
BUSINESS DIVISION
(located in TJH 126, phone 792-2293)

Last Name First Mi Phone           SSN/Student ID Number

Mailing Address                        City                      ST  Zip

☐ First time declaration advisor
☐ Completion of this form indicates a change of advisor to _____________________________
☐ Completion of this form indicates the addition of a second advisor __________________
☐ Completion of this form indicates a change of major from ____________________________
☐ Completion of this form indicates the addition of a major ____________________________
☐ Completion of this form indicates a change of catalog year.

DEGREE:       ☐ BS       ☐ BA (Requires 2 years of foreign/heritage language)       ☐ PB (Post Baccalaureate)

Check the Major/Catalog Year You Are Declaring:

☐ 225  Business & Communication (BA/BS)*
☐ 205  Business Administration (BA/BS)
☐ 205/EM1  Business Administration: Managerial Accounting (BA/BS)
☐ 55  Business Administration (AS)
☐ 905/200  General Studies: Business (BA/BS)
☐ 220  Hospitality Management (BA/BS)*
☐ 210  Management (BA/BS)
☐ 210/EM1  Management: Radiography (BA/BS)
☐ 312  Sport Administration (BA/BS)*
☐ 99  Non-Degree-Seeking (financial aid not available)
☐ 09-10  Academic Year
☐ 10-11  Academic Year
☐ 11-12  Academic Year
☐ 12-13  Academic Year
☐ 13-14  Academic Year
☐ 14-15  Academic Year
☐ _____ Acad Yr/Catalog

* Two Advisors MUST sign below.

CAS Approval: ____________________________________________

Student’s Signature                          Date

Advisor’s Signature                          Advisor’s PRINTED name

Second Advisor’s Signature                  Second Advisor’s PRINTED name

Division Chair’s Signature                  Second Division Chair’s Signature

Revised 1/5/15