

**Idaho Tech Prep Program Proposal  
And Articulation Agreement**

Postsecondary Institution	Lewis-Clark State College	Starting Date	Fall 2009
Secondary District	Idaho Falls SD #091	Secondary School	Skyline Senior High School
Tech Prep Program Title	Career Exploration		

- Anticipated Program Award (degree, certificate, license)
- Administrative Assistant - B.A.S., A.A.S., A.T.C.
  - Bookkeeping - B.A.S., A.A.S., A.T.C.
  - Business Management - B.A.S., A.A.S., A.T.C.
  - Early Child Hood Development - B.A.S., A.A.S., A.T.C., T.C.
  - Graphic Arts & Printing - B.A.S., A.A.S.
  - Hospitality Management - B.A., B.S., B.A.S., A.A.S., A.T.C.
  - Legal Assistant - B.A.S., A.A.S., A.T.C.
  - Adm. Medical Assistant - B.A.S., A.A.S., A.T.C.
  - Medical Assistant - B.A.S., A.A.S.
  - Paralegal - B.A.S., A.A.S., T.C.
  - Web Development - B.A.S., A.A.S., A.T.C.
  - Automated Manufacturing - B.A.S., A.A.S., A.T.C., T.C.
  - Auto Technology - B.A.S., A.A.S., A.T.C., T.C.
  - Collision Repair - B.A.S., A.A.S., A.T.C., T.C.
  - Diesel Technology - B.A.S., A.A.S., A.T.C., T.C.
  - Engineering Technology - B.A.T., B.A.S., A.A.S., A.T.C., T.C.
  - H.V.A.C. Tech. - B.A.S., A.A.S., A.T.C., T.C.
  - Industrial Electronics Tech. - B.A.S., A.A.S., A.T.C.
  - Information Systems Analysis - B.A.S., A.A.S.,
  - Welding Technology - B.A.S., A.A.S., A.T.C., T.C.

Program Update?  YES  NO  X Assigned Tech Prep Program ID (PTE Use Only) \_\_\_\_\_

Non PTE Program?  YES

Occupation or Occupational Cluster	
Occupation or occupational cluster this Tech Prep Program will address:	
ALL	
Secondary Professional Technical Program(s) Involved	
Program Name	Program ID
Individualized Occupational Training	27040
Postsecondary Occupational Program(s) Involved	
Program Name	Program ID

Administrative Assistant - B.A.S., A.A.S., A.T.C.	44038
Bookkeeping - B.A.S., A.A.S., A.T.C.	44039
Business Management - B.A.S., A.A.S., A.T.C.	42010
Early Child Hood Development - B.A.S., A.A.S., A.T.C., T.C.	45010
Graphic Arts & Printing - B.A.S., A.A.S.	44024
Hospitality Management - B.A., B.S., B.A.S., A.A.S., A.T.C.	42015
Legal Assistant - B.A.S., A.A.S., A.T.C.	44040
Adm. Medical Assistant - B.A.S., A.A.S., A.T.C.	44041
Medical Assistant - B.A.S., A.A.S.	43051
Paralegal - B.A.S., A.A.S., T.C.	44028
Web Development - B.A.S., A.A.S., A.T.C.	44035
Automated Manufacturing - B.A.S., A.A.S., A.T.C., T.C.	47291
Auto Technology - B.A.S., A.A.S., A.T.C., T.C.	47239
Collision Repair - B.A.S., A.A.S., A.T.C., T.C.	47238
Diesel Technology - B.A.S., A.A.S., A.T.C., T.C.	47317
Engineering Technology - B.A.T., B.A.S., A.A.S., A.T.C., T.C.	47320
H.V.A.C. Tech. - B.A.S., A.A.S., A.T.C., T.C.	47319
Industrial Electronics Tech. - B.A.S., A.A.S., A.T.C.	47237
Information Systems Analysis - B.A.S., A.A.S.,	47272
Welding Technology - B.A.S., A.A.S., A.T.C., T.C.	47240

## STATEMENT OF ASSURANCES

Lewis-Clark State College

and

Skyline High School

(Postsecondary Institution)

(Secondary Institution)

agree to implement the following Tech Prep Program components in Career Exploration. We hereby certify that we will provide the following Tech Prep services in our schools. We also agree to provide end-of-year measures, numbers of students participating, and fiscal impact as part of the evaluation process:

- Preparatory Services: Career Counseling, professional-technical assessments to include the Individual Student Tech Prep Application and 4 or 6 year educational Plan.
- Equal access for members of special populations to Tech Prep programs.
- In-service training for teachers and counselors on the implementation of Tech Prep programs.
- Involvement of representatives of business and industry in planning and evaluating the Tech Prep program.
- Integration of professional-technical and academic course competencies.
- Alignment of course competencies to enhance articulation opportunities.
- Assessment of business/industry availability for work-based learning opportunities.
- Accountability system that may include measuring the participation and success of students to include follow-up studies.

