



Faculty Senate Meeting

MINUTES

April 20, 2023

3:15 p.m. ACW 134

Attendance: Charlie Bell, Jenna Chambers, Fred Chilson, Julie Crea, Jennifer Cromer, Harold Crook, Celeste Ellis, Justene Gardner, Rachelle Genthos, Andy Hanson, Krista Harwick, Sue Hasbrouck, Thomas Hill, Leif Hoffman, Lorinda Hughes, Brian Kolstad, Billy Lemus, Seth Long, Mike Owen, Michelle Pearson-Smith, Cecily Puckett, Suzanne Rousseau, Jenny Scott, Eric Stoffregen, Luke Thomas, Ian Tippetts, Heather Van Mullem.

- I. Meeting called to order at 3:15 p.m.; chair called for corrections to the minutes from the March 16, 2023 Senate meeting. As none were offered, the chair ruled the minutes approved as read.

II. Guests

A. Crisis Response Protocol—Sr. VP Hanson & Debbie Kolstad, Behavioral Response Team

VP Hanson discussed student mental health challenges in Idaho, and reviewed the Behavior Response Team that was formed on the LC campus to respond to student behavioral health issues. He reported that a presentation had already been given in the Nursing & Health Sciences division, discussing the role that faculty have in responding to student behavioral health issues. He also reviewed the Crisis Response Protocol flow chart included in the April 20 meeting folder in Teams. VP Hanson indicated the SBOE would be reviewing the youth risk behavior survey issued to Idaho high school students (N>900) at their April meeting. The survey results clearly demonstrate that during the ten-year period from 2011 to 2021, students reported increased rates of hopelessness, engagement in self-harm, and thoughts of suicide.

VP Hanson also reported that referrals to the Office of Student Affairs and the Student Counseling Center have increased. He gave pertinent examples of challenges that faculty and staff have encountered, and reviewed the rights of faculty. Faculty have the right to a safe and secure classroom and working environment. In certain situations, faculty have the right and responsibility to remove a student from the classroom to keep the entire class room safe. VP Hanson then reviewed the draft Crisis Response Protocol flowchart and indicated that faculty should call 911 if they believe the situation imposes an immediate threat to life. If the circumstance does not entail an immediate threat to life, then faculty should call the LC State Public Safety Office (extension

2815) to mobilize the resources of the Behavior Response Team (BRT). In turn, the BRT will consult records and assess the threat, then create a plan based upon the facts of the situation. An effort will be made to circle back to the faculty/staff that reported an incident and initiated the crisis response. The BRT meets every Tuesday to review student behavior issues that may have occurred over the weekend. Once a student issue is reported, immediate action is being taken. Dr. Hanson also directed faculty to an LC-email account (studentconcerns@lcsc.edu) used as a communication tool for reporting suspicious activity or concerns that faculty and staff would have the BRT look in to.

Question from senator: Why have an additional email address (other than your own) to report student concerns?

VP Hanson: Because more than one person monitors the student concerns email address, thereby assuring a timely response.

Question from senator: When a report is filed on a student, does it become part of their student record?

VP Hanson: No, not always—however, depending on how it was reported, it may become part of a public records request, if it is not already covered under HIPPA or FERPA protection.

Question from senator: Is there a plan to permanently fill the Registrar's position?

VP Hanson: Yes.

B. New Campus Bookstore—VP Julie Crea

VP announced that the new campus bookstore contract has been let, and between now and June 16th we will be transferring from Follett to a new bookstore company called Textbook Brokers (TBB). She indicated that faculty will receive an email directly from the company providing instructions on how to access the faculty portal, which is now “live.” Any book orders already submitted to Follett will be hand-entered by the new company, but faculty should expect a follow-up email from Textbook Broker for any books that might be missing. **Textbook adoptions for Fall 2023 are due by May 5.**

The cost of attendance that we are required to cite to students under federal regulations includes an estimate of book costs. By getting textbook adoptions in on time, the company will be able to source more used books, thereby reducing book costs for students and our overall costs of attendance.

We are also contracting for a spirit store (Warrior Wear Store) with TBB, that will be re-located in SUB 143. **The bookstore component will now be completely virtual.** The store may be able to receive some books for students in store, but books will be ordered virtually and can be shipped directly to students. Since most students are used to the online environment, we are hopeful the transition will be smooth.

