

Monday Message

March 27, 2023



Dear all,

It's Spring Break at Lewis-Clark State College and I hope folks enjoy a bit of time to relax as we prepare for the final full month of spring semester. While our semester is moving into the home stretch, many prospective students are gearing up to make final decisions about what school they'll attend this fall. LC State's entire campus (thank you and keep the foot on the gas – it's crunch time!) is actively recruiting these students with phone calls, emails, post cards, school visits, visits on campus, etc., and also advertising. While LC State has a modest ad budget, we do our best to reach prospective students and their parents wherever they are. Here's a sample of videos our Communications & Marketing Department has put together to help tell our story. Some of these videos are being used in online and TV ads, while others serve as content on our website. Watch and enjoy!



LC State Quick Facts 2023



LC State Coeur d'Alene



Nursing @ LC State



Hospitality Management @ LC State



Industrial Electronics @ LC State



Do More: Seth Brown

Cynthia Pemberton, Ed.D.
President

Events

- **March 28 – Tuesday @ Two** – Not held this week due to Spring Break.
- **April 7 – Faculty & Staff Recognition – NEW DATE:** Due to many faculty and staff members being unable to attend because of conflicting teaching schedules, **the event has been moved to April 7** at 2 p.m. at the Williams Conference Center. Please mark your calendar and plan to attend this special event that celebrates the incredible work and accomplishments of you and your colleagues. **Please submit a new RSVP [here](#)** by Friday, March 31, so that an adequate food count can be provided.

- **April 21 – Hike with Your Profs** – Join Outdoor Adventures and LC State professors for an afternoon hike at Hells Gate State Park on April 21 at 2-5 p.m. Transportation is provided and the event is free. [See flyer](#) for details.
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Announcements

- **Compensation Review Committee:** The CRC serves as an internal sounding board and communication conduit for considerations and initiatives related to compensation. The committee's work, reports and response outcomes can be found on the [CRC website](#).
- **Volunteer for the World Series:** The 2023 Avista NAIA World Series is May 26-June 2 and volunteers are needed to take tickets, sell programs, help in the concession stands, and serve as ushers. With supervisor approval, LC State employees can volunteer for up to eight hours, for a maximum of two shifts, during designated work hours, or a supervisor can approve comp time if shifts are worked after hours. For more information visit <https://naiaworldseries.com/volunteer-intern>.
- **Volunteer for Art Under the Elms:** Art Under the Elms will be held April 21-23 and volunteers are needed to help with information booth staffing, selling T-shirts, taking film festival tickets, serving as ushers, and serving as crowd management/navigation. With supervisor approval, LC State employees can volunteer for up to two hours during designated work hours, or a supervisor can approve comp time if shifts are worked after hours. For more information email aue@lcsc.edu.
- **Dance Added:** LC State has added dance as its 13th collegiate sport. [Read the news release here](#). "LC State athletics has a long and rich history of excellence both in competition and in the classroom, and I'm confident Warrior dance will be no exception," President Pemberton said. "Our students have shown tremendous interest in dance over the past few years, and the addition will help us continue to pursue our Title IX goals, so adding it as our 13th collegiate sport makes a lot of sense. I wish Dr. Christa Davis and the program the best of luck next season. Go Warriors!"
- **HR Updates:**
 - **April 6 Medicare Workshop:** From 3-4:30 p.m. Statewide Health Insurance Benefits Advisors will be on campus in MLH 100 to present a Medicare workshop for anyone considering retiring within the next few years.
 - **Cybersecurity Training:** The State of Idaho 2023 Annual Cybersecurity Statewide Training (emailed to all employees on March 1) is due by March 31 ([see flyer](#)). You can log into your account directly at www.knowbe4.com. Email questions and requests for assistance to cybertraining@dhr.idaho.gov.
 - **Personnel Action Forms** and **Personnel Record Cards** have been updated to replace the last four of the SSN with the employee's Warrior ID#. Please be sure to download a new form each time one needs to be created: www.lcsc.edu/hr/forms.
- **IT Updates:**
 - **Sign-on Disruption:** On March 31 at 1 p.m. there will be a four-hour intermittent disruption in logging into the Umbraco web editor and Office 365 applications (Teams, Outlook, OneDrive, etc.). This means that you MAY be temporarily unable to log into Umbraco web editor, Microsoft Teams, Outlook, and OneDrive. During this time, we will be migrating off the F5 Secure Logon for those applications which are being moved into an Azure AD secure login. Therefore, you will instead be presented with a standard Microsoft 365 login screen. You will continue to see the F5 Secure Logon screen when signing into VPN, Qualtrics, Handshake, and 25Live. Please note that the link

<https://lcauth.lcsc.edu> will no longer work. Instead, please access your email by going to <https://Office365.com>. [You can visit this page](#) to see examples of the current Secure Logon screen along with an example of the password screen after the change.

- **Did You Know?** LC State has a Security Escort Program as part of its Public Safety Program. The escort is provided by the security office to students, faculty, staff and anyone else who uses campus facilities. A form to request a security escort is available at www.lcsc.edu/public-safety/security-services. Familiarize yourself with campus security policies at www.lcsc.edu/public-safety/campus-security-policies. Review this page and then [take this week's quiz](#). If you're one of the first 10 to answer right, you'll win a prize (Swag prize location: Public Safety Office).
- **Song for the Week:** "[Beautiful Day](#)" by U2