Revised April 07

**ARTICULATED COURSES**

8-13-09

(date)

List the secondary unduplicated sequence(s) of professional-technical courses in this Tech Prep program and the college courses they articulate to.

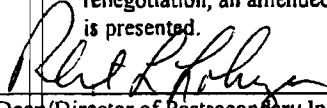
SEQUENCE \_\_\_\_\_ CAREER EXPLORATION \_\_\_\_\_

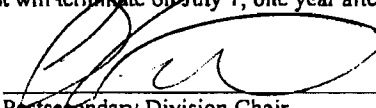
HS COURSE # (from Titles and Codes)	HS COURSE TITLE	COLLEGE COURSE #	COLLEGE COURSE TITLE	CREDITS	COURSE LENGTH
OT0100	Career Explor/Employ Prep	SD 120	Career Exploration	1	1
	COMPASS - Writing of 95 & up ACT - English of 25 & up SAT - Verbal of 570 & up	ENGL 101	English Composition	3	Test Score

Revised April 2007

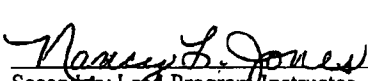
**Rules Governing Articulation**

1. High School students who desire to articulate into the postsecondary program must meet the following:
  - complete a Division of Professional-Technical Education approved secondary sequence of courses
  - meet 80% of competencies in each articulated course
  - earn a grade of B or better in each course he/she articulates credit
2. Students must meet all regular program admission requirements.
3. Instructors from both the secondary and postsecondary program will review this articulation agreement annually. Changes in the agreement will be made only with the consent of both the secondary school and postsecondary institution.
4. Credits earned in this program may transfer to other Idaho institutions. There may be a transcription fee for articulated credit.
5. This TECH PREP articulation agreement will remain in effect until canceled by either party subject to the following: Notice Of Intent to discontinue must be presented by either party to the other and to the regional Tech Prep Coordinator before February 1. The Regional Tech Prep Coordinator will notify the State Division of Professional-Technical Education of the notice. If after renegotiation, an amended articulation cannot be reached, this agreement will terminate on July 1, one year after notice of termination is presented.

 8/26/09  
 Dean/Director of Postsecondary Institution Date

 8-26-09  
 Postsecondary Division Chair Date

 8/26/09  
 High School Principal Date

 8/26/09  
 Secondary Lead Program Instructor Date

 8-26-09  
 Postsecondary Instructor Date

\_\_\_\_\_  
 Postsecondary Instructor Date

 8/26/09  
 Regional Tech Prep Coordinator Date

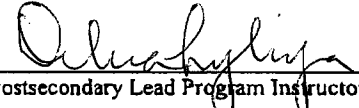
\_\_\_\_\_  
 SDPTE Program Manager Date


\_\_\_\_\_  
 State Tech Prep Coordinator Date

\_\_\_\_\_  
 SDPTE State Administrator Date

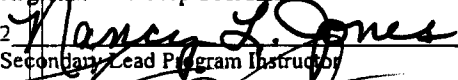
**Annual review Signatures**

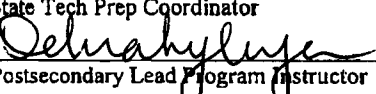
 9/21/10  
 Secondary Lead Program Instructor Date

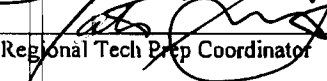
 9/27/10  
 Postsecondary Lead Program Instructor Date

 9/27/10  
 Regional Tech Prep Coordinator Date

\_\_\_\_\_  
 State Tech Prep Coordinator Date

2.  11/28/11  
 Secondary Lead Program Instructor Date

 1/3/12  
 Postsecondary Lead Program Instructor Date

 1/6/12  
 Regional Tech Prep Coordinator Date

\_\_\_\_\_  
 State Tech Prep Coordinator Date

3. \_\_\_\_\_  
 Secondary Lead Program Instructor Date

\_\_\_\_\_  
 Postsecondary Lead Program Instructor Date

\_\_\_\_\_  
 Regional Tech Prep Coordinator Date

\_\_\_\_\_  
 State Tech Prep Coordinator Date

4. \_\_\_\_\_  
 Secondary Lead Program Instructor Date

\_\_\_\_\_  
 Postsecondary Lead Program Instructor Date

\_\_\_\_\_  
 Regional Tech Prep Coordinator Date

\_\_\_\_\_  
 State Tech Prep Coordinator Date