



## Faculty Association Meeting

### Minutes

January 12, 2023

Silverthorne Theatre

(Upon Conclusion of All-Campus Meeting)

**Present:** Tracy Adkins, Joan Agee, Kerensa Allison, Grace Anderson, Ayodeji Arogundade, Charles Bell, Julie Bezzerides, Brent Booth, Christina Brando-Subis, Kylee Britzman, Soo Lee Bruce-Smith, Amy Canfield, Emily Carstens Namie, Jenna Chambers, Fredrick Chilson, Samantha Coulter, Julie Crea, Chelsea Cronin, Harold Crook, Heather Daly-Galeano, Kacey Diemert, Laura Earles, Celeste Ellis, Randal Eriksen, Rodney Farrington, Martin Gibbs, Magen Goforth, Kelsey Grafton, Sarah Graham, Heidi Greene, Andrew Hanson, Tiffany Harris, Sue Hasbrouck, Krista Harwick, Mark Haynal, Thomas Hill, Leif Hoffmann, Lorinda Hughes, Jennifer James, Rachel Jameton, Matthew Johnston, Nancy Johnston, Bryce Kammers, Ella-Mae Keatts, Nancy Lee-Painter, Debora Lemon, Billy Lemus, Jennifer Light, Samuel Long, Luther Maddy, Robert McDonald, Amy Minervini, Julee Moore, Trent Morgan, John Morrison, Jeffrey Ober, April Niemela, Michael Owen, Leanne Parker, Michelle Pearson-Smith, Cynthia Pemberton, Darcy Peterson, Nina Peterson, Brooke Ramos, Peter Remien, Chris Riggs, Katie Roberts, LaChelle Rosenbaum, Suzanne Rousseau, Teri Rust, Clete Ryan, Jessica Savage, Jenny Scott, Rebecca Snider, Eric Stoffregen, Gwen Sullivan, Janet Thorson-Mador, Royal Toy, Andrew Tuschhoff, Jennifer Uptmor, Amanda Van Lanen, Heather Van Mullem, Peter Van Mullem, Nikki Vandermeer, Kenneth Wareham, Scott Wimer

#### I. 3:07 pm—Call to Order/Approval of Faculty Association minutes from August 17, 2022

The chair called for corrections to the August 17, 2022 Faculty Association meeting minutes. Motion to approve by Royal Toy; second by Leif Hoffmann. Unanimously approved.

#### II. Treasury Report as of December 31, 2022

The chair reported that the balance in the Faculty Benevolence Fund Balance totaled \$4,554 at the end of December, and the balance in the Faculty Association Local Fund totaled \$7,596. Members were encouraged to contribute or consider donating to these efforts through payroll deduction.

#### III. Updates

##### A. Spring 2023 Faculty Association/Faculty Senate Meeting Schedules

The chair reminded members that per Policy 1.104 (Faculty Constitution), all faculty are considered members of the Faculty Association as well as the president, provost, deans, division chairs and registrar. The SP23 Faculty Association meeting schedule can be found on the Faculty Association website (<https://www.lcsc.edu/faculty-association>). Members were asked to note forthcoming meeting dates/topics on their calendars and plan to attend via Zoom, and Chair-Elect nominations were again solicited. The SP23 Faculty Senate meeting schedule has also been posted and can be found on the Faculty Senate website (<https://www.lcsc.edu/faculty-senate>).



#### B. Sr. Vice President Hanson—New Policy on Minors on Campus

Sr. Vice President Hanson gave background on the new policy being developed through Student Affairs and how the issue came to surface. The State of Idaho has recently centralized certain audit functions, and as part of that, all institutions in Idaho have been subject to operational audits requiring review of their internal procedures. During the LC State audit, questions asked included: What events are held on campus that unaccompanied minors attend? Are there policies/procedures in place that address these events? Is there a point of contact available for this population?

