

Compliance Document for Crime Awareness and Campus Security Act of 1990 Clery Act Report 2009

This information is furnished to you as part of the Lewis-Clark State College commitment to safety and security on campus and is in compliance with the Crime Awareness and Campus Security Act of 1990. The Campus Security Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The full text of this report can also be located at www.lcsc.edu/security/CleryReport08.pdf. The Clery Act is a federal law that requires colleges and universities to disclose information about crime on and around their campuses. The act is named in memory of Jeanne Clery, a 19-year-old Lehigh University Freshman who was assaulted and murdered in her residence hall room on April 5, 1986. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and alternate sites, Residence Life, Judicial Affairs in conjunction with Student Life and the Athletic Department and other campus Security Authorities. Each entity provides updated information on their educational efforts and programs to comply with the Act.

NOTICE OF AVAILABILITY OF THE ANNUAL SECURITY REPORT:

Each year a notification is sent to all enrolled students and employees, which provides the web address to access this report. Printed copies of this report may also be obtained at the Campus Security Office.

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; certain off-campus buildings or property owned or controlled by Lewis-Clark State College; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as sexual assault, and other matters.

Lewis-Clark State College is a state supported institution of higher education and is located in Lewiston, Idaho with outreach centers in Kooskia, Grangeville, Orofino and Coeur d'Alene, Idaho. The college has an enrollment of almost 4,000 students with approximately 300 students who live in residence halls on or near campus.

Missions Statement

Lewis-Clark State College is concerned about the safety and welfare of all campus members and guests and commits itself to promoting a safe and secure environment. Because no campus can totally isolate itself from crime, Lewis-Clark State College has developed a series of policies and procedures designed to ensure that every possible precaution is taken to protect the campus community. The Campus Security Department works in cooperation with the Lewiston Police Department to accomplish this mission.

Office Information

The Office of Campus Security reports to Lewis-Clark State College's Vice President of Finance and Administration. Campus Security works closely with all departments of the College to ensure that safety policy and procedures are uniformly executed and conveyed in a clear and consistent manner to all the College's students, faculty, and staff.

The Security Department office is located at 500 8th Avenue, Lewiston, Idaho in Meriwether Lewis Hall room 110. A Campus Security Officer is on duty 24 hours a day, 365 days a year. Uniformed Campus Security Officers and a Security Director provide around-the-clock patrol and services to the campus community.

Campus Security Officers are responsible for a full range of safety/security services to the Lewis-Clark State College community, including all crime report investigations, medical emergencies, fire emergencies, traffic accidents, key control, and enforcement of all College policies including those relating to alcohol use, drug use, and weapons possession.

Reporting of Criminal Actions or Emergencies

The campus Security Department is responsible for enforcement of policies, rules, and regulations set

forth by the State of Idaho, Idaho State Board of Education, and Lewis-Clark State College. The Security Office is open for ticket appeals and other business matters from 7:00 AM-5:00 PM, Monday through Friday. The Duty Officer will meet you at the office after hours if notified by phone. The department is staffed by trained officers with experience in security and law enforcement.

To report a crime or emergency, members of staff, students, faculty, and administrators should call the office number 792-2226 or 792-2815; the latter of which is routed to a phone that Security officers carry while on duty.

Campus Security Officers submit incident reports on all crimes reported to the department. These incident reports are filed in the Campus Security Department and may be reported to the Lewiston Police Department and automatically become part of its record keeping process. All serial numbers of vehicles and office equipment reported stolen from campus are reported through the Lewiston Police Department to the National Crime Information Center (NCIC).

The Security Department of Lewis-Clark State College maintains telephone contact with the Lewiston Police Department, and support can be obtained immediately. The security officer shall answer all complaints taking necessary steps to alleviate any dangerous situations. Security will notify the proper department and take steps to protect persons and property, including issuing a timely warning.

In case of a serious event or emergency, the appropriate emergency services should be called first (911) and then Campus Security. The buildings will be evacuated when a fire alarm sounds unless advised differently by a fire department official or security officer.

