

# Monday Message

Nov. 8, 2021



## President's Message

Dear all,

This week it is my honor to represent Lewis-Clark State College at the American Association of State Colleges and Universities (AASCU) annual meeting to accept, on behalf of the college, the organization's Excellence and Innovation Award for Leadership Development and Diversity. This award is truly a point of pride for our institution and is yet another example of how LC State effectively serves its mission, authentically connecting learning to life!

The award recognizes exemplary leadership development programs that are designed to enhance the leadership capacity and diversity of the next generation of higher education leaders. LC State was honored for its Do More: Leadership Development Program because of its outstanding results and potential to influence and serve as a model for other institutions. Congratulations and thank you to all those who have played a role in the development of this important program.

[Watch award acceptance video](#)



The criteria for the award included that LC State had to demonstrate its leadership program is part of an integrated approach designed to identify, develop, and promote high-potential talent throughout the college. The college also had to show its program is diverse by design, meaning the enhancement and development of a diverse group of leaders is reflected in the program goals and evaluation criteria. The final criteria was that LC State had to demonstrate the leadership program is connected to institutional outcomes.

We are incredibly honored to receive this award recognition. LC State is a school that lives its mission; helping students develop the knowledge, skills and dispositions to be successful leaders, engaged citizens and lifelong learners.

## Events

- **Nov. 9 – Tuesday at Two** – There will be no Tuesday at Two this week due to President Pemberton’s travel schedule.
- **Nov. 11 – Ask & Answer** – Ask & Answer will be held Thursday, Nov. 11, in the SUB from noon-1 p.m. This is a live, in-person opportunity to visit with President Pemberton, ask questions and share information. President Pemberton will be drawing the winners for the two COVID-19 spring scholarships that were offered as part of our vaccination incentive campaign.
- **Nov. 12, 13 – Discovery Day** – Join us in welcoming future Warriors on Discovery Day! This preview event is for prospective juniors and seniors in high school and their families. Wear your Warrior spirit, welcome visitors with a sign at your office, and show our future Warriors what it’s like to Do More at LC State. For a full agenda and more information, visit [www.lcsc.edu/discovery-day](http://www.lcsc.edu/discovery-day) or contact the Admissions Office at x2378.
- **Dec. 10 – Winter Revels** – Rain, snow or shine, Friday, Dec. 10, from 3-5 p.m. the campus community is invited to the fountain plaza for a protocol compliant winter “revels” celebration: “Here we go a caroling...” Hot chocolate and hot cider will be served along with holiday cookie treats. Songbooks will be provided. Dress appropriately.

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## Announcements

- **Coronavirus Updates & Risk Level:** For the latest coronavirus updates and information visit [www.lcsc.edu/coronavirus](http://www.lcsc.edu/coronavirus). In accordance with its [Operational Levels Matrix](#), LC State’s current risk level is: Moderate.
  - **Cases Update:** Currently there are **4** active cases and **0** students in isolation in campus housing.
  - **Reporting Line:** If someone believes they were exposed to someone with an active case of COVID-19 or believes they are infected themselves, they should contact the campus COVID-19 Reporting Line at 208-792-2002 for guidance.
  - **Vaccine Availability:** To schedule an appointment with Public Health - Idaho North Central District visit [www.idahoprepmod.com](http://www.idahoprepmod.com) or call 208-799-3100.
  - **Implications of Path out of the Pandemic plan:** In case you missed the Nov. 2 all-campus communication from President Pemberton:
    - The Idaho State Board of Education held a special meeting [Nov. 2] to consider the implications of President Biden’s [Path out of the Pandemic](#) plan as it relates to the Executive Order (EO) concerning contracts and subcontracts. LC State has done a review of contracts relative to the EO applicability parameters and simplified acquisition threshold (i.e., \$250,000). Based on this review, it does not appear that LC State currently has contracts that are covered by the EO.

Further, at this time, it is our understanding that requirements associated with employers with 100-plus employees, apply to private sector businesses. Should our understanding change, we will communicate that as well as what it could mean for LC State employees.

Finally, relative to requirements associated with health care workers at Medicare and Medicaid participating hospitals and other health care settings, LC State's student health center, contracted through St. Joseph Regional Medical Center, appears to be exempt from campus-wide implications.

In short, more is clear today than yesterday; while much remains to unfold. In the meantime, let me state yet again, the safest path forward for our campus community health and wellbeing, as well as potential operational disruption, is for individuals to get vaccinated. In terms of health and safety: worldwide data show the vaccines to be overwhelmingly effective and safe. Regarding potential operational disruption – **while we are status quo for now** – it is possible that LC State employees may, at least to some degree at some point in time, be impacted by the requirements outlined in the *Path out of the Pandemic*. So, please, if you can do so, get vaccinated.

