President’s Council

Meeting notice: Wednesday, June 24, 2015 at 9:00 a.m.
Location: Activity Center Conference Room

Attendees:
Tony Fernández, President tfernandez@lcsc.edu
Andy Hanson, Vice President for Student Affairs ahanson@lcsc.edu
Carry Salonen, President’s Management Assistant cmsalonen@lcsc.edu
Mary Flores, Dean for Academic Programs mflores@lcsc.edu
Rob Lohrmeyer, Dean for Professional-Technical Programs rlohrmey@lcsc.edu
Chet Herbst, Vice President for Finance and Administration cgherbst@lcsc.edu
Sue Hasbrouck, Budget Director nhasbrouck@lcsc.edu
Allen Schmoock, Chief Technology Officer atschmoock@lcsc.edu
Gary Picone, Athletic Director gapicone@lcsc.edu
Alex Bezzerides, Faculty Senate Chair albezzerides@lcsc.edu
Jerry Hindberg, Professional Staff Organization Chair jhindberg@lcsc.edu
Robin VanSickle for Karen Schmidt, Classified Staff Organization Chair kcschmidt@lcsc.edu
Erika Allen, Director of College Advancement eallen@lcsc.edu
Logan Fowler, Director of College Communications ljfowler@lcsc.edu

1. Welcome guests:
   Robin VanSickle represented the Classified Staff Organization on behalf of Karen Schmidt the new CSO chair. Jerry Hindberg was in attendance as the new PSO chair.

2. Updates
   The SBOE report from the July meeting included changes in board members and executive staff. Rod Lewis is leaving the board as of June 30. Governor Otter will name a replacement for Mr. Lewis. Don Soltman is the new president. He has been on the board for five years and is from Coeur d’Alene. Emma Atchley, who was the president, will now be the vice president. Bill Goesling will be the secretary. Mike Rush has accepted a position in South Dakota and Matt Freeman has been named the executive director.

   Line items, or what we have requested the SBOE include in next year’s budget deliberations by the governor and legislature, consisted of general education and PTE requests. The State Board has set new guidelines that colleges and universities should only request up to 10% of their appropriation for general education requests. That would mean for LCSC $1.5 million.

   There were no system wide requests this year. Complete College Idaho and Deferred Maintenance were system wide requests last year.
Our line items for general education and Professional-Technical Education have been very carefully listed in priority order and scalable to encourage not taking an all or nothing approach. We had three general education line item requests: Complete College Idaho which entailed 9 positions and salary competitiveness; Safety, Security, and Compliance to fund a full-time auditor, a Title IV compliance position, a security officer, and increase surveillance cameras; and Deferred Maintenance items to assist in staffing for plumbing, painting, and electrical and increasing our custodial support. Through Professional-Technical Education there were four requests submitted and one item added. PTE requests were capped at 12%. $300,000 was requested for Adult Basic Education, Web Design and Development, Collision and Repair, Diesel, and Medical Assistants. The Business Affairs and Human Resources Committees will review the requests now. All requests coincide with our strategic plan. Idaho Health Professions Education Council’s health improvement plan stresses technical education for health care areas, specifically medical assistants and medical scribes. We will be looking into related Department of Labor grants that are a combination of industry matches.

The Board asked for institutional reports on Program Prioritization. We reported that in our process all programs were included, we described what would need to be done in the various designated quintiles, and what we had done. In instructional programs, there were a couple of low usage associate degrees in Humanities and Social Sciences that were discontinued. Students will not be affected by the change though. If there is a student in the program, we will finish it out. There were also a couple intermediate certificates in Professional-Technical Education that were discontinued as well. We did do some reorganization and restructuring – one FTE was reallocated to IT and we combined some student advising processes. The Board is interested in institutions reporting in the future how Program Prioritization has been incorporated into the assessment process. For LC, we have already completed this step.

There was an initiative, at the suggestion of UI’s President Staben, that SBOE take a look at Idaho high school student’s records and send a letter of direct admissions to students that meet certain criteria. High school counselors will receive a copy of the letter as well. The letter will state that if the student meets certain, yet to be defined, criteria and receives their high school diploma they are accepted to all of the higher education institutions in Idaho. It has been suggested that students with a 3.0 or better GPA or SAT score above 1,200 will be accepted at every Idaho institution of higher education, including community colleges. The qualifications are still to be decided. The provosts will be discussing what the cutoff scores will be for acceptance into all Idaho institutions. If students don’t meet the criteria, they will receive a letter that states they are conditionally admitted to Lewis-Clark State College, Idaho State University and the community colleges and that they would need to check with these institutions for admittance. LC supports this initiative as we will receive, at no cost, all of the contact information for all the students. It will fit very nicely with the Recruiter software that customizes high-end correspondence to the high school students. The data is valued at $10-15K if we had to purchase. The letters will state if there is an application fee collected, it will be credited towards first year’s tuition. There are been some objections from other institutions on this wording as they charge an application fee. LC does not charge an application fee. Both letters are still in draft form.

The SBOE made an amendment to Board Policy I. S. - Institutional Governance. The change will allow institutions more flexibility to develop structures and processes for institutional governance. Institutional presidents will be able to implement rules and regulations.
Summer Physical Plant projects were provided as requests by departments and reviewed by the President’s Cabinet. Well over three quarters of the list have been accomplished or are currently scheduled to be completed. Of those requests, there are carpeting initiatives and work happening in the Library. Space changes are taking place this summer as well, primarily in the Administration Building. Several projects are about to move to the construction phase – Clearwater Hall, remodeling of old IPO offices next to Kinder College, a storage project, an entry way for Tennis Center, and an energy audit. Next summer work on Spalding Hall will begin. We have submitted a preliminary list of projects to the PBFAC for next year that includes a new Living Learning Center as well as a dramatic expansion of Automotive Technology and ADA upgrades to restrooms campus wide. There have been quite a few new trees planted as part of our ongoing arboretum project.

There have been meetings with the parties involved with the Joint Facility in Coeur d’Alene. We expect to start review for the team of architects in December or January.

Our current enrollment head count for fall is down 5.2% from last year and 5.6% down in FTE, or 154 fewer students of which 46 are attributed to Coeur d’Alene Center and 108 to Lewiston or online. We are looking at program mix changes, waivers for community colleges in Spokane, offering a one credit class in career and academic planning for PT high school students, and opportunities for non-traditional students in areas such as online classes and prior learning assessments. New students or high school students are up 8%. 60 students are waiting for housing on campus. We have a large pool of incomplete applications. Around the state, CWI down 14%, NIC down, BSU down, and UI flat. Across the country, higher education student enrollment is down.

3. Other
   There will be an announcement next week about an alternative work schedule for the holiday week.

   Brooke Cushman, as part of a committee, has been working on homecoming events for October 22-24. The events will be in conjunction with volleyball, basketball, a BBQ, a baseball ring ceremony, and alumni events. The last LCSC homecoming was in 1950.

   The Summer Employee Appreciation picnic is July 8, 11:30 am on the lawn in front of the Administration Building.

   LC provided the facilities and participated in Active Shooter training for local law enforcement and emergency service agencies.

4. Next meeting: Wednesday, July 15, 2015 at 9:00 a.m. in the Activity Center Conference Room.

5. Adjournment