If a person witnesses criminal activity but wishes to remain anonymous the Security Department has two means of reporting. We have established an Anonymous Tip Line 792-2929 and a Secret Witness Form that is available on the Security website at: <http://www.lcsc.edu/security/secret.asp>.

If a person is a victim of a crime but does not want to pursue action within the college's judicial system or with law enforcement we still encourage them to report the incident and we will ensure their anonymity. This is a confidential report as opposed to an anonymous tip or report. We encourage this for record keeping purposes so we can track potential threats and warn the campus community if there is a danger based on location or method of assault. These are kept and counted in the annual crimes statistics for the institution.

Timely Warnings

Lewis-Clark State College President or his/her designee is responsible for issuing timely warnings in compliance with the Jeanne Clery Act, 20 U.S.C. § 1092(f) et seq.

Anyone with information warranting a timely warning should report the circumstances to Lewis-Clark State College Security Department or the President's office as soon as safely possible. In the event that a situation arises that requires issuance of a warning, these warnings are provided in order to keep the campus community informed about safety and security matters on an ongoing basis and in an effort to prevent similar crimes from occurring.

The decision to issue a timely warning shall be decided on a case by case basis in compliance with the Act and considering all available facts surrounding the campus community, whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

Timely warnings are usually issued for the following classifications:

- arson
- burglary
- robbery
- aggravated assault
- criminal homicide
- motor vehicle theft
- sex offenses
- any other crimes as deemed necessary

Procedure:

Upon receipt of all relevant information and a determination has been made that a timely warning should be issued, Campus Administration or their designee will inform the campus community by immediately contacting the directors of Security and College Communications or their designees to allow for appropriate media distribution of the warning. In addition, a major catastrophe or disaster at LCSC, the College may provide timely information regard the incident(s) on the emergency website www.lcsc.edu/emergency, by posting flyers, student email, student radio station (KLCZ-88.9 fm) or other local media outlets.

The warning may include, but is not limited to, the following information:

- type of crime
- location of occurrence
- available suspect information

Daily Crime Logs and Definitions

Daily Crime Log:

LCSC Campus Security maintains a Daily Crime Log that lists all reportable crimes. The log outlines the logistics of the crime (date, time, and location), the nature of the crime, and how the crime was handled. These logs are maintained and updated for 60 days. They are available at the Security Department during normal business hours and logs over 60 days are available within 24 hours.

Crime Statistics:

The Office of Campus Security, under the direction of the Director or their designee, gathers and compiles Lewis-Clark State College's crime statistics. In addition to the crimes reported to Campus Security, the Director also solicits information from different Campus Security Authorities which includes, but is not limited to, Director of Residence Life, Director of Student Life and the Athletic Director. Crime statistics in this report from off-campus venues and adjacent streets were compiled in collaboration with the Outreach Coordinators in Coeur d'Alene, Orofino, and Grangeville. We also receive crime statistics from Lewiston Police Departments for adjoining public property.

These crime statistics are substantiated by the Office of Campus Security and double counting of these crimes is avoided by an overseeing process conducted by the Director of Campus Security.

It should be noted that the Campus Security Act was amended in 1998. Any marked increase across years or in the revised statistics from previous years can be accounted for by the fact that the geographic boundaries for reporting were greatly expanded in 1998, and reporting of drug, alcohol, and weapons violations was also broadened to include not only arrests but also disciplinary referrals.

CRIME DEFINITIONS

Murder:

The willful (non-negligent) killing of a human being by another

Manslaughter:

The killing of another person through gross negligence

Sex Offenses (Force):

Any sexual act against another person without the other person's consent (Includes attempts)

- a. Sexual intercourse with another person without the other person's consent
- b. Sodomy with another person without the other person's consent
- c. Oral copulation (vaginal, anal) with another person without the other person's consent
- d. Rape with a foreign object (vaginal, anal) of another person without the other person's consent
- e. Sexual battery is the touching of the intimate parts of another person for the purpose of sexual gratification, without the other person's consent

Sex Offenses (No force):

Any unlawful, but consensual sex act with another person. (Includes attempts)

