

Monday Message

Oct. 12, 2020



President's Message:

Dear Campus Community,

As we come to the halfway point in our instructional semester, I want to thank and congratulate all who have been steadfast in their full and effective commitment and adherence to our LC State COVID-19 campus safety protocols. We have truly made it farther down our shared path than many thought possible. That said, we cannot let up nor give up. WE, each and every one of us, each and every day need to be vigilant in our conduct, as well as monitoring and supporting protocol compliant behaviors among each other. That means:

1. I am asking that we remind ourselves and each other of our need to: (a) [self-screen for wellness daily](#) and stay home if we are feeling unwell – contact the COVID-19 hotline (coronavirus@lcsc.edu or 208-792-2002) for information, help and support; (b) practice handwashing hygiene and social distancing (inside and outside); and (c) adhere in a fully compliant manner to our face covering campus requirements (i.e., face coverings are to be worn covering both the nose and mouth, inside LC State buildings [unless you are alone in your/separated office space]; as well as outside whenever 6-foot social distancing is not maintained).
2. Faculty and students, we and I need you to: (a) wipe down (clean) your classroom spaces with the supplies provided after each class session; and (b) utilize and communicate via our Canvas learning management system, Zoom, and/or email, making sure that if you cannot be in class, but are well enough to attend and participate virtually, that every class, every day makes this possible.

We are quite literally not yet out-of-the-woods, and are perhaps entering our most perilous times as temperatures drop and being inside becomes increasingly our dominant place and space. There is much in these times that we cannot impact or control. That said, we can impact our ability to maintain our on-campus teaching and learning experience, because we can control and in fact are entirely responsible for the degree to which we minimize contagion transmission opportunities by living protocol compliance – aka wearing face coverings, practicing social distancing, hand hygiene and staying home when we are feeling unwell.

Events

- **Oct. 13 – Tuesdays at Two** – President Pemberton's Tuesdays at Two continue through Zoom (<https://lcsc.zoom.us/j/861031866>). All are welcome to join the conversation.
 - **Oct. 13 – Breast Cancer Awareness Day** – Wear pink to help support breast cancer awareness! For more information visit [ww5.komen.org]ww5.komen.org.
 - **Oct. 23 – Schweitzer CTE Center Ribbon Cutting** – [Read the news release](#) for full details.
 - **Nov. 5 – Ask & Answer** – Mark your calendar, President Pemberton will host Ask & Answer on Thursday, Nov. 5, from noon-1 p.m. (<https://lcsc.zoom.us/j/98036081807>, password: 513884)
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Announcements

- **Coronavirus Updates & Risk Level:** For the latest coronavirus updates and information visit www.lcsc.edu/coronavirus. The page will continue to be updated with resources and FAQs. In accordance with its [Operational Levels](#), LC State's current risk level is: Moderate.
 - **Cases Update:** Currently there are **11** active cases and **one** student in isolation in campus housing. The college has had **24** confirmed cases this fall. For the latest numbers visit the coronavirus webpage.
 - **Face Covering Enforcement:** Employees are expected to comply with the face covering requirement as a condition of employment. Enforcement information and corrective action options are detailed in the [Face Covering Guidelines Enforcement Directive](#).
 - **Wi-Fi Hotspots:** Wireless hot spot locations on campus are being expanded. Current outdoor hotspots include ones at Harris Field, the 11th Avenue parking lot, the south and east side (Amphitheatre) of the SUB, Doks, the gazebo area, and the Library lawn. Recent efforts have expanded locations at Harris Field and in the Library parking lot.
- **Staff Performance Evaluations:** All LC State staff will begin the evaluation process by completing a short self-evaluation between Oct. 19-30, 2020. This is intended to help the employee and their supervisor prepare for a meaningful performance discussion. It provides an opportunity for the employee to reflect upon their actual job duties, needed training, goals, and accomplishments during the last year. **Staff must complete and submit their self-evaluation to their supervisor on or before Oct. 30.**
 - LC State staff members will receive an email from Bamboo HR on Oct. 19 with a link to the self-evaluation.
 - After the employee completes their self-evaluation, they will click on the "approve" button. It will be sent as a PDF to their supervisor to review.
 - The supervisor will review the self-evaluation and will click on the green "approve" button. It will be returned to the employee with a copy to Human Resource Services.
- **Student Survey Launched:** Please encourage students to complete the annual survey sent to their LC email by Oct. 21. Results from last year's All Student Survey can be found [on the Intranet](#).
- **HR Updates:** For Warrior Wellness and Professional Development opportunities [view this week's flyer](#). And a reminder, if you haven't already, please finish your [SafeColleges Trainings](#).
- **Cybersecurity:** October is National Cybersecurity Awareness Month and IT will be publishing a cybersecurity tip each Monday. Tip #2: Got Backups? Eventually, we all have an accident or get hacked. And when we do, backups are often the only way to recover. Backups are cheap and easy; make sure you are backing up all of your personal information at home (such as family photos) on a regular basis. [To learn more, check out this OUCH! newsletter.](#)
- **Schweitzer CTE Center Construction:** "As you can see we are really getting close to completing the building. The landscaping is done, classrooms are completed and final cleaning is underway. We have been receiving classroom furniture and lab equipment. Also, if you look closely some LC branding has begun. It is looking more and more like the contractors will be turning "ownership" back to LC State by the end of this week." - Tom Garrison, Physical Plant Director



