ATHLETIC PETITION FORM
(SEE DIRECTIONS ON REVERSE SIDE)

PART 1
Name __________________________________________________________________ ______
(Please print all information) Last First MI
ID # ______
Mailing Address ______________________________________________________________________
Street City State Zip
Phone ______________________ Major/Minor __________
Semester/Year action is to affect __________________________ Sport __________

Student Athletes are required to complete 50% of the Core by the start of their junior year (75% by their senior year) of eligibility as determined by seasons of competition. Students not meeting this requirement will be declared eligible if they enroll in and successfully complete (C grade or higher) at least 2 core, or developmental courses, each term until they meet the 50/75% requirement.

Attach a signed letter explaining the reasons why you have not been able to meet the requirement listed above.
Student Signature __________________________ Date __________________________

PART II -- FACULTY RESPONSE

1. Attendance record – list percentage of classes attended ______ 4. Exams – list the number of exams given/taken ______
2. Participation – did the student participate in class (Y/N) _____ 5. Math lab attendance – number of days attended ______
3. Homework assignments – list percentage submitted ______

Listed below are my reasons for support, or non-support of this student’s petition request ☐ support ☐ non-support

Instructor Name (printed) __________________________ Signature __________________________ Date __________________________

PART III – COACH RESPONSE

Recommendation of Coach __________________________ __________

Coach Name (printed) __________________________ Signature __________________________ Date __________________________

PART IV – ATHLETIC DIRECTOR RESPONSE

☐ Student is NAIA eligible
Petition is: ☐ Approved ☐ Denied

Name (printed) __________________________ Signature __________________________ Date __________________________
### Petition Form Process

**Directions for Students:**

1. Pick up an Athletic Petition Form from the Athletic Director’s Office on the second floor of the Activity Center.
2. Complete Part I of the form. Attach a signed and dated letter. Provide sufficient justification for your request. Attach documentation if appropriate (required for medical excuses). Please print or type information. **Sign and date all attachments.**
3. Meet with the instructor of the core course you did not successfully complete to secure required signature(s) and recommendation in Part II.
4. Submit the completed Petition WITH student letter to the Athletic Director’s office (ACC 223).
5. The Athletic Director’s Office will notify students of the final decision by the Athletic Advisory Board regarding their petition via a mailed letter.
6. Students who disagree with the Athletic Advisory Board’s decision have a final appeal to the College Provost—this decision is final.

| All petition requests for the current semester must be submitted to the Athletic Director’s Office at least 10 days prior to the end of the term. |

**NOTE:** Petition Forms will not be accepted from students who have a “hold” on their account.