- a. Incest--consensual sexual intercourse between persons who are related to one another within the degrees wherein marriage is prohibited

b. Unlawful sexual intercourse, (statutory rape), consensual intercourse with a person who is under the age of consent

Robbery:

The taking of personal property in the possession of another, from his/her immediate presence, and against his/her will, accomplished by means of force or fear

Aggravated Assault:

An unlawful assault upon the person of another with a firearm, deadly weapon, object, instrument or by any means or use of force likely to produce great bodily harm (Includes attempts, whether or not an injury occurred)

Burglary:

The unlawful entry into a defined structure with the intent to commit a theft or any felony

Vehicle Theft:

The taking of a vehicle (as defined) without the consent of the owner with the intent to either permanently or temporarily deprive the owner of title or possession of the vehicle

Arson:

The willful and malicious setting of a fire to burn or who burns or causes to be burned or who aids, counsels, or procures the burning of any structure, forest land or property.

Narcotics/Drug Offenses:

The unlawful possession, sale, use, transportation, cultivation, manufacturing or maintaining an unlawful place (Does not include driving while under the influence, and/or being under the influence of narcotic/illegal drugs)

Alcohol Offenses:

The unlawful possession, sale, transportation, manufacturing, furnishing alcohol to a minor (under 21 years), and maintaining an unlawful drinking place. (Does not include public drunkenness or driving while under the influence)

Weapon Offenses:

With certain exceptions, the possession or control of any firearm, deadly weapon, illegal knife or explosive device while on this property. Our residential policy prohibits the possession or control of any fireworks, Pellet or BB guns, switch blade knives, nunchucks, Billy clubs or any other illegal weapon.

Hate Crimes:

A criminal act motivated by bias against any person or group of persons, or the property of any person or group of persons because of the ethnicity, race, national origin, religion, gender, sexual orientation, or disability of the person or group, or bias based upon the perception that the person or group has one or more of those characteristics.

Access to Campus Facilities

Lewis-Clark State College has taken steps to improve accessibility to our disabled students. Most buildings in which students must enter have satisfied the Office of Civil Rights standards of accessibility. Many campus buildings and facilities are accessible to members of the campus community, guests and visitors during normal hours of business. Some buildings are open Saturday and Sunday for classes, labs and special events.

The exterior doors of most residence halls are locked at all times and some student residence facilities are equipped with electronic alarms that signal whenever the doors are opened. The Campus Security personnel carry keys and access cards to all buildings and are responsible for locking and opening buildings and class rooms, which includes special events.

Maintenance and Security of Campus Facilities

The College maintains a very strong commitment to campus safety and security. Exterior lighting is an

important part of this commitment. Motor vehicle parking lots, pedestrian walkways and building exteriors are well lighted.

Formal surveys of exterior lighting on campus are conducted weekly by the Security Department and work closely with the Physical Plant to have all lighting issues addressed in a timely manner. Members of the campus community are encouraged to report any lighting deficiencies to the Campus Security Department at x2226.

Access control is one factor of the Security Department's responsibilities. All keys or access cards issued are reviewed and issued through the Security and Campus Card Services offices. All keys signed out should be returned to Security when no longer needed and the access cards to Campus Card Services. Access keys or cards are not to be given to any unauthorized persons. The Security Department works closely with the Physical Plant locksmith to ensure all doors and locks work properly.

Everyone is encouraged to report any malfunctions immediately to Campus Security or the Physical Plant to help ensure the security of the site. Each evening Security officers check interior/exterior doors and windows while securing campus.

Shrubbery, trees and other vegetation on campus are trimmed on a regular basis. Campus security officers and designated representatives of the Physical Plant survey the grounds of the campus to ensure that shrubbery, trees and other vegetation have been properly trimmed to meet safety standards.

