

Monday Message

March 13, 2023



Dear all,

Recruitment: It is crunch time for applicant conversions. Divisions have had prospective student contact/calling lists for a few weeks now; and given our faculty/staff numbers and our one hour per week shared strategy, we should be about 600 hours into person-to-person outreach and connection. This is critical to our enrollment turnaround. Waiting until the semester ends to make calls, send letters, notes, texts, emails, etc. is too late. These next weeks are when most students and families will make college choice decisions (if they haven't done so already). Please feel free to reach out to admissions if you have already run through your calling list and can help out in other areas. Ms. Soo Lee Bruce will be happy to share additional prospect contacts.

Retention: Priority Registration for summer and fall 2023 will begin next Monday, April 10, and run through Thursday, April 13, for our current students. Please reach out to your advisees in classes, hallways, offices, and on the courts and fields. Encourage them and guide them through registration for summer/fall now. Early registration is the best way for students to obtain their most ideal schedule, and helps us get an idea about the health of our fall enrollment. As in the past, we are offering incentives to students who take advantage of next week's Priority Registration. Each day, one student (registered that day) will be awarded a \$250 LC State bookstore gift card. At the end of the week, the instructional division with the highest percentage of registered students will award one additional \$250 LC State bookstore gift card to a randomly selected registrant from their division. To help us celebrate and promote Priority Registration week, all staff and faculty are encouraged to wear LC State gear or LC State colors during the week. Our enthusiasm will make a difference!

For more information, visit www.lcsc.edu/registrar/student-information/register-for-classes. Help us make Priority Registration for summer and fall 2023 our most successful.

Cynthia Pemberton, Ed.D.
President

Events

- **March 13 – Basketball Watch Parties** – The No. 10-ranked Warrior women's basketball team plays No. 7 Clarke University tonight at 6 p.m., Pacific, in the NAIA National Tournament in Sioux City, Iowa. A watch party will be held at MJ Barleyhoppers inside Hells Canyon Grand Hotel with drink specials and raffle drawings throughout the game. A watch party will also be held during dinner at the SUB and will include raffle drawings each quarter.
- **March 13-17 – Native American Awareness Week** – LC State's 37th annual Native American Awareness Week will feature numerous events, presentations, a Friendship Banquet, and the Closing Powwow. [Click here for details.](#)
- **March 14 – Tuesday @ Two** – Tuesday @ Two continues via [Teams](#). Be sure to check the Monday Message weekly for schedule updates.

- **March 15 – Ask & Answer** – Ask & Answer will be held in the SUB over the noon lunch hour. The first 10 who join the conversation enjoy lunch paid for by the President.
 - **April 7 – Faculty & Staff Recognition – NEW DATE:** Due to many faculty and staff members being unable to attend because of conflicting teaching schedules, **the event has been moved to April 7** at 2 p.m. at the Williams Conference Center. Please mark your calendar and plan to attend this special event that celebrates the incredible work and accomplishments of you and your colleagues. **Please submit a new RSVP** [here](#) by Friday, March 31, so that an adequate food count can be provided.
-

Announcements

- **BUCS Chair Finalists:** Two finalists for the position of chair of the Business & Computer Science Division will give campus presentations on March 17 and 20. Feedback regarding the finalists can be submitted via email at psdean@lcsc.edu.
 - **March 17** – Bharat Rawal will present at 1:30-2:30 p.m. on Friday, March 17, in SAC 144. Rawal is currently a full professor and department chair at Capital Technology University. Prior to this, he was an associate professor of cybersecurity at Gannon University. Rawal has a doctorate in information technology and an MBA from Towson University, and a master's in physics from South Gujarat University in India.
 - **March 20** – Ayodeji Arogundade will present at 1:30-2:30 p.m. on Monday, March 20, in ACW 134. Arogundade is currently an associate professor and interim chair of the Business & Computer Science Division at Lewis-Clark State College. Prior to this, he was an assistant professor at LC state. Arogundade is a graduate of the Post-Doctoral Bridge Program at the University of Florida with an area of specialization in marketing and management. He has a doctorate and master's in biological and agricultural engineering from the University of Idaho, and an MBA and bachelor's in agricultural engineering from Federal University of Technology in Nigeria.
- **Did You Know?** LC State has a student grade appeal process. If a student believes they have received an incorrect or unfair grade, the student should contact the appropriate instructor no later than one semester after receiving the grade in question in an attempt to resolve the disagreement. If the student and faculty member are unable to resolve the grade disagreement, the student can begin the full appeal process. This appeal process can be found at www.lcsc.edu/student-affairs/student-grievance. Review this page and then [take this week's quiz](#). If you're one of the first 10 to answer right, you'll win a prize (Swag prize location: Advising Center).
- **Cybersecurity Training:** The State of Idaho 2023 Annual Cybersecurity Statewide Training (emailed to all employees on March 1) is due by March 31 ([see flyer](#)). You can log into your account directly at www.knowbe4.com. Email questions and requests for assistance to cybertraining@dhr.idaho.gov. Persons with disabilities may send reasonable accommodation requests to assist with completing this training to Janelle McDonald at ada.coordinator@dhr.idaho.gov or 208-854-3077. Requests should be submitted by March 24.
- **IT Updates:**
 - **March 31 Sign On Disruption:** On March 31 at 1 p.m. there will be a four-hour intermittent disruption in logging into the Umbraco web editor and Office 365 applications (Teams, Outlook, OneDrive, etc.). This means that you MAY be temporarily unable to log into Umbraco web editor, Microsoft Teams, Outlook, and OneDrive. During this time, we will be migrating off the F5 Secure Logon for those applications which are being moved into an Azure AD secure login. Therefore, you will instead be presented with a standard Microsoft 365 login screen. You will continue to see the F5 Secure Logon screen when

signing into VPN, Qualtrics, Handshake, and 25Live. Please note that the link <https://lcauth.lcsc.edu> will no longer work. Instead, please access your email by going to <https://Office365.com>. [You can visit this page](#) to see examples of the current Secure Logon screen along with an example of the password screen after the change.

- **Voicemail:** From Monday, March 6, until today at noon, the LC State voicemail system was not forwarding voicemail messages to your email. If you received a voice message during this time, you'll need to retrieve it directly from your phone. To do so, dial x2887 from your office phone and enter your voicemail passcode. If you need to reset your passcode, or would like assistance, please contact the Help Desk at x2231.
- **HR Updates:** For more information and to signup for trainings listed below, visit: www.lcsc.edu/hr/pdt
 - **March 14 – Training Tuesday:** Excel intermediate training with a pivot table demonstration at 3-4 p.m. in SAC 115.
 - **March 15 – Department/Division Chili Cookoff:** Join us anytime between 11:30 a.m.-1 p.m. in RCH 202 to sample different chili recipes made by our very own employees! The winner will win the traveling chili cook-off trophy!
 - **March 16 – P-Card Training:** Overview of P-Card program including updates to the P-Card forms and procedures.
 - **April 6 – Medicare Workshop:** From 3-4:30 p.m. Statewide Health Insurance Benefits Advisors will be on campus in MLH 100 to present a Medicare workshop for anyone considering retiring within the next few years.
- **Song for the Week:** "[I Walk the Line](#)" by Craig Wayne Boyd

