



**Professional Staff Organization
Meeting Minutes
September 18, 2008**

Twenty-five PSO members in attendance; coupons (courtesy of PSO) for a treat from Jitterz were provided to those in attendance.

Treasurer's Report: Current balance is \$1,349.66

Introductory Business:

The first meeting of the new academic year began with a portion of a video entitled, "Stop Me Before I Strangle Someone". Meagan Johnson's humorous presentation made us think about communication and emotion in the workplace. She shared her experiences of working with a difficult person—"Bob"—and how to deal with the negative experiences. If we have ever experienced a "Bob" in our own work environment, we need to remember to keep our emotions under control because the appearance of being too emotional may give an impression that you're powerless. The second part of the video will be shown at the next PSO meeting.

Bert Sahlberg, Campaign Chair for Twin County United Way, introduced Angie Ringen, TCUW Director. Angie thanked LCSC for their support and encouraged participation in this year's campaign. In response to community input about the greatest needs in the valley, the donations help fund major program areas. Education, income and health are included in the top priority areas. One hundred percent (100%) of donations go to programs. Donors can target specific programs or donate to the overall fund for disbursement as needed. Donation forms are online, or Bert can provide them.

Other Business:

Because of the shortfall in the Idaho budget, the Governor asked for all state agencies to submit a report of how they would return anywhere from 1%-2½% of the current FY09 budget. The holdback would not be "across-the-board"; rather, strategic areas that can or need to be cut should be looked at first. Items like reduction in travel and related expenses and hiring delays are possibilities at this time.

A motion to approve the June 19 meeting minutes was made by Bert Sahlberg; Julie Crea seconded, and the motion passed unanimously.

New Business:

PSO has several sub-committees comprised of members who volunteer their time. Chair Dawn Byers gave a brief overview of the duties of each committee and an invitation to volunteer for this year's sub-committees: Treasury Committee (chaired by the PSO Treasurer), PSO Hearing Board, PSO Member of the Year, Professional Development Day (in cooperation with CSO), By-law Revision Committee, and PSO Mentor Program. Sign-up sheets were available at the end of the meeting.

Dawn also talked about service projects that PSO may want to consider. She briefly mentioned an idea about "Going Green" – being more involved in recycling on the campus. Bert mentioned that helping with concessions for athletic events is another way to serve our campus community.

There is more need for help with concessions during the well-attended games and matches (conference tournaments, etc.) and the possibility of groups receiving a percentage of the concessions sold. It's also just a fun way to work with your co-workers and or/PSO members in a fun environment.

The Annual Winter Revels holiday party will be held Friday, December 5, from 4-6 PM, in the SUB. There is no charge; hors d'oeuvres and non-alcoholic drinks will be provided.

By group consensus, the President's Council minutes will continue to be dispersed to PSO members via email.

For the Good of the Order:

Renee Olsen shared that the 2nd Annual Alumni Wine Tasting event would be September 30 at Clearwater Canyon Cellars. Tickets are \$15 per person, and space is limited.

Distance Learning is having a Halloween "Meet n' Greet" from 2-4 PM on October 31. Everyone is invited.

Respectfully submitted,
Lori Ruddell

Treasurer's Report

Ending Balance as of September 18 meeting		\$1,349.66
Deposits		
Remainder of September	32.00	
October	103.00	
November	35.00	
December (to date)	<u>34.00</u>	
Total Deposits		<u>204.00</u>
Subtotal		\$1,553.66
Expenses		
Jitterz (for 9/18 mtg)	62.68	
Printing	4.62	
Donation to Winter Revels	<u>100.00</u>	
Total Expenses		<u>167.30</u>
Ending Balance as of December 11, 2008		<u>\$1,386.36</u>