Law Enforcement Authority and Interagency Relationships

Campus Security employs four full-time and approximately seven part time officers that are trained by members of security and law enforcement. They do not carry firearms but are certified to carry pepper spray. Even though the Security staff members are not sworn peace officers, they are authorized to make citizen's arrests when necessary, as granted by Idaho Statute 19-604, and are responsible for enforcement of College rules and regulations, and applicable federal, state, city and county laws and ordinances on College property. The Lewis-Clark State College Campus Security maintains a close working relationship with the Lewiston Police Department, Nez Perce County Sheriff's Department and all appropriate elements of the criminal justice system. Meetings are held on a formal and informal basis. Crime related reports and statistics are routinely exchanged.

A close relationship is maintained with the Offices of Student Services and Residence Life, and reports concerning students are shared among offices for judicial purposes.

Security Awareness and Crime Prevention Programs

It is the philosophy of Lewis-Clark State College to prevent rather than react to crime. A primary tool to accomplish this is our Crime Awareness Program. The program is based upon the concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging students and employees to be responsible for their own safety and the security of others. The following is a listing of the programs and projects used to accomplish this:

Escort Program: An escort service is provided on the main campus, particularly during the hours of darkness, for persons walking from building to building or to their vehicles. Please phone the office at 792-2226 or the duty officer's phone 792-2815 to make arrangements. If you call the office and the Officer is responding to another call, our answering machine will transfer you to speak directly with the Duty Officer or you can leave a message. Security Officers will assist you as soon as possible. We have also added a shuttle service between Clearwater Hall and the campus during the evening.

Resident Hall Security: Crime prevention brochures and other printed materials are made available to the students. We work closely with the resident hall personnel and aides to present security programs for the residents when requested. All non-resident guests are to be accompanied by their resident host at all times when in a resident hall. Students are encouraged to keep their doors locked and especially when they leave their rooms.

Telephones: Security may be reached at 792-2226 or 792-2815. Emergency phone connects are

installed in all campus elevators. There are also emergency connects to Campus Security by the west entrance to Clark Hall and the south entrance to Talkington Hall and a blue light phone on the south side of the Fine Arts Building. Several courtesy telephones are located on campus; the main floor of the Student Union Building (SUB), in the lobby of Clark Hall, first floor of Reid Centennial Hall, main floor of the Mechanical Technical Building, Library snack room and on the first and third floor of Talkington Hall. Security can be reached by dialing x2226 or x2815 from any campus phone.

Please note when calling 911 from a campus phone you must dial 9-911. Also when dialing 911 from a cell phone, state your exact location, including town, as they sometimes route through Clarkston WA's 911 Call Center.

New Employee Orientation

New employees are instructed in safety/security subjects by our safety officer and are instructed in the key policy while signing for their keys. Safety classes are also available through Professional Development Training at least twice a semester, or more frequent if requested, that is scheduled through Campus Events in the Student Union Building. (x2060)

Lewis-Clark State College Alcohol/Drug Policy

The College complies with Idaho State Law which states it is illegal to sell, serve, or furnish beer, wine, or other alcoholic beverages or intoxicating liquor to a person less than 21 years of age.

It is illegal for any person under 21 years to purchase or attempt to purchase, procure, possess, be in the close proximity of, or consume any alcohol or intoxicating liquor.

The police may be called to offer citations for any underage possession or consumption of alcohol on Lewis-Clark State College property.

1. Illegal possession or consumption of alcoholic beverages is prohibited in college-owned, leased, or operated facilities and on campus grounds.
2. Alcoholic beverages may not be possessed or consumed under any circumstances in areas open to and most commonly used by the general public. These areas include, but are not limited to, hallways, lounges, student union, recreation rooms, conference room athletic facilities, and other public areas of the college-owned buildings or grounds.
3. Sale of alcoholic beverages is prohibited in college-owned, leased, or operated facilities on campus.
4. Students who violate this policy will be subject to sanctions as have been established by the institutional administration.
5. Drinking or to be in the vicinity of alcohol in the residence halls is only permitted to those 21 or over and only in closed rooms. Offenses will result in a Student Code of Conduct violation and may be grounds for disciplinary which may include eviction from the residence halls or judicial suspension.

