



**Title:** Certified Peer Support Specialist

**Department:** Behavioral Health

**Supervisor:** Clinic Administrator

**Subordinates:** None

**FLSA Status:** Non-exempt

**Pay Grade:** 108

**Purpose of Job:**

Improve the overall health of the communities we serve by providing support of clinical programs and patient care as follows:

**Essential Duties and Responsibilities:**

- Provides peer support to clients with mental health challenges to promote socialization, recovery, self-sufficiency, self-advocacy, development of natural supports, and maintenance of skills learning in other support services.
- Serves as an advocate for and on behalf of patients' rights and benefits through provision of side-by-side support, coaching and encouragement to help clients socialize and carry out leisure-time activities.
- Assists clients with symptom management and recovery by modeling wellness, personal responsibility, and hopefulness through the sharing of their story, in the process role modeling how the needs of the individual can be met.
- Helps other providers to better understand and empathize with each patient's unique experience and perceptions utilizing advocacy skills.
- Teaches clients self-advocacy skills, promotes personal growth and development with mental health conditions.
- Assists, teaches, and supports clients regarding activities of daily living, vocational skills, housing, access, maintaining financial supports, and building support networks. Provide guidance and encouragement to clients to actively participate in their own recovery.
- Provides side-by-side support, coaching and encouragement to help clients socialize and carry out leisure-time activities and other opportunities to practice social skills in group or individual settings.
- Supports patients in connecting with external resources, including other patients in recovery, when needed.
- Performs other duties assigned, including supporting the CHAS Health Mission and Core Values.

**Qualifications:**

Education/Experience: High School Diploma or equivalent preferred. Credentialed as a Certified Peer Specialist.

Skills: Effective oral and written communication skills required. Detail-orientation, organization, leadership, and self-motivation required. Computer skills required. Valid drivers' license and insurance required. BLS (CPR/AED) required. Commitment to supporting a safe, respectful, equitable, and inclusive environment required.

**Physical Demands:**

Must be able to move around the facility between 1/3<sup>rd</sup> and 2/3<sup>rd</sup>s of the day, as well as sit at a workstation or in patient rooms. Using hands occurs over 2/3<sup>rd</sup>s of the day, while reaching with arms occurs less than 1/3<sup>rd</sup> of the day. Communicating is also required over 2/3<sup>rd</sup>s of the day, while climbing, stooping, or crawling is minimal. Lifting up to 10 lbs. occurs about half the time, while up to and above 25 lbs. occurs only occasionally.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

*I have read and understand the above job description.*

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_