

**Promotion / Tenure Dates
2009-2010**

Date	Activity	Submit to
Aug-24-09	Provost notifies faculty of promotion/tenure eligibility	Faculty
Aug-31-09	Faculty notify Provost of intention to seek promotion/tenure.....	Provost
Sep-08-09	Provost submits list of faculty seeking promotion/tenure	Faculty Senate Chair, STPRC/SPRC, Division Chair, Dean
Sep-22-09	Division submits names of Individual Promotion/Tenure..... Committee, indicating chair	STPRC/SPRC Chair
Sep-29-09	STPRC/SPRC Chair issues list of approved Individual	Applicant, Faculty Senate Chair, Division Chair, Dean, Provost
Oct-05-09	Applicant submits Promotion/Tenure Portfolio.....	Division Office
Oct-12-09	Dean notifies reviewers that Promotion/Tenure Portfolio is..... available in Division Office	Division Chair, Division Faculty, Promotion/Tenure committees
Nov-02-09.....	Division Chair submits promotion summative evaluation/ recommendation	Promotion/Tenure Portfolio, STPRC/SPRC, Applicant
Nov-02-09.....	Division Faculty Members submit recommendation (optional)	Promotion/Tenure Portfolio, Applicant
Nov-30-09.....	Individual Committee submits recommendation	Promotion/Tenure Portfolio, STPRC/SPRC, Applicant
Dec-01-09	Division moves portfolios to Dean's Office	Dean's office
Jan-06-10.....	Dean submits promotion/tenure recommendation	Promotion/Tenure Portfolio, Individual Promotion/Tenure Committee, STPRC/SPRC, Applicant
Jan-07-10.....	Dean moves Portfolios to Provost's office	Provost's office
Feb-03-10	Provost submits list of applicants for review	STPRC/SPRC
Feb-24-10	STPRC/SPRC considers portfolios, if requested, and makes	Provost, Division Chair, Individual Promotion/Tenure Committee, Dean, Applicant
Mar-17-10	Provost submits recommendation	President
Apr-07-10	President submits recommendation.....	Applicant, Division Chair, Faculty Senate Chair, Individual Promotion/Tenure Committee, Dean, STPRC/SPRC, Provost