- **Welcome, Mark McNabb!** LC State is pleased to announce that Mark McNabb is joining us today, Nov. 8, as the controller. Mark brings over 15 years of management experience in accounting in a wide range of industries such as higher education, manufacturing, and healthcare, most recently as CFO/controller for a health care organization. Current controller, Teresa Cole, is retiring at the end of November.
- **Congrats, Dawn Taylor:** A message from Director of IT Marty Gang: “Please join me in welcoming Dawn Taylor to the IT team beginning today! Dawn will be joining our team and will be serving in the newly defined role of Business Process Architect (BPA). The BPA is a new position replacing the Manager of Admin Computing role previously held by Celeste McCormick. The new job will lead the Admin Computing team and focus on the business use, integration, automation, and college-wide alignment of Ellucian Colleague. Dawn will also work with her team and Institutional Research & Effectiveness to help build a new Data Warehouse that will become a resource for college reporting. She will also be working directly with the application specialists to align workflows across the college, focusing on ensuring secure, sustainable, and supportable business processes. For the past seven years, Dawn has worked in the Registrar’s Office at LC State. Overall, Dawn is bringing fifteen years of experience in business analysis and integration of technology into the business process.” [See crosswalk chart](#) for more details.
- **Suicide Awareness Training:** Student Counseling is hosting QPR Training (Question, Persuade, Refer). Gain knowledge about suicide, suicide warning signs, and how to help prevent it. It will be held on Wednesday, Nov. 10, at 3-5 p.m. in SAC 112 or via Zoom – link will be sent day of event to registrants. Sign up on the [Professional Development Training webpage](#).
- **2022-2023 Unit Assessment Report (UAR), Program Performance, and Resource Request Form (RRF):**
  - **UARs:** Units will continue to engage in their usual assessment and quality improvement practices, however, no UARs will be submitted to Institutional Research & Effectiveness for posting.
  - **Program Performance:** Instructional and Non-Instructional Programs will be refining and working through program performance action plans. Please contact your respective Cabinet member for program performance instructions.
  - **RRFs:** The RRF template and directions are posted to the [IR&E Intranet site](#) and are due to the next level supervisor and IRE on Dec. 3.

- The Functional Area Committees (FACs) will review the RRF requests in January-February and chairs from each constituent group will meet with President's Cabinet to make resource recommendations reflecting the priorities of their respective group.
- **Priority Spring Registration, Nov. 8-11:** Registration is just around the corner for current students. Now is the time to reach out to advisees and students you see on campus to put this on their radar. Early registration is not only the best way for students to obtain their most ideal schedule, it is the best way for us to begin measuring the health of our spring enrollment. More information about registration is available at: [www.lcsc.edu/registrar/student-information/register-for-classes](http://www.lcsc.edu/registrar/student-information/register-for-classes)
- **Seeding Our Tomorrows:** LC State prides itself in giving prospective students and their families a rich, engaging experience when they visit campus. Increasing numbers of students are making personal visits to LC State to assess whether it will meet their needs and expectations. Last Friday, LC State hosted the first of several larger visitation programs called "Discovery Day" and, true to form, representatives from each instructional division and from several campus departments made themselves available to answer questions and otherwise extend a welcome to future students. These efforts matter. Giving future students and their families a firsthand look at LC State's commitment to serving them is an important part of ongoing enrollment initiatives.
- **Campus Song for the Week:** "[Simply the Best](#)" by Tina Turner
- **HR Updates:**
  - [November Newsletter](#) | [Weekly Wellness Flyer](#)
  - **Staff Evaluations:** It's performance evaluation season! The new CSO and PSO forms have been posted to the [HR website](#), along with an instructional video. All staff performance evaluations are due Jan. 31, 2022.
    - All professional and classified employees will receive an email from BambooHR on Tuesday, Nov. 9, requesting that they create an account. This is NOT SPAM and employees will need access to this account for completion of performance evaluations this year. Please take a few minutes to create your BambooHR account and browse around in your profile.
  - **Annual Toy Drive:** LC Cares is gearing up for its annual toy drive! This year, like last, it is going to keep LC Cares within the LC State family. The committee will be selecting four families this holiday season based on need and circumstance. If you are aware of any students, staff, or faculty that could use a little extra help this holiday season, please [nominate them](#).