Dr. Hanson explained that when there is an event involving unaccompanied minors on campus, then certain paperwork, standardization steps, background checks, etc. will be necessary; the policy that is being developed will address such topics. Student recruitment/enrollment activities are exempt from these policies. The institution has until later this Spring (May 1<sup>st</sup>) to provide auditors with a completed checklist, including having a formal policy and procedures in place by then.

- *Faculty member: If there were 25-30 chaperoned students coming to tour a program, does the policy/procedure need to be followed in that circumstance?*

Dr. Hanson: No, as long as it is documented that this group of students was chaperoned for the duration of the tour.

- *Faculty member: Do faculty/staff's children visiting campus fall into this category?*

Dr. Hanson: No, again, it is understood that these students are chaperoned by their parents and, thus, the protocols being developed will not apply.

#### C. Provost Chilson—Results of the Academic Reorganization Survey

Provost Chilson indicated that he wanted to review the campus structure, workflow and efficiencies achieved by the new organizational model implemented by Academic Affairs two years ago. A survey was disseminated to all faculty members in November 2022. There are about 200 faculty on campus; only 71 faculty responded. Appendix 1 includes the summary table of results from this survey.

Dr. Chilson reviewed the specific survey questions where there had not been strong agreement among responses. The survey results indicated that, overall, faculty neither agreed or disagreed that they felt negatively impacted as a result of the reorganization, or that there had been unanticipated benefits resulting from the reorganization. However, most disagreed that a sense of cohesion existed across divisions.

- *Faculty member comment: The nature of the items on the survey made the anonymity of respondent answers questionable.*
- *Faculty member: Did you take new hires into account when administering this survey?*

Provost Chilson: New hires were omitted from the survey.



#### D. AY 22-23 Initiatives Update

The chair reviewed the status of various initiatives undertaken by Faculty Senate during the Fall 2022 semester, including:

1. Sabbatical Leave (Policy 2.114)—The chair noted that Senate had completed their work on minor revisions to this policy and the policy transmittal had been submitted to administration on September 26, 2022. The chair also indicated she would be presenting the RRF (Resource Request Form), requesting restoration of sabbatical funding at the February Academic Affairs FAC meeting. Work on sabbatical policy was thus considered closed for the year; however, more discussion (to incorporate, for example, elements from the Boyer model) might be considered by Senate next year.

2. Operational Guidelines for Faculty Governance (Policy 1.102)—The chair indicated that this policy revision is still forthcoming, as Senate continues to work to define the role of the Web Editor and allow for nominal compensation of all officers. Pending completion of that work this spring, the revised policy would come to the full Association for a vote.

3. Student Course Evaluation Questions review—The chair indicated that the Student Affairs Committee had completed their review/revision of the SCE question set, and that this initiative was pending Senate review. Faculty members were asked to seek out their division's senators, if they had any input to yet bring forward.

#### IV. Good of the Order

A. Faculty award and emeritus nominations due February 23, 2023: Faculty were reminded that faculty award nominations are to be submitted to the Office of Academic Affairs, following the guidelines promulgated on that office's website (<https://www.lcsc.edu/academic-affairs/awards>). Emeritus nominations should be submitted both to Academic Affairs and the chair of Faculty Senate.

B. Spring Faculty Development grant applications due March 1, 2023: Faculty were reminded to that Faculty Development Grant applications for the spring cycle should conform to the guidelines promulgated on the Academic Affairs website (<https://www.lcsc.edu/academic-affairs/faculty-development-grants>).

C. The chair asked that faculty provide feedback to their division's Budget, Planning & Assessment Committee representative regarding monetary and nonmonetary compensation ideas to be included in this year's CRC (Compensation Review Committee) report. She also indicated that new faculty might expect a poll soon on training needs for new faculty, in conjunction with the CRC committee's work.

#### V. Motion to adjourn 3:31 pm (Royal Toy); second by Leif Hoffmann. Approved unanimously.



### Appendix I: Results of the November 22 Survey on Academic Reorganization

Please rate your level of agreement with the following statement.

