

# Monday Message

Nov. 30, 2020



**President's Message:** Dear all. I hope you were able to enjoy a safe and restful Thanksgiving holiday. Mabel and I spent a good amount of lap-time together (Mabel is quite the COVID-cat, seemingly comfortable with our Groundhog Day life and enjoying having me home).

As we enter into December, I urge you to rededicate yourselves to protocol compliance on and off campus. As virus cases surge and healthcare capacities are stretched, our individual and community risks escalate – not just from the virus, but from the healthcare load it creates and the impact on facility and personnel abilities to respond to the ongoing backdrop of healthcare needs (e.g., accidents, injuries, life-threatening emergencies, etc.).

I know you are tired of all this and long for a return to some semblance of “normal.” I feel these things too. I am tired, sad, frustrated, angry, annoyed, and deeply concerned. I am also thankful, appreciative and even renewed by what we have accomplished, and the resilience, dogged-persistence and steadfast commitment evidenced, as together we get up and get after it one day after the next.

The end is in sight, even if a ways down the road. Take heart and stay strong, Warriors. Stay strong.

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## Events

- **Dec. 1 – Tuesdays at Two** – President Pemberton's Tuesdays at Two continue through Zoom (<https://lcsc.zoom.us/j/861031866>). All are welcome to join the conversation.
- **Dec. 11** – Given the Idaho stage guidelines and COVID-19 case counts in our community, we will not be able to host Winter Revels. Instead, on Friday, Dec. 11, between 2-3 p.m. “every Who down in Whoville, the tall and the small” is invited to visit the Centennial Mall.

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## Announcements

- **Coronavirus Updates & Risk Level:** For the latest coronavirus updates and information visit [www.lcsc.edu/coronavirus](http://www.lcsc.edu/coronavirus). The page will continue to be updated with resources and FAQs. In accordance with its [Operational Levels](#), LC State's current risk level is: Moderate.
  - **Cases Update:** Currently there are **four** active cases and **no** students in isolation in campus housing. The college has had **134** confirmed cases this fall. For the latest numbers visit the coronavirus webpage.
  - **Instructional Delivery Plan:** The [Spring 2021 Instructional Delivery Plan](#) is now available on the Provost's webpage.
  - **Travel Guidelines:** [Spring 2021 travel guidelines](#) are now available. Current guidelines are subject to change as we continue to monitor COVID-19 or if the state implements new travel restrictions.
  - **Event Guidelines:** In alignment with Idaho's move to Stage 2, updated [events and conferences guidelines](#) are now available.

- **Tutoring Centers:** The following resources will continue to be available to students during the last two weeks of the fall semester: Library (a clean zone for students to study and participate in remote instruction), Math/Science Tutoring Center, Writing Center, Adult Learning Center, Learning Resource Center, and Student Counseling Center.
- **Phone Outage:** The campus phone system will be upgraded this week. This upgrade requires a phone system outage on Friday, Dec. 4, from 5:30 p.m. to approximately 9:30 p.m. During this outage, you will be unable to make or receive phone calls on your desk phone or your softphone, and incoming callers will be unable to leave you voicemails.
- **Student Registration:** Help us spread the word with current students that it's time to register for spring semester! Please remind them to get in touch with their advisor as soon as possible.
- **Unit Assessment Report (UAR) and Resource Request Form (RRF):**
  - UARs: Units will continue to engage in their usual assessment and quality improvement practices, however, no UARs will be submitted to Institutional Research & Effectiveness (IR&E) for posting. Instructional Programs will update UAR forms with current program learning outcomes, in preparation for the 2021-2022 assessment cycle and NWCCU mid-cycle review in fall 2021.
  - Program Performance: Instructional Programs are crafting work plans aligned with the recent program performance initiative. Non-instructional Programs will engage in the performance review process in early spring 2021.
  - RRFs: The RRF template and directions are posted to the IR&E Intranet site ([http://intranet.lcsc.edu/ir/IRintranet/ASSESS\\_FY21.html](http://intranet.lcsc.edu/ir/IRintranet/ASSESS_FY21.html)) and are due to the next level supervisor and IR&E on Dec. 8.
  - The Functional Area Committees (FACs) will review the RRF requests in January-February and chairs from each constituent group will meet with President's Cabinet to make resource recommendations reflecting the priorities of their respective group.
- **Create Your Profile:** To help us stay on track with the website upgrade project, if you haven't already, please remember to enter your directory profile information by Dec 1. This is the information that displays in the [staff and faculty directory](#). The IT Department has tutorials to help you complete this task. You can [watch this video](#) and/or [read these instructions](#). If you are unable to sign in, or have issues filling out your profile please contact your [site editor](#).
- **LC Cares:** This year, LC Cares is running a clothes and toy drive (new with tags only) from Nov. 13-Dec. 17. Please place your donations in the box in your building and they will be collected by the LC Cares committee! If you know of any LC student or staff families in need this holiday season, please email Alaina Porquis at [alporquis@lcsc.edu](mailto:alporquis@lcsc.edu).
- **HR Updates:** For Warrior Wellness and Professional Development opportunities [view this week's flyer](#). **WOW Award:** Do you know an employee who has gone "above and beyond" the expected? If so, please use the [Nomination Form](#) to recognize this individual. The winner receives an LC State memento, a traveling trophy, and a certificate! Each nominee will be entered into a drawing for a department pizza party at the end of the year.

