President’s Council

Meeting notice: Wednesday, June 25, at 9:00 a.m.
Location: Activity Center Conference Room

Attendees:
Tony Fernández, President tfernandez@lcsc.edu
Lori Stinson, Interim Provost, lstinson@lcsc.edu
Carry Salonen, President’s Management Assistant cmsalonen@lcsc.edu
Mary Flores, Dean for Academic Programs mflores@lcsc.edu
Rob Lohrmeyer, Dean for Professional-Technical Programs rlohrmey@lcsc.edu
Kathy Martin, Dean for Community Programs and Governmental Relations kmartin@lcsc.edu
Chet Herbst, Vice President for Finance and Administration cgherbst@lcsc.edu
Sue Hasbrouck, Budget Director nshasbrouck@lcsc.edu
Andrew Hanson, Vice President for Student Affairs ahanson@lcsc.edu
Allen Schmoock, Chief Technology Officer atschmoock@lcsc.edu
Howard, Erdman, Director of Institutional Planning, Research & Assessment hrerdman@lcsc.edu
Greg Meyer, Director of College Communications gameyer@lcsc.edu
Gary Picone, Athletic Director gapicone@lcsc.edu
Alexander Bezzerides, Faculty Senate Chair albezzerides@lcsc.edu
Jessica Cromer, Professional Staff Organization Chair jecromer@lcsc.edu
Elizabeth Weldy, Classified Staff Organization Chair eaweldy@lcsc.edu
Mary Hasenoehrl, Director of College Advancement mlhasenoehrl@lcsc.edu

1. Welcome new participants:
   Elizabeth Weldy, new Classified Staff Organization Chair
   Jessica Cromer, new Professional Staff Organization Chair
   Sue Hasbrouck, new Budget Director
   Carry Salonen, new President’s Management Assistant

2. Updates
   a. Guns on Campus

   President Fernández reported the State Board of Education approved their second reading of the Guns on Campus policy last week. The law, effective July 1st, states individuals with an enhanced concealed carry weapons permit and retired law enforcement are permitted to carry concealed weapons at LCSC owned properties/buildings with the exception of housing/residential buildings, Harris Field and
the Activity Center. The law does not allow for someone to open carry or display a weapon, either intentionally or accidentally. LCSC policy, which mirrors the SBOE policy, and frequently asked questions are in draft form now. SBOE policy provides for institutional presidents to allow weapons on campus for specific situations such as weapons safety courses or ceremonies. Signage will be placed on locations where weapons are not allowed. Faculty and staff cannot prohibit enhanced concealed carry permit holders from carrying in their classroom or work space. LCSC has a gun locker for individuals to store weapons if needed. Security personnel will be provided more training and perhaps more security cameras will be installed. Security personnel will remain unarmed. Lewiston Police Department will be consulted for advice and counsel. SBOE and LCSC policies will affect employees as well as students. Law applies to the property owned by Lewis-Clark State College and State owned property. A communication to the campus community will be out prior to July 1st and at the beginning of the fall semester.

b. State Board of Education Report

The Idaho State Board of Education meeting was June 18-19th in Idaho Falls. No legislative items were presented that affected LCSC but an interesting and possibly impacting note was BSU announced they intend to submit legislation to be independent from other State agencies for activities such as risk management and to control classified staff status. Strategic plans were reviewed and approved. University/college presidents’ contracts were approved for another year as well as the operational and athletic budgets. Line items for 2016 that require more work are Complete College Idaho program, the system wide request for deferred maintenance, and salary competiveness initiative. LCSC has a line item request to test a “work college” concept. There was a minor change to the chief executive officers’ approval limits for construction, maintenance, and litigation. LCSC requested an increase to our standard athletic limit due to growth in programs, in particular Track and Cross Country.

