic.edu/schedules/

Northwest Indian College

Admission Information: http://www.nwic.edu/content/admissions
Registration Information: http://www.nwic.edu/content/registration
Financial Aid Information: http://www.nwic.edu/financial-aid

University of Idaho

Admission Information: http://www.uidaho.edu/admissions
Registration Information: http://www.uidaho.edu/academicadvising/students/newstudents/transferstudents/navigatingvandalweb
Financial Aid Consortium Information: http://www.uidaho.edu/financialaid/forms/consortium

Washington State University

Admission Information: http://admission.wsu.edu/applications/index.html
Registration Information: https://wsu.edu/psportal/pages/classsearch.html
Financial Aid Information: https://finaid.wsu.edu/