Question from senator: For one of my courses, I have a set of lecture notes that is produced by the LC print shop and then passed on to the bookstore. How do I proceed with the new vendor?

VP Crea: I will discuss this with the company.

Question from senator: Will course supply packets be offered?

VP Crea: I will discuss this with the company.

Question from senator: How will book bundles be handled?

VP Crea: These will be shipped directly, but the bundling process should be very similar to how it works currently. However, it may be possible to have these bundles shipped directly to the Warrior Wear Store. **It is important to let students know they should no longer expect to show up the day before classes start to buy their books.**

VP Crea pointed out that ordering books through the bookstore is the preferred method for sustaining the bookstore as an auxiliary enterprise. If you allow students to order their books directly from the publisher, our institution gets nothing.

Question from senator: If a student decides to drop a course, could the student return their books to the bookstore, or would they have to return them by mail?

VP Crea: I will verify this with the company.

Question from senator: What will the old/existing bookstore be turned into?

VP Hanson: It will become part of the WCC's meeting space, not designated for any one thing, but able to be booked and reserved for meetings, banquets, etc.

III. New Business

A. Appointment of Jennifer Anderson as Hearing Board Alternate

The chair reminded Senate that per policy 1.102 (Operational Guidelines), Faculty Senate appoints three positions to the institutional Hearing Board. The term for one of these appointments (the faculty alternate) is expiring. The current incumbent (Jennifer Anderson) has expressed willingness to continue serving in this capacity, but Senate must approve the nomination. **Motion by Harold Crook; second by Leif Hoffmann to elect Jennifer Anderson as the faculty alternate to Hearing Board.** Motion was approved unanimously.

B. New Program Proposal: MSN in Nursing Leadership in Healthcare

Dr. Krista Harwick, chair of Nursing & Health Sciences division, spoke to the proposed master's degree in Nursing Leadership in Healthcare. In 2020 the legislature granted approval of graduate

level offerings at LC State. Stakeholders including community, clinical, and other colleagues across the state were consulted and now a graduate degree (Masters of Science in Nursing, MSN) is being proposed that must still be approved by the Idaho State Board of Education (SBOE). Initially, we offered a graduate certificate in nursing management and leadership; offering a full degree is preferred by employers. This proposal has passed through the Curriculum committee and will be forwarded the SBOE upon approval by Senate.

Motion by Harold Crook; second by Charles Bell to approve the new MSN in Nursing Leadership in Healthcare. Motion was approved unanimously.

C. Faculty Affairs Proposed Revision to Policy 2.114 Sabbatical Leave

Jenny Scott, chair of Faculty Affairs, indicated Faculty Affairs had met the week prior and discussed further refinement to policy 2.114, Sabbatical Leave. She indicated that the committee had been made aware that the proposed changes they had discussed may not be approved in time for this fall's application cycle. Jenny reviewed the proposed changes for Senate: in section I. A., a sentence was added for clarification ("If granted, sabbatical may be taken in the seventh year.") Under evaluation of proposals, item 3 was changed, increasing the weight to 25-points. Item 5 was merged with item 6 and changed to read "Time in service is computed upon initial hire, or since last sabbatical plus the academic year in which the sabbatical will be taken. Points awarded will be equal to the number of years of service with a maximum of 15 points." The last change had to do with the timeline, removing the requirement the chair of the Faculty Affairs committee notifies the applicant, since the notification actually comes from the Provost.

Question from senator: Do instructors on a non-promotion track qualify for sabbatical?

Jenny Scott: Yes, based on time of service. The committee has tabled a couple of items to discuss this fall. Perhaps a separate sabbatical system needs to be looked at for CTE.

Provost Chilson: I believe it would be worthwhile for a small group to look into different timing/models to develop to explore creative options for CTE sabbaticals.

Question from senator: Could we recruit some sponsorship by local companies/industries?

Provost Chilson: Yes, that is a possibility.

Question from senator: Why did the five points go to scholarly/creative activity and not to "teaching" since we are a teaching institution?

Jenny: The committee felt the focus should be more heavily weighted on the scholarly activity.