Don Soltman is new SBOE Chair of Instruction, Research and Academic Affairs committee. The Board approved a minor update to Policy III. P. Student Complaints and Grievances which would allow students at community colleges to participate in the student complaint process outlined by SBOE policy. The Board disapproved the purposed change to Policy III. Y. Advanced Opportunities which addressed amendments to the Professional-Technical Education for traditional TechPrep Program students. The Board discussed a particular institution’s handling of transfer credits as outlined in Policy III.V. Statewide Articulation and Transfer when transfer credits were not accepted by that institution.

The Idaho State Board of Education meeting was streamed via YouTube video for the first time. The Board is short two members now with Ken Edmunds having left and the retirement of Milford Terrell.

Audit committee proposed new policy on course fees.

c. Program Prioritization

Communications to the campus on program prioritization will begin happening soon. There will be no program closure but consolidation through reporting is going to occur. All
LCSC programs could be asked to submit information and or action plans. Program prioritization information will be submitted to the SBOE office with the final version to the Board at the August meeting. Institutions will not report to the Board individual unit names representing quintile rankings.

d. Accreditation

In mid June, Northwest Commission substantially changed the information needed for the mid cycle evaluation and expect to send another memo with a change soon. A formative campus visit will occur October 27 and 28th. Focus of report will be on the assessment plan of processes and supporting numbers for a number of different programs. Northwest Commission could still make changes to what is needed for the October visit. There will be limited involvement of faculty with the report submission as it is due prior the faculty return. Faculty will be brought on board in the spring semester based on the Commission’s report.

3. Other

a. Office Moves

Due to the long anticipated development of a testing center and a teaching and learning center and needs from Students Affairs to streamline student services, there will be several relocations. Advancement will move to the yellow house on the corner of 9th and 6th and the vacated space will become the Testing Center. Kristy Roberts has agreed to be the Director of the Testing Center. The Testing Center will not be a new service but a consolidation of existing services on campus. The Teaching and Learning Center will be located in the Library ICC beginning in January. A director search for the Teaching and Learning Center is ongoing. The Technology for Teaching and Learning Lab will be relocating to Sam Glen 127. The Language Lab that was in Sam Glen will be moving temporarily to the Library for the summer and will move to the basement of Reid Hall in the fall. International Program staff will be consolidated this summer into the basement of Reid Hall as well. PTE Center staff will be blended into the Student Affairs Staff. Career advising services will be moved upstairs in Reid Hall so that all advising services are centrally located. All enrollment offices will be located on the main floor of Reid Hall. Tate Smith, with the First Year Experience Program will move to Reid Hall. Educational Talent Search will move temporarily to the basement of the Administration building for the summer and then to Reid Hall in the fall.

It was requested that we choose to limit the requests for small needs from the Physical Plant and IT as they are working diligently to facilitate the moves and to thank them for all their efforts this summer.

b. Reducing “Summer Melt”

“Summer Melt” refers to students that register but over the summer change their plans. The State Board of Education has provided LCSC with funding for a program to reduce the “Summer Melt”. The program will have a four point strategy to achieve applicant yield of 65% for the fall 2014 semester. The strategy will consist of: a calling program through Career and Advising Services; a social networking site for the “Class of 2018”; a mailing to first time freshman reminding them of critical dates, promote orientation, gain excitement
about participation in special social networking campaign and apprise families of financial planning available along with the tuition statements; and a staff visit to Boise on July 23rd and Coeur d’Alene on July 30th.

c. American’s with Disabilities Act

Compliance with accessibility to the campus is required for facilities and student needs. The Physical Plant, HR and Doug Steel review the facilities for compliance. Student need based accommodations could encompass accommodations with classroom equipment, testing, admissions, books, etc.; communication and campus access; and service/therapy animals.

LCSC’s plan for compliance for students, to be achieved by the beginning of the Fall 2014 semester, includes work to website, review of purposed or renewing technologies/software and providing better Library accessibility. In the fall of 2015, all e-Learning/web based courses will be reviewed and updated for accessibility.

4. Next meeting: Wednesday, July 16, 2014 at 9:00 a.m. in the Activity Center Conference Room.

5. Adjournment