

Funding Opportunities

ASLCSC Newly Recognized Club & Organization Start-up Funding:

- **Deadline:** Until ASLCSC Club and Organization funds are exhausted.
- **Who may apply:** Any LCSC student club or organization recognized by the Student Activities Department.
- **Purpose:** To enable a club to have funds to start doing fundraisers.
- **Guidelines:** Start Up Funding may be received only one-time following official recognition process and brief introduction of club at an ASLCSC Senate or Roundtable meeting.
- **Amount Available:** \$100.00 one-time only.
- **Submission:** The President of the new Club or Organization may apply for Newly Recognized Club and Organization Start-up Funding for the club. All requirements as set forth in the Clubs and Organizations Policies and Procedures for a new club must be met and the Club or Organization must be recognized by the Student Activities Department to receive the funds.

If there are any questions regarding ASLCSC Funding Opportunities please contact the ASLCSC at 792.2256 or aslsc@lsc.edu or the Student Activities Department at 792.2804 or studentactivities@lsc.edu.

ASLCSC Matching Funds:

- **Deadline:** Fall: 3rd Wednesday in February to 3rd Monday in October.
Spring: 3rd Tuesday in October to 3rd Tuesday in February.
- **Who may apply:** Any LCSC student club or organization recognized by the Student Activities Department.
- **Purpose:** To supplement funds raised by Student Clubs and Organizations the Student Activities Department.
- **Guidelines:** Matching funds can only be awarded for fundraising. No matching funds will be awarded for membership dues. Deposit slips must be presented during current time period. Funds will not be dispersed until after the deadline. I.e., if a deposit slip is turned in after the 3rd Monday in October the club will not receive matching funds until the Spring deadline of the 3rd Tuesday in February.
- **Amount Available:** \$250.00 maximum per year, depending upon committee approval.
- **Submission:** Any member of the Club or Organization may apply for ASLCSC Matching Funds by presenting a copy of a deposit receipt from the

controller's office to the Student Activities/ASLCSC
Administrative Assistant in SUB 220.

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ASLCSC Grant Funding Request Criteria:

Each semester eligible clubs and organizations are invited to apply for ASLCSC Grant Funding for the Fall and Spring Semesters. Funded by student fees, these awards are intended to support LCSC Clubs and Organizations. Funds are available to support activities of recognized clubs and organizations that are officially recognized by the Student Activities Department.

Proposal merit and the number of students benefiting from the planned program will be the primary criteria for distribution of funds. There is no guarantee that all proposals will be funded. In the event that the requests for funds are less than the funds available and therefore are not needed, the funds will be added to the available amount for the next academic semester.

Applications will be reviewed in February and October of each semester. Applicants will be notified in writing of the committee's decision, and if applicable the amount awarded, within two weeks after the committee meets and makes decisions.

- **Deadline:**
 - Fall deadline: 3rd Monday in October
 - Spring deadline: 3rd Tuesday in February

- **Who may apply:**
 - Must be a recognized club or organization of the college
 - Only the advisor or officers of a club or organization can submit a proposal for ASLCSC Grant Funding.

- **Purpose:**
 - To provide recognized Clubs and Organizations with assistance in funding for different types of activities and events.

- **Guidelines:**
 - Submit a typewritten proposal, not to exceed three (3) pages describing your funding request. Please include the following elements:
 - Cover Sheet including:
 - Name of the Club or Organization submitting the proposal.
 - Contact person's name, e-mail address, and telephone number.
 - Advisor's name, e-mail address, and telephone number.
 - Event Description and Brief Event Overview including:
 - Event Title.
 - Date of Event.
 - Event duration.
 - Target audience.
 - Number of people and students expected to attend or be affected by the event.
 - Facilities required for the event.

- Resources and materials expected to be needed or used.
 - Event sponsors, hosts, and hostesses.
 - Event Objectives and Desired Outcome:
 - Describe your objectives for the event in a clear and concise way.
 - Discuss how the funding relates to and will affect the event.
 - Funding Requested:
 - Specify the amount requested, the breakdown of how the amount requested was achieved, and how the funds will be used for the event.
 - In the event that funds requested are not used for the proposed event, the funds must be returned to the ASLCSC for re-distribution at a later date.
 - List current Club or Organization account balance, additional sources of funding, and other pending fund requests.
- Amount Available: The total amount to be dispersed per year varies. There is no maximum for which may be applied.
 - Submission: Any member of a club or organization can submit a proposal for ASLCSC Grant funding.

Failure to meet the above criteria will result in immediate dismissal of the funding request and no funds will be allocated for that request.

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Co-Curricular Competition Fund

<http://www.lsc.edu/cogrant>

- **Deadline:**
 - Fall deadline: 1st Friday in October
 - Spring deadline: 1st Friday in February
- **Who may apply:** Recognized clubs and organizations that compete in intercollegiate intellectual and technical events (Note: this funding cannot be used for athletics, conferences, or workshops unless student competition is being judged at event.)
- **Purpose:** Funds are available to support state, regional, and national competition activities of officially recognized clubs and organizations linked to curricular programs.
- **Criteria:**
 - Be considered an intellectual competition
 - Be representative of the college
 - Direct benefits to the college
 - Direct benefits to the students
 - Events should be related to applied curriculum
 - Cannot be an athletic (sports) related event
 - Cannot be for conferences and/or workshops
 - Must list any fundraising activities related to event
 - Must include other sources of funding and amount received (other grants, division support, etc.)

