TRANSFER ARTICULATION AGREEMENT

between

LEWIS-CLARK STATE COLLEGE

(degree and program)

and

(COLLEGE/UNIVERSITY)

(degree and program)

The purpose of this agreement is to articulate a program of study to ensure ease of transfer for students and to clearly outline a timely path to completion. This Agreement includes a course-to-course transfer equivalency guide which is intended to allow a seamless transfer from __________________________ to Lewis-Clark State College.

Students transferring to Lewis-Clark State College under this agreement must meet the following requirements:

• (minimum degree, courses, and GPA) to be determined at time of articulation
• (min/max number of allowed transfer credits) to be determined at time of articulation
• Students must submit a degree-seeking application and be responsible for all tuition and fees associated with enrollment.
• Transferring students are expected to adhere to general academic policies and procedures required for admission to Lewis-Clark State College in addition to admission requirements for their program of study (identified below). The College catalog details relevant policies and procedures.
• Each transfer student will be assigned an advisor within her/his major or program. The advisor will assist the student in charting a comprehensive academic plan allowing for the completion of all baccalaureate requirements and graduation in the shortest time possible. (See sample program plan below.)
• Transfer students must satisfy Lewis-Clark State College’s General Education Core requirements. These requirements are outlined in the catalog.
• Transfer students must meet the catalog requirements under which they enter within 7 years.
• Both ____________________________ (institution) and Lewis-Clark State College agree to keep each other informed of program changes in a timely fashion. Divisions must
agree to either offer the courses listed in the agreement, or make appropriate substitutions.

- This agreement will be reviewed annually during the month of the signing date by the division that houses the major/program.

**Scholarship/Financial Aid considerations (if any):**

____________________________________________________________________________

**Program Admission Requirements (if any):** (i.e. nursing program application)

____________________________________________________________________________

<table>
<thead>
<tr>
<th>Required courses and credits at:</th>
<th>Equivalencies and credits at:</th>
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<tbody>
<tr>
<td></td>
<td>Lewis-Clark State College</td>
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### Remaining requirements at LCSC:
(Course/Credit)

<table>
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<tr>
<th>Name</th>
<th>Division</th>
<th>Phone</th>
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**Degree/Program Contact:**

______________________________________________________________________________
Signatures of participating institutions:

_________________________________________ ________________________
, (Division) Chair Date
Lewis-Clark State College

_________________________________________ ________________________
, (Academic or Technical) Dean Date
Lewis-Clark State College

_________________________________________ ________________________
, Provost Date
Lewis-Clark State College

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_______________________________________ ________________________
(Title) Date
(Institution)

_______________________________________ ________________________
(Title) Date
(Institution)

_______________________________________ ________________________
(Title) Date
(Institution)

To be reviewed and renewed on ___________________ (anniversary of original signing date)

Recorded and published on the Lewis-Clark State College Admission website ___________________ Date

______________________________
Nikol Luther, Registrar
Lewis-Clark State College
Transfer Terminology

**Articulation Agreement:** An officially approved agreement between two institutions that outlines specific courses and/or degree requirements a student must satisfy at one institution and the culminating courses required at the transfer institution in order to complete an associate or baccalaureate degree program.

**Transfer Agreement:** A general statement, policy, or guideline that identifies the type of degree, number and type of credits (core or elective), and course equivalencies that may be transferred from one institution and accepted at another. (Refer to policy 5.201)

Attachments:

**Marketing Statement** – How will this articulation be marketed to potential transfers?

**Agent Agreement** – For international articulations