Drugs: Possession, manufacture, distribution, use or sale of drugs and/or narcotics classified as illegal except those taken under a doctor's prescription is prohibited on college-owned or controlled property, in college related housing, or at any college sponsored or supervised function. This is not a moral issue, but one which arises from the institution's legal responsibility to the State of Idaho.

Drug/alcohol programs: Provided by Office of Student Life and from Campus Security as requested.

The drug/alcohol program is composed of five elements:

1. A policy statement for the institution and for the residence halls.
2. An annual alcohol awareness week.
3. Educational programs on drug/alcohol related issues in the residence halls.
4. Specific educational material prepared for student-athletes.
5. A drug screening program for student athletes.

Lewis-Clark State College Sex Crime Policy

Lewis-Clark State College will not tolerate sexual misconduct including assault. Sexual assault is **ANY** sexual contact forced upon a person against their will, or where the victim is incapable of giving their consent. Contact includes touching, even over clothing. Force is defined as intimidation, physical action, and/or use of a weapon. Sexual assault can also include the use of a position or power of influence over another person. Sexual assault, including date/acquaintance rape is a very serious concern of the Campus Security department.

What to do if you or someone you know is sexually assaulted:

1. Go to a place that is safe and seek medical treatment. If a sexual assault occurs, safety and medical assistance are the first considerations. Twenty-four hour assistance is available. Whether or not you decide to report the incident, seek medical treatment immediately and get counseling as soon as possible.
2. Do not douche, bathe, shower, or change clothes before seeking medical attention. Preserving evidence is important in later pursuing a criminal or other judicial case. Do not wash sheets or other bed coverings where critical DNA evidence may be found.
3. If you need medical transport call Campus Security at 208.792.2815 or 911.
4. Calling for transport will not result in an investigation unless the survivor wants to pursue one. Visits to Student Health or counseling are confidential.
5. Seek counseling. Even if you do not report the sexual assault or press charges, you should contact a counselor as soon as possible at 208.792.2211 or YWCA Crisis Line at 208.746.9655 or 800.669.3176 which is available 24 hours a day.
6. Report the sexual assault to the authorities. The more often sexual assaults are reported, the easier it may be to prevent them. Reporting the incident does not mean that the survivor must proceed with a criminal prosecution.
7. Immediately following an attack, the survivor should write down everything she or he remembers about the incident, including:
 - a. physical description of the suspect(s)
 - b. information about the identity or location of the suspect(s)
 - c. the use of any threats or force

Regardless of whether the survivor wants to pursue criminal prosecution, reporting the incident to Campus Security may prevent any future acts of violence

Sex Crimes Programs: Provided by Student Life, Residence Life and Security.

The Sex Crimes program is composed of:

1. A policy statement for the institution and for the residence halls.
2. An annual sex crimes awareness week.
3. Educational programs on sex crimes related issues.
4. Specific educational material prepared for the residence halls.
5. Victim assistance program coordinators to assist the victim and ensure the proper investigative procedures are followed and to render assistance to the victim.
6. Assure the victim is aware of supportive programs dealing with health care and counseling through Student Health Care and Student Life.
7. Victims who need medical care immediately after an incident should go to a hospital emergency facility and college officials will accompany them as requested.
8. If a victim of a sexual assault desires a change in their living arrangements in campus residential facilities, they may contact the Coordinator of Residence Life. They will offer them another room or different residential facility depending upon the situation. If a victim of sexual assault desires a change in their scholastic schedule, they may contact the Registrar who will seek alternative sections for them.
9. Victims of sexual assault occurring on campus may contact the Director of Student Life about initiating disciplinary action under the LCSC Student Code of Conduct. This should be done as soon after the incident as possible. The Director will interview the victim, alleged perpetrator and witnesses to the incident before rendering any disciplinary action. Both the accuser and accused may have others present during disciplinary proceedings and both parties will be informed of the outcome of the Director's investigation.
10. Sanctions which may be imposed could include, but are not limited to, a warning, probation, withheld suspension, suspension, expulsion, community service, fines, and restitution of damage, special sanctions or any combinations of the above.