- Must indicate other sources of funding that will be requested (other grants, division support, etc.)
- Failure to meet the criteria will result in immediate dismissal of the funding request and no funds will be allocated for that request.
- **Guidelines:**
 - **Purpose:** A plan for use of the funds and a statement of its link to a campus curriculum.
 - **Procedures:** The activities and their duration.
 - **Evaluation:** How you will assess the effectiveness of the competition program.
 - **Students:** The nature and number to be involved.
 - **Budget:** The cost of the competition in as much detail as possible.
 - **Other Efforts:** List any fundraisers. List any other proposals for funding awarded or pending.
 - **Submit VIA Online Form:** <http://www.lcsc.edu/cogrant/> Proposals must have the approval of the group's advisor.

If there are any questions regarding the Co-Curricular Grant contact the Student Activities Department at 792.2256, 792.2804 or studentactivities@lcsc.edu.

Non-Curricular Competition Fund

<http://www.lcsc.edu/nongrant/>

- **Deadline:**
 - Fall deadline: 1st Friday in October
 - Spring deadline: 1st Friday in February
- **Who may apply:** Recognized clubs and organizations that compete in intercollegiate intellectual and technical events (Note: this funding cannot be used for, conferences, or workshops, unless student competition is being judged at event).
- **Purpose:** Funds are available to support state, regional, and national competition activities of officially recognized clubs and organizations. Funds are not to be used for varsity LCSC athletic events. This fund is for recognized Clubs and Organizations.
- **Criteria:**
 - Applicants can not be eligible or apply for Co-Curricular Competition Fund
 - Be considered an competition
 - Be representative of the college
 - Direct benefits to the college
 - Direct benefits to the students
 - Cannot be for conferences and/or workshops) unless related competition is being judged at event
 - Must list any fundraising activities related to event
 - Must include other sources of funding and amount received (other grants, division support, etc.)
 - Must indicate other sources of funding that will be requested (other grants, division support, etc.)
 - Failure to meet the criteria will result in immediate dismissal of the funding request and no funds will be allocated for that request.
- **Guidelines:**
 - **Purpose:** A plan for use of the funds and a statement of its link to a campus curriculum.
 - **Procedures:** The activities and their duration.
 - **Evaluation:** How you will assess the effectiveness of the competition program.

- **Students:** The nature and number to be involved.
- **Budget:** The cost of the competition in as much detail as possible.
- **Other Efforts:** List any fundraisers. List any other proposals for funding awarded or pending.
- **Submit VIA Online Form::** <http://www.lcsc.edu/nongrant/> Proposals must have the approval of the group's advisor.

If there are any questions regarding the Co-Curricular Grant contact the Student Activities Department at 792.2256, 792.2804 or studentactivities@lcsc.edu.

Institutional Development:

- **Deadline:** 2nd Friday in March
- **Who may apply:** Faculty or Professional staff
- **Purpose:** Funds are to be used to further enhance the educational experience of students enrolled in any Lewis-Clark State College program.
- **Policy:** Criteria for Funding
 - **Activities:** Must be directly related to the educational program in which the students are involved, including:
 - Special Speakers
 - Student Competition in regional and national events
 - Field Trips
 - **Supervision:** Activities must have prior written approval and be supervised by a full-time LCSC faculty or professional staff member.
 - **Documentation:** Outcomes of activities must be documented and a written report filed with respective division chairpersons, the Academic Vice-President and the President of the Associated Student Body.
- **Guidelines:** Application to use Institutional Development funds must be made in an approved written format which includes:
 - **Statement of Purpose**
 - **Detail of Activities**
 - **Number of Students Involved**
 - **Detailed Budget**
 - **Method of Evaluating Project Effectiveness**
- **Submit VIA Online Form::** <http://www.lcsc.edu/instgrant/> Proposals must have the approval of the appropriate division chairperson (and dean/vice president if appropriate)

If there are any questions regarding Institutional Development contact Student Services at studentservices@lcsc.edu or 792.2218.

Student Technology Fee: Deadline – April TBA

- **Who may apply:** Faculty or Professional Staff members
- **Purpose:** To promote student education and currency in technology.
- **Guidelines:**
 - Technology purchased with said fees must relate directly to students.
 - Technology that receives funding must be supervised by faculty, professional staff member, or their student employees.

- Technology purchased by said fees must be documented, and written report filed with the Vice-President for Administrative Services and President of the Associated Student Body.
- **Submission:** Application must be submitted through faculty or professional staff to: the Vice-President for Administrative Services.

If there are any questions regarding Student Technology Fee contact Administrative Services.