Comment by senator: It is important that applicants receive feedback about their sabbatical application. The committee sends the Provost their rankings; it might be useful to know how one ranked.

Question from senator: For item 5, including the word “plus” (under years of service) will add an additional year.

Jenny Scott: The idea was that we wouldn't have an outlier. If one application was outstanding it would then NOT be outranked by an applicant just based on time of service. No new language here, just merged 5 & 6.

Question from senator: if we are striking the requirement that applicants be informed of their rank, can the applicants receive information about their scores for reasons of improving applications for next time?

Chair suggested that senators take the proposed revisions back to their divisions with the idea of revisiting them in the fall.

IV. Old Business: Ad Hoc Committee on Free Speech/Academic Freedom—Harold Crook

The chair invited Harold Crook to take the floor and discuss the statement prepared by the ad hoc committee formed in Association. Some of the feedback provided by senators included: 1) there are so many separate topics here it was hard for our division to get behind it; 2) there are too many broad topics covered by this single statement; 3) this statement is developed too late to be impactful; 4) many faculty do not feel safe in signing their name to the statement due to being non-tenured. Other divisions shared similar themes/concerns.

Question from senator: What is the goal of developing the statement?

Harold Crook: We were concerned about the “ripple effect” of the restrictions imposed in this case (the removal of exhibits due to potential legal issues), and we are concerned about the impacts to academic freedom and freedom of speech. A goal is that we want the legislature to see this statement.

Question from senator: Will this cause division among the faculty? Would it make more sense to perhaps discuss this with our sister organizations and draft a “systemwide statement”?

VP Hanson: When you supply our President with talking points, she takes them forward and uses them judiciously with the legislature. I would recommend making her the audience to receive this document and see how she can skillfully leverage your platform.

Provost Chilson: the mood and discussions are similar among faculty across the nation. I too encourage you to be cautious and engage with the President first.

Motion by Lorinda Hughes to table the statement and discussion died for lack of a second.

Motion by Harold Crook to make the intended President Pemberton the intended audience; second made by Michelle Pearson-Smith.

Question from senator: I thought we were going back to the divisions with this next?

Chair: No, this statement was disseminated previously so that you could share it with your divisions

before today's meeting. Would removal of the bolded statement identifying who the statement is from (with the President remaining as the intended audience) achieve Harold's objectives (i.e., just sending forward a statement, without identification of the senders).

Harold Crook moved to amend his motion as follows: That the document be sent to President Pemberton with the words "We the" removed; Michelle Pearson-Smith (second) concurred.

Question from senator: Yes, this would give President Pemberton a tool; however, she is already aware of these concepts--what would be accomplished or changed?

Another senator: this is problematic--once a document is released, it could be used against you, even if you change the intended audience. Given the current political climate, I fear this action will backfire and this document will be used against us.

Call for question/vote on the motion, as amended: 2 ayes, 11 nays, 3 abstentions. Motion failed.

V. Committee Reports

No report from Student Affairs/Budget, Planning & Assessment, as those committees had not met since the last Senate meeting.

Billy Lemus, chair of Curriculum, reported the Curriculum Committee had once again discussed moving the deadline for curriculum proposals to October 1st, and all members of the committee were in favor of doing so.

VI. Good of the Order

- AY23-24 Committee Chairs

The chair briefly reviewed who the AY 23-24 committee chairs would be, pending approval by Faculty Association of the appointments elected by that body. They are:

1. Standing Tenure and Promotion Review Committee: Leanne Parker
2. Standing Promotion Review Committee: Jenni Light
3. Faculty Affairs: Peter Remien (chair elect)
4. Curriculum: Polly Knutson
5. Budget, Planning & Assessment: Jenny Scott
6. Student Affairs: Lorinda Hughes

- Gwen Sullivan's "Last Lecture" will be May 2 (12-1 p.m.) through the CTL.
- A late faculty emeritus nomination will be forthcoming from NHS in the electronic poll sent to Faculty Association.
- All faculty were encouraged to attend commencement on Friday, May 12 (9 am LAS/12 pm PS/3 pm CTE).

VII. Motion to adjourn by Michelle Pearson-Smith 5:25 p.m. approved unanimously.