Disclosure requirements: Statistics concerning the occurrences on campus, during the most recent school year, and during the 2 preceding school years for which data are available, of the following criminal offenses **reported** to campus security, other campus security authorities or local police agencies. The report shall disclose the nature of the crime, year and general location of said offense.

Reported Criminal Offenses:

- Murder
- Robbery
- Aggravated assault
- Burglary
- Sex crimes
- Motor vehicle theft

A separate disclosure will show if any of the above listed crimes were hate crimes.

Disclosure requirements: Statistics concerning the number of arrests or referrals for the following crimes occurring on campus:

Offense Categories:

- Liquor law violations
- Drug law violations
- Illegal Weapons possessions

This information is furnished to you as part of the Lewis-Clark State College commitment to safety and security on campus and is in compliance with the Crime Awareness and Campus Security Act of 1990.

SEC 205 PROGRAM PARTICIPATION AGREEMENT REQUIREMENTS

The institution certifies that:

- Lewis-Clark State College has established a campus security policy and
- Lewis-Clark State College complies with the disclosure requirements of section 485(f).

REPORTED CRIMINAL OFFENSES

CRIME	YEAR	ON-CAMPUS	*** STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
MURDER NON- NEGLIGENT MANSLAUGHTER	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
NEGLIGENT MANSLAUGHTER	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
FORCIBLE SEX OFFENSES	2006	0	0	0	1
	2007	0	0	1	0
	2008	0	0	0	0
NON-FORCIBLE SEX OFFENSES	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
ROBBERY	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
	2006	1	0	0	0

AGGRAVATED ASSAULT	2007	0	0	0	0
	2008	0	0	0	0
BURGLARY	2006	5	0	0	0
	2007	8	2	2	0
	2008	0	0	0	0
MOTOR VEHICLE THEFT	2006	0	0	0	0
	2007	1	0	0	0
	2008	0	0	0	0
ARSON	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0

ARRESTS AND JUDICIAL REFERRALS

*** Crimes reported in Residential Facilities column are included in the on-campus category.

ARRESTS	YEAR	ON-CAMPUS	*** STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
DRUG LAW VIOLATIONS	2006	2	2	1	0
	2007	1	1	1	0
	2008	0	0	0	0
ILLEGAL WEAPONS VIOLATIONS	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0
JUDICIAL REFERALS	YEAR	ON CAMPUS	RESIDENT HALL	NON-CAMPUS	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2006	25	25	1	0
	2007	27	23	13	0
	2008	28	28	13	0
DRUG LAW VIOLATIONS	2006	2	2	1	0
	2007	4	4	1	0

	2008	0	0	0	0
ILLEGAL WEAPONS VIOLATIONS	2006	0	0	0	0
	2007	0	0	0	0
	2008	0	0	0	0

SECTION 205 PROGRAM PARTICIPATION AGREEMENT REQUIREMENTS

The institution certifies that:

- A. Lewis-Clark State College has established a campus security policy
- B. Lewis-Clark State College complies with the disclosure requirements of section 485(f).

Statistics

Disclosure requirements: Statistics concerning the occurrence **on campus**, during the most recent school year, and during the two proceeding school year for which data are available, of the following criminal offenses **reported** to campus security, other campus security authorities or local police agencies.

CLERY BIAS CRIME STATISTICS

There have been no reportable cases of any crimes reported that are based on hate crimes for all three years in this report for these or any other incidents.

NOTE: Only crimes that are reported to the LCSC Campus Security Department are reflected in this official report. All residential facilities numbers are also included in the on campus totals. Non-campus property numbers include the Outreach Centers in Grangeville, Orofino and Coeur d'Alene.

Sexual offender registration and the Campus Sex Crimes protection is a Federal Law that provides for the tracking of convicted sex offenders enrolled at, or employed by institutions of higher education. In addition, a list of all registered sex offenders in Idaho and Washington is available from the following:

Idaho: http://www.isp.state.id.us/sor_id/
Washington: <http://ml.waspc.org/accept.aspx>

LEWIS-CLARK STATE COLLEGE MAP can be found
Online at <http://www.lcsc.edu/people/map.htm>

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