

ORGANIZATION AND ADMINISTRATION OF JUSTICE
Justice Studies 310

Spring 2023

Professor:
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Justice Studies Program
Social Science Division
Lewis-Clark State College
Spalding 312
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Office Hours:
Monday 1:45pm – 2:45pm
Tuesday 1:45pm – 2:45pm
Wednesday 1:45pm – 2:45pm
and by appointment.

Class Meets: Monday & Wednesday 10:30am-11:45am
Classroom: Sam Glenn 229 Section 01
Zoom: Section 01V (Virtual)

Course Description:
Students study behavior in the justice system as influenced by organizational structure, technology, managerial policies, supervisory patterns, individual need, and group relations. Pre-requisite: JS 103 or instructor's permission.

Purpose:
This course is intended to help prepare students for the challenges of the justice field by presenting how and why to use management techniques.

Goals:
It is expected that students will become more adept at utilizing social scientific analysis to understand the relationships between the criminal justice system, its challenges, and its management. The written work and verbal presentations of students should reflect systematic, logical arguments that are clearly supported by theory and research.

Course Requirements:
Exam One: 100 points
Exam Two: 100 points
Exam Three: 100 points
Exam Four/Final Exam: 100 points

Four exams (including the final exam) consisting of essay questions will be administered on Canvas. Study questions will be available prior to the exams to help you prepare.

Attendance:
Attendance will be taken most meetings. One percent will be added to the final grades of students with recorded attendance of 90% or better.

Virtual attendees: For attendance to count, you must have your cameras on, be dressed appropriately for a classroom, and be ready to participate.

Student Conduct:

"Cheating or plagiarism in any form is unacceptable. The College functions to promote the cognitive and psychosocial development of all students. Therefore, all work submitted by a student must represent his/her own ideas, concepts and current understanding" (Provost Fernandez, 2008).

Any student with questions remaining as to what constitutes cheating or plagiarism should consult the instructor in order to avoid any misunderstanding. If a student is caught cheating, at minimum, he/she will fail the assignment, the Judicial Affairs Officer will be notified and the incident recorded. We will be dealing with controversial issues at times and it is essential that discussions remain constructive and respectful.

If you need course adaptations or accommodations because of a disability, if you have emergency medical information to share with me, or if you need special arrangements in case the building must be evacuated, please make an appointment to talk with me.

The *Family Educational Rights and Privacy Act* (FERPA) is a federal law designed to protect the privacy of student education records and is enforced by the U.S. Department of Education. In essence, the act states that 1) students must be permitted to inspect their own "education records" and 2) "school officials" may not disclose personally identifiable information about a student without written permission from the student. For further information on FERPA and LCSC's directory information policy, visit www.lcsc.edu/registrar or call 208-792-2223.

Please refrain from gaming, web surfing or using your cell phone during class.

Readings: (Available at the LSCS Bookstore and elsewhere)

Textbook:

Criminal Justice Organizations: Administration and Management, 6th edition, 2015

Authors: Stojkovic, Stan; Kalinich, David; and Klofas, John

Publisher: Cengage

Note: there may also be additional readings assigned from web sources posted on Canvas.

Topics and Assignments:

(Due to the nature of academic discussions, the items listed below will not always correspond to the days noted.)

Jan 18: Introduction to the course

Reading: Textbook chapter 1

Jan 23-25: Structure of Criminal Justice Organizations

Reading: Textbook chapter 2

Jan 30-Feb 1: The Criminal Justice System in its Environment

Reading: Textbook chapter 3

Feb 6-8: Problems of Communication

Reading: Textbook chapter 4

Feb 13-15: Motivation of Personnel

Reading: Textbook chapter 5

Exam One Feb 15

Feb 20 No Class: Presidents' Day

Feb 22: Job Design

Reading: Textbook chapter 6

Feb 27-March 1: Leadership
Reading: Textbook chapter 7

March 6-8: Personnel Supervision and Evaluation
Reading: Textbook chapter 8

March 13-15: Occupational Socialization I
Reading: Textbook chapter 9
Exam Two March 15

March 20-22: Occupational Socialization II

March 27-31 Spring Break

April 3-5: Power and Political Behavior
Reading: Textbook chapter 10

April 10-12: Organizational Conflict
Reading: Textbook chapter 11
Exam Three April 12

April 17-19: Decision Making
Reading: Textbook chapter 12

April 24-26: Organizational Effectiveness
Reading: Textbook chapter 13

May 1-3: Change, Innovation, and Research
Reading: Textbook chapter 14 & 15

May 8: FINAL EXAM 10:30am-11:45am