

SECTION: 5. Student Policies

SUBJECT: Under Age 16 Enrollment (students wishing to enroll in standard college courses)

Background: This policy defines how/when students under the age of 16 will be allowed to enroll in credit bearing courses other than those offered through dual credit.

Point of Contact: Registrar

Other LCSC offices directly involved with implementation of this policy, or significantly affected by the policy: Admissions

Date of approval by LCSC authority: February 2, 2018

Date of State Board Approval: N/A

Date of Most Recent Review: 02/2018

Summary of Major Changes incorporated in this revision to the policy: General update and review.

1. Students under the age of 16 (not enrolling in Dual Credit) who wish to enroll in online or on-campus courses at LCSC must submit a non-degree-seeking application form. Parents must also give their approval by sending an email giving their child permission to enroll. Emails should be sent to admissions@lcsc.edu and include the student's full name and parent's statement of approval.
2. Students must provide evidence of satisfactory academic progress by submitting high school grade reports or a counselor's written approval. Unsatisfactory academic progress may result in denied admission.
3. Students may not register for English or Math unless they have verified proper placement by way of exam or secured instructor permission (which may require high school counselor verification).
4. Admitted students are subject to college policies, procedures, and deadlines. Grades earned through LCSC will become part of the student's permanent college record. Students are required to adhere to the add/drop dates established in the Academic Calendar for the term(s) in which they are enrolled.