President’s Council

Meeting notice: Wednesday, August 19, 2015 at 9:00 a.m.
Location: Activity Center Conference Room

Attendees:
Tony Fernández, President tfernandez@lcsc.edu
Lori Stinson, Provost, lstinson@lcsc.edu
Andy Hanson, Vice President for Student Affairs ahanson@lcsc.edu
Carry Salonen, President’s Management Assistant cmsalonen@lcsc.edu
Mary Flores, Dean for Academic Programs mflores@lcsc.edu
Rob Lohrmeyer, Dean for Professional-Technical Programs rlohrmey@lcsc.edu
Kathy Martin, Dean for Community Programs and Governmental Relations kmartin@lcsc.edu
Sue Hasbrouck, Budget Director nhasbrouck@lcsc.edu
Allen Schmoock, Chief Technology Officer atschmoock@lcsc.edu
Gary Picone, Athletic Director gapicone@lcsc.edu
Alex Bezzerides, Faculty Senate Chair albezzerides@lcsc.edu
Jerry Hindberg, Professional Staff Organization Chair jhindberg@lcsc.edu
Robin VanSickle for Karen Schmidt, Classified Staff Organization Chair kcschmidt@lcsc.edu
Erika Allen, Director of College Advancement eallen@lcsc.edu
Logan Fowler, Director of College Communications ljfowler@lcsc.edu
Sean Gehrke, Director of Institutional Planning, Research and Assessment sjgehrke@lcsc.edu

1. Welcome guests: Julie Crea and Charlette Kremer will be reporting to the Council and Robin is attending for Karen Schmidt.

2. Updates
   Julie Crea informed the group about the new PDT program – Leadership Institute. The program was committee developed to meet LCSC’s training need for new leaders, current leaders and potential or aspiring leaders. The course, which is open to 20 individuals, consists of a 24 hour track which is broken down to 12 classes that occur once a month for two hours on Friday mornings. The application process opened in July and will close Sept 1. Currently there are 23 applications made up of PSO, CSO and faculty. Classes are designed to generate discussion from an HR perspective for customer service, culture, strategies, and goals. Instructors are from within the institution or are outside experts.

The new Work Scholar Program in which we hire students in exchange for tuition is the first of its kind in Idaho and was funded on an ongoing basis last year by the Legislature. Charlette Kremer is the director of the program that will give promising students that demonstrate financial need the opportunity to finish college on time, with soft skills that employers are looking for, with a limited amount of student loans. There was funding for a cohort of 20 students. 13 students have applied, 11 students have been accepted and hired for the Fall 2015 semester. 27 applications were received from work sites on campus and 20 were chosen.
Students will work a minimum of 10 hours a week and will participate in 2 community service projects. Academic and work advisors will have joint meetings regarding the student’s progress and to assist the student with resources. Any new student or work site applications will be for the spring semester.

LC has expanded the policy regarding firefighters and active military students that allows students a late start or a way of starting the next semester without penalty to include students affected by wild fires as well. Refer students to the Registrar’s office for assistance with the process.

3. 2015-16 Strategic Enrollment Initiatives
The All Campus Meeting will consist of information regarding the annual enrollment and strategic enrollment plans that will detail headcount numbers, the reasoning behind developing the plans, who will be involved with their development and the completion time lines.

Academic Affairs, Student Affairs, Administrative Affairs, Community Programs, Professional-Technical Programs and Academic Programs provided a list of how their department goals aligned with advancing our strategic plan for increasing enrollment.

The Academic Programs unit will work on the functional operation of Prior Learning Experience, better coordination with the Testing Center, development of web capabilities for the course catalog, refinement and development of LC Express Plans, addition of online courses, development and implementation of new programs on a 5 year plan, enhancements to Summer Session programing, strengthening advising and continuing efforts towards meeting SBOE requirements for General Education.

The Provost’s Office provided a general overview of the new faculty orientation as well as their plan to support enrollment by continuing work on the accreditation mid-cycle response, reviewing assessment at the institutional level, Summer Session improvements, review and modification to the licensed education resources for faculty educational purposes, and continued advancements with Teaching Learning Center.

Professional-Technical Programs reported they will be working on integrating new personnel to help increase student capacity including adding a Transition Coordinator, developing a new program that will meet the employment educational requirements of the Nez Perce Tribe for their Head Start program, continuing work on the Early Childhood Development program with China, developing and coordinating multi-craft apprenticeships and the Pharmacy Technician Program, and working on accreditation for the Physical Therapist Program with NIC and Dental Hygiene Program with Lane Community College.

Community Programs will be developing a business plan for a LC gift shop that will provide window space and LC publicity when they relocate to Clearwater Hall down town Lewiston and CAH is exploring offering for credit classes. Through the Coeur d’Alene Center, they will be expanding the activities of Sandpoint Center Outreach and will be increasing involvement in Chamber Events in CDA, Post Falls, Silver Valley and Sandpoint. The CDA Transfer Center has a new location on the NIC campus. e-Learning Services will advertise online course offerings on our website, included new course – Intro to Online Coursework, and collaborate with Teaching & Learning Center regarding online courses. The Testing Center will be collaborating with divisions and communities for needs assessments. Idaho Small Business Development Center will be reaching out to small businesses through various methods looking for projects and
Internships to provide “real world” experiences, providing consulting and workshops, and being involved in community organizations. They will be moving downtown as well. Outreach Centers are reviewing offering credit courses to nontraditional students. Kids College will be working with international and education division students to offer programing. Dual Credit is working through the NACEP accreditation process. Teacher In-service will be working closely with K-12 educators for continuing education opportunities. Summer Session is working on transition and changes for 2016.

Student Affairs has multiple projects to support enrollment such as the development and support of a Parent Network and developing programs to attract degree seeking adult learners. Through the Registrar’s office they will be reviewing and maximizing data from Recruiter to generate customized solicitation and reduce drop rates. Career Advising will, among other activities, be developing educational paths as a back-up for Nursing Program students not able to enter the program of their first choice. ETS is rewriting the Clearwater Valley grant and drafting a new grant proposal for the Lewis-Clark Valley. Through Financial Aid they are looking into the Second Chance Pell Program for prisoners. The First Year Experience is managing the new Peer Mentor Program and developing new concepts for First Year Experience in which students would have a customized path based on the academic performance and success assistance – i.e. honors programs, learning skills, etc. With assistance from College Communications, they will be implementing an ‘opt in’ texting program. Student Activities will be implementing Co-Curricular Transcript which is a concept for career preparedness. Student Counseling Center is beginning two student campaigns – Warrior Step-Up Program and the Student Support Network.

Administrative Affairs is supporting enrollment by having a detailed budget and plan in place by January for the Joint Facility in Coeur d’Alene, the bids for the buildout of Clearwater Hall go out this fall and detailed planning for Spalding Hall will take place in the coming year. The Arboretum project with a water feature is on-going. The Work Scholar program will continue to add interest and student excitement as the program matures. The budget request, that will include our request for Complete College Idaho, will go to the State of Idaho Friday.

4. Other

5. Next meeting: Wednesday, August 26, 2015 at 9:00 a.m. in the Activity Center Conference Room.

6. Adjournment