

Directory Information Restriction Request

Under the provisions of the *Family Educational Rights and Privacy Act of 1974 as Amended*, you have the right to withhold the disclosure of any or all of the directory information listed below.

Please consider very carefully the consequences of any decision by you to withhold any item of directory information. Should you decide to restrict Lewis-Clark State College from releasing any or all of your directory information, any future requests for such information from non-LCSC persons or organizations will be refused. Directory information includes the following:

- Name
- Major/Minor
- Dates/Terms Attended
- Degrees/Certificates Awarded
- Academic Honors
- College Level (Fr., So., Jr., Sr.)
- Withdrawal Dates
- Full/Part Time Status of Attendance
- Previous Colleges Attended
- Athletic Information

Please mark the appropriate boxes and sign below to indicate your disapproval for the institution to disclose the following directory information.

- | | |
|--|--|
| <input type="checkbox"/> Academic Information such as: | <input type="checkbox"/> Attendance Information such as: |
| • Major/Minor | Withdrawal Dates |
| • Dates/Terms Attended | Full/Part Time Status of Attendance |
| • Degrees/Certificates Awarded | Previous Colleges Attended |
| • College Level (Fr., So., Jr., Sr.) | <input type="checkbox"/> Athletic Information |
| • Academic Honors | <input type="checkbox"/> Secure ALL Information |
| (includes Dean and President's Lists) | |

LCSC will honor your request to withhold any of the items listed above but cannot assume responsibility to contact you for subsequent permission to release them. Regardless of the effect upon you, LCSC assumes no liability for honoring your instructions that such information be withheld.

Student Name (printed) _____ Date _____

Student Signature _____ ID # _____

Semester/Year _____

This form will be honored by the College until rescinded in writing by the student. This means if the student experiences life changes such as divorce, parental issues, etc. it STILL REMAINS the student's obligation to inform the Office of Admission/Registrar IN WRITING to rescind this form to prevent student data from being released to the individuals listed above.