



DEPENDENT CHILD FEE DISCOUNT

Please Check: Original Application Please Check: Fall Semester Year: _____
 Revised Application Spring Semester

Student Information

Student's Name: _____ Student ID#: _____ Date of Birth: _____

Enrollment Status

Please Check: Full-Time Student Estimated Year of Graduation: _____
 Part-Time Student Number of Credits Enrolled: _____

I certify that I have read [Policy 3.130 Educational Privilege Dependent Fee Discount](#) and authorize Human Resource Services to access information related to my enrollment records at Lewis-Clark State College.

Student's Signature: _____ Date: _____

Parent/Employee Information

Employee Name: _____ Warrior ID#: _____

Department: _____ Campus Phone Number: _____

Please Check: Classified Date of Hire: _____
 Professional
 Faculty

I have read [Policy 3.130 Educational Privilege Dependent Fee Discount](#), and certify that the above named student is my unmarried child through age 25 as of the first day of the semester as defined by the Policy. I understand that this fee discount benefit may impact financial aid awards, and that the benefit may become taxable to me in the event it exceeds \$5,250 in a calendar year. Please contact your tax advisor for guidance.

Routing / Approval (date and approval signature stamp)

Employee's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

VP / President Signature: _____ Date: _____

HRS Office Use Only:	_____	Approved
	_____	Disapproved

EDUCATIONAL PRIVILEGE DEPENDENT FEE POLICY

Dependent Child Fee Discount

- Employee must be a permanent LCSC employee who has completed at least six months of benefit-eligible service with the college and who is scheduled to work at least 20 hours per week.
- “Dependent” is defined as an unmarried child through age 25 as of the first day of the semester. A child is defined as a son, daughter, stepchild, adopted child, or foster child.
- The discount for a dependent is 50% reduction in current resident and nonresident tuition and fees. No other fees are waived by this benefit. Any applicable course, lab and other fees will apply.
- This benefit does not apply to non-credit courses, summer session courses, or courses delivered by institutions other than LCSC.
- The dependent must be an admitted student who has met all normal academic requirements for the courses delivered by LCSC only.
- Only two dependent fee discounts for two children will be allowed per semester per family. If both parents work for the college, only two children will be permitted to utilize the dependent fee discount. Benefit-eligible faculty and staff can utilize the current employee/spouse educational fee waiver benefit for themselves and their spouses, even if the family is utilizing the dependent fee discount that same semester.
- The discount applies to tuition and fees for either a part-time schedule or a regular full-time class load, as defined by the college. Overload credits are not eligible for the dependent fee discount.
- The dependent fee discount may be used for a maximum of eight semesters per dependent (whether part-time or full-time student).
- A cumulative GPA of 2.0 or above must be maintained in order to be eligible for the dependent fee discount in subsequent semesters.
- If the employee separates during a semester, the dependent may continue his/her classes through the end of that semester only.
- Students who accept the dependent discounted fee are no longer “full-time, full-fee paying” and consequently not mandated to participate in LCSC SHIP. Insurance will not be charged and students will not need to submit a waiver for the term that the dependent rate applies.

Exceptions to Policy

- Exceptions to the above policies must be approved by the employee’s respective Vice President (or President for employees in Direct Reporting Units) and documented on the Dependent Child Fee Discount.