

SECTION: 5. Student Policies

SUBJECT: Advanced Opportunities Technical Competency Credit Policy

Background: This new policy enables students who complete articulated Technical Competency Credits while in high school to transcript those credits in preparation to enter a post-secondary CTE program.

Point of Contact: Transition Coordinator, Career & Technical Education.

Other LCSC offices directly involved with implementation of this policy, or significantly affected by the policy: Office of Registrar, Controller's Office

Date of approval by LCSC authority: July 20, 2016

Date of State Board Approval: N/A

Date of Most Recent Review: New Policy

Summary of Major Changes incorporated in this revision to the policy: This policy replaces Policy 5.205 Tech Prep.

Purpose:

To facilitate timely completion of a Career & Technical program as defined in the Idaho State Board of Education policy Section III: Postsecondary Affairs, Subsection: Y Advanced Opportunities.

Policy:

1. To be eligible to enroll in high school classes that have been articulated for Technical Competency Credits (TCC):
 - A. The student must be enrolled in high school and attend approved high school Career & Technical Education classes.
 - B. The home schooled student must provide documentation of participation in a home school program at the high school level.
 - C. The student must have a user account on the Career & Technology Education Management Application (CATEMA) system.
2. To earn Technical Competency Credits (TCC):
 - A. Students must demonstrate the required level of proficiency according to the articulation agreement between LCSC and the high school.
 - B. High school teachers must recommend a student for TCC by accepting students in an articulated class via CATEMA.
 - C. Each student must achieve competency as stated in the State Board Policy III.Y.
3. To transcribe the Technical Competency Credit (TCC):
 - A. The student has up to 2 years from the completion of an articulated high school course to request transcription of the Technical Competency Credit.
 - B. The student will complete an Application Form for Technical Competency Credit, with parent/guardian signature and payment of \$10 per credit.
 - C. Transcription of credit does not guarantee college admission or acceptance into certain classes or programs.
4. The Transition Coordinator will provide training to:
 - A. The high school student to create a user account on the CATEMA system.
 - B. High school faculty to add class rosters and provide final grades in CATEMA.