

WarriorWeb – Registration

Getting started

1. To access your account, visit <https://warriorweb.lcsc.edu> and click on 'Enter' in the upper right hand corner. You will then select 'Log In'.
 - Find your login by clicking on "What's my User ID?".
 - Your password is your birth date (the password for a birth date of March 12, 1980 would be 03121980). It is strongly advised that you change your password.
2. Use the 'Students' menu to access registration and other student menu items.

Register for sections

1. Meet with your academic advisor. Your advisor will 'release' an electronic hold that will allow you to access Web registration. Only your officially assigned advisor(s) can provide this access.
2. Once you have logged on with your user name and password, you will need to click on 'Conditions of Registration' to begin the registration process (this needs to be done once every registration period).
3. You'll then go to 'Register for sections' where you can then choose the type of registration you need (search and register, register for previously selected sections, drop sections).
4. To register, use the blue highlighted 'Subjects' boxes and select up to three course subjects.
5. If you do not know the specific course information, use the various search capabilities to find the course(s) you want. You can search for classes by instructor, days, times, subjects, etc.
6. Once you've set your search parameters and clicked 'Submit,' the courses meeting your criteria will be listed alphabetically. Check the 'Select Course(s)' box to the left of the class(es) you want to register for and click 'Submit.'
7. You'll then need to indicate in the 'Action' drop-down box if you want to take the class for Credit (RG), Pass/Fail (RP), Audit (AU), Waitlist (WL), or remove it from your list (RM).
8. If you are registering for a variable credit course, be sure to change the credit total in the credit box prior to submitting the course.
9. Once you have submitted your selections, your 'Registration results' will then be displayed. This display will be all of the classes that you are registered for (including the current term).
10. You can print your schedule by clicking on 'My class schedule.' When you are finished, be sure to log off the system AND close the browser window.

Waitlisting

- Choose WL as your 'Action' item after selecting your desired courses.
- You can add into the course by midnight the day after receiving an email notice. If you choose not to add, the system will move on to the next student on the list (max 10 students).
- Being on a waitlist does NOT mean that you will automatically be registered for the class when a seat opens. It is your responsibility to register yourself for the class.
- You can not place yourself on the waitlist for two sections of the same course.

Adding and/or dropping?

- If you opt to change your schedule, you can use the 'Register for sections' or 'Drop sections' functions through the 5th day of the term. Registration activity after this date must be processed directly through the Office of the Registrar with add/drop/withdrawal slips.
- Dropping/adding may have financial aid ramifications

Suggestions and reminders

- Be broad in your search criteria when registering for classes. It may be simpler and more efficient for you to enter ONLY the term and the subject(s) that you are looking for. You DO NOT need to fill in all of the fields to find courses.
- Be certain to click 'Submit' only once when registering (rather than double-clicking). If you are registering for a variable credit course, be sure to indicate the number of credits you want when initially selecting your course in the 'Credits' column or the class will default to 1 credit. You must drop the class and add it again to change the credits.
- WarriorWeb is unavailable M-F, 12:30am-1:30am (PST).

Need help?

- Use the 'Change Password' feature to resolve initial password concerns.
- If you experience further technical difficulty (logins, passwords, etc.), contact the Helpdesk at 792-2231. If you have concerns regarding content (credits, courses, etc.), contact the Office of the Admission/Registrar at 792-2223.
- For Blackboard (BbCE) assistance, contact Distance Learning at 792-2239.