President’s Council

Meeting Summary: Wednesday, November 13, 2013, at 9:00 a.m.  
Location: Activity Center Conference Room

Tony Fernández, President tfernandez@lcsc.edu  
Janis VanHook, President’s Management Assistant jvanhook@lcsc.edu  
Tim Wiggins for Rob Lohrmeyer, Dean for Professional-Technical Programs rlohrmey@lcsc.edu  
Kathy Martin, Dean for Community Programs and Governmental Relations kmartin@lcsc.edu  
Chet Herbst, Vice President for Finance and Administration cgherbst@lcsc.edu  
Andrew Hanson, Vice President for Student Affairs ahanson@lcsc.edu  
Allen Schmoock, Chief Technology Officer atschmoock@lcsc.edu  
Greg Meyer, Director of College Communications gameyer@lcsc.edu  
Gary Picone, Director of Athletics gapicone@lcsc.edu  
Ed Miller, Faculty Senate Chair edmiller@lcsc.edu  
Traci Birdsell, Professional Staff Organization Chair tbirdsel@lcsc.edu  
Theresa Chrisman, Classified Staff Organization Chair tjchrisman@lcsc.edu

Updates

Western Interstate Commission for Higher Education (WICHE)

Governor Otter has recently appointed President Fernández to serve as one of Idaho’s representatives on the WICHE commission. President Fernández attended a WICHE meeting (November 10-12) and provided the following update regarding implementation of the State Authorization Reciprocity Agreement (SARA).

SARA establishes a state-level reciprocity process that will support the nation in its efforts to increase educational attainment by making state authorization more efficient, effective, and uniform in regard to necessary and reasonable standards of practice that span states. It also enables state to effectively deal with quality and fiscal integrity issues that have arisen in some online/distance education offerings. Over time, SARA will make the authorization process less costly for state and institutions and the students they serve.

NWCCU Accreditation Evaluator Training Review (Lori Stinson, Andy Hanson, Chet Herbst)

Andy, Chet and Lori attended NWCCU Evaluator Training in Seattle on November 6, 2013. The training yielded useful information for preparation for our 3rd year report/visit. The visit will be virtual unless requested by the school.
Lori discussed the accreditation cycle (one year, three year and seven year reports/visits); reviewed the recommendations from the year one report; reviewed the standards/elements for the year three report and discussed the status of our year three report (basic pieces present in most areas).

Andy, Chet and Lori shared some takeaways from the evaluator workshop:

- Web is critical
- All faculty and staff have must have opportunity to and the expectation of participation in the accreditation process
- Everything must connect back to themes
- We have a great deal of control in how we address each standard, but we need to show we’re doing what we say we’re going to do (proof)
- Process is driven only by the NWCCU standards and not those of specialized accrediting bodies
- Process needs to be as objective as possible
- Purpose of ‘visits’ is to validate and verify, not an audit process – burden of proof is on the institution
- The new reporting process is designed to show how an interdependent set of parts work together to make the institution function.

Next steps: Lori has read document in its entirety. Will be contacting writers from last year for factual updates and engaging others to help fill in holes. Evidence will be a big task.

**Program Prioritization (Lori Stinson)**

Lori Stinson reviewed proposed ‘addendum’ which is essentially the data collection tool for program prioritization. Initially the intent was to have departments/divisions complete the addendum on last year’s assessment report then incorporate the questions into the upcoming UAD cycle. A decision was made this week to not do the addendum separately, rather to fold it into the UAD process from the beginning. The UAD dates will be significantly advanced so they are completed early in the semester for the review by the Functional Area Assessment Committees (FAAC) and quintilization processes can occur within the academic year.

Updated timeline and sample addendum was distributed. Discussion followed on how the prioritization process dovetails into the accreditation process. The Office of the State Board of Education has sent a letter to NWCCU informing the commission that Idaho is engaged in this program prioritization process.

**Other**

Andrew Hanson: This week is Advanced Registration.

Greg Meyer: LCSC Cares food and toy drive donation boxes in every building.

**Next meeting:** Wednesday, November 20, at 9:00 a.m. in the Activity Center Conference Room.

**Adjournment**