

**SUBJECT: ADDITIONAL COMPENSATION FOR ADMINISTRATIVE
APPOINTMENTS**

- 1.0 When calculating the salary of a new administrator holding academic rank, the portion that is paid as an administrative increment is to be clearly identified.
- 1.1 When an administrative appointment ends and the faculty member takes up teaching or research duties, the change is to be accompanied by a salary adjustment that reflects the relinquishment of administrative duties; the adjusted salary is commensurate with the revised position description.