

Monday Message

Sept. 11, 2023

Dear all,

As you likely know, each semester, course instructors are required to verify that the students in their classes are actively participating in class by the 5th or 10th day of the semester. In fact, the subject of our Aug. 28 “Can you do?” exercise was focused on this very requirement. That said, I thought it might be both interesting and helpful to go a little deeper and provide the campus community with the “why” associated with enrollment verification.

The requirement to verify active participation in classes (i.e., enrollment verification) is connected to the college’s ability to offer federal financial aid. Essentially, the federal requirements state that financial aid must only be disbursed to students who are actively pursuing their courses and that these courses must be required for the given degree program a student selects. When students who receive financial aid are confirmed as NOT participating in their classes, the college must repay the federal government for the financial aid the student received and then must seek repayment from the student.

This is the same reason the Financial Aid Office and Veterans Services send notices to faculty when a student withdraws or completes the semester with failing grades. If we can verify that a student participated in courses at the beginning of the semester and can identify a date when the student was last active in a class (perhaps based on an assignment that was submitted), it lessens the amount of money the college must repay the U.S. Department of Education and then try to recoup from the student who withdrew or failed.

I hope this provides a deeper explanation behind the enrollment verification process and illustrates the role our faculty play in keeping our college compliant with federal financial aid regulations and helping to make sure our students have the funds they need to pursue their education goals.

And finally, given the historic gravity of this day, let us all just pause and remember.



Cynthia Pemberton, Ed.D.
President

Events

Keep up on events and activities through [25Live](#) and online calendars: [LC State Do More](#), [Academic & Instructional](#), and [Events & Activities](#).

- **Sept. 12 – President Pemberton Guest Chef** – President Pemberton will be Sodexo's first guest chef of the semester and will be serving her signature salad on Tuesday from around 11 a.m.-12:20 p.m. Don't miss out on the special lunch she has planned for the LC State community.
 - **Sept. 12 – Tuesday @ Two** – There will not be a Tuesday @ Two due to President Pemberton's travel schedule.
 - **Sept. 12 – Tuition Payment** – Students who have not paid their tuition in full or who do not have an approved payment plan in place with Student Accounts will have their fall 2023 classes cancelled. Class rosters will be updated. Notices have been sent to students who are likely to be impacted and they have been encouraged to work with Student Accounts to avoid class cancellation.
 - **Sept. 13, 15, 20 – Multicultural Discovery** – LC State will celebrate Multicultural Discovery 2023 with four campus events during September. All events are free and open to the public. [Click here to learn more.](#)
 - **Sept. 14 – Sustainability Campaign** – Dining Services (Sodexo) will be doing their first "weigh the waste" event from 7:30 a.m. to 2 p.m. on Thursday. Sodexo staff will weigh the amount of food that is discarded after breakfast and lunch. Thursday's event will serve as a baseline from which goals for incremental reductions of food waste will be established each month. Each month the goal is achieved will result in a contribution from Sodexo to the Warrior Food Pantry. This is part of Sodexo's sustainability campaign for the 23-24 academic year.
 - **Sept. 15 – Active Shooter Exercise** – City of Lewiston and Nez Perce County emergency management personnel will be hosting an active shooter training exercise at LC State on Friday morning, Sept. 15. [Click here to learn more.](#)
 - **Sept. 15-16 – Warrior Volleyball** – The LC State volleyball team plays Corban University on Friday at 6 p.m. and Bushnell University on Saturday at 5 p.m. at the P1FCU Activity Center. Visit www.lcwarriors.com to learn more.
 - **Sept. 19 – Constitution Day** – LC State will celebrate its annual Constitution Day with a panel discussion on public education and politics on Sept. 19 at 6-7:30 p.m. in Sacajawea Hall, Room 115. The event is free and open to the public, and also will held on Zoom. [Click here to learn more.](#)
 - **Sept. 29 – Mid-Semester Motivation** – The second annual Mid-Semester Motivation event will be held on Sept. 29 from 9:30 a.m. to noon at the Williams Conference Center. Students will be re-introduced to college resources and services and have the opportunity to hear presentations from faculty and staff on various academic success strategies.
 - **Sept. 29 – Register for Homecoming** – Mark your calendars and get ready to Rock 'n Roll during LC State's Homecoming on Oct. 16-20. Register today to receive a free bandana and to purchase your official 2023 Homecoming t-shirt or tank top. For the full schedule of events and to register visit www.lcsc.edu/homecoming. Deadline for guaranteed shirt orders is Friday, Sept. 29.
 - **Sept. 30 – Washington-Idaho Symphony: Silverthorne Chamber Series** – The first performance – featuring the symphony's "Principle Players" – will be held at 3 p.m. in the Silverthorne Theatre. This is the first of three performances to be held at LC State by the WA-ID Symphony this coming season. The President's Office sponsors tickets for students for the season. Students need to show their ID cards to attend a performance.
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Announcements

- **All-Sport Faculty/Staff Pass:** Warrior athletics invites faculty and staff to download the 23-24 All-Sport Faculty/Staff Pass today. Click [here](#) for directions on how to download the pass right onto your phone. It will get you into all regular season home ticketed events and also make you eligible for Warrior Zone benefits.
- **Budget Office:**
 - The FY24 Budget Book is available on the Teams Intranet under Quick Links, Budget Office.
 - The FY23 Carryforward, calculated at 75% of support funds remaining at FY23 year end, has been loaded in operating expenses. Support funds consist of irregular help, operating expenses and capital outlay.
 - F9 access will be available later this month.
- **Can You Do...? (CYD):** Can you find a federal grant?
 - **Objectives – At the conclusion of this exercise, participants will:**
 - Become familiar with the [GRANTS.GOV](#) website to search for federal funding.
 - Be able to navigate the [GRANTS.GOV](#) website to locate important grant information.
 - Do you accept the challenge? Get started here: https://lcsc.co1.qualtrics.com/jfe/form/SV_bjZdR0gGmpP1jmu
- **Dental Hygiene:** The North Idaho College Dental Hygiene Clinic, located on the LC State campus, has opened for the fall semester. Both adults and children can receive preventive care such as cleaning, x-rays, fluorides and sealants for minimal fees. The clinic is open Tuesdays from 4-7 p.m. and Wednesdays from 9 a.m.-4 p.m., through Dec. 7. For more information contact the clinic at 208-792-2930.
- **Employee Compliance Training:** All benefit-eligible faculty and staff received a personalized email from [VectorSolutions](#) containing the compliance tutorials they must complete by Oct. 31. Please check your Clutter or Junk email if you did not receive this email in your inbox. As a reminder, usernames consist of your first initial, middle initial, and last name (Ex: vjswift). You will not be required to enter a password. If you have questions, please contact Human Resource Services at 208-792-2269.
- **Hispanic Heritage Month:** President Pemberton has declared Sept. 15-Oct. 15 to be Hispanic Heritage Month at Lewis-Clark State College. [Read the full proclamation here.](#)
- **LCMail:** LCMail will prompt users to enroll in Two-Step Verification (also known as Multi Factor Authentication). This policy will be enforced on Sept. 27 which means that users will be asked to enter a one-time password when signing in. This one-time password will be sent to either your recovery email or phone that was configured during enrollment. After Sept. 27, anyone who has not enrolled will be locked out of their account and will require a bypass code from the Help Desk. Two-Step Verification helps to protect the account by providing stronger security.
- **Song for the Week:** "[A Pirate Looks At Forty](#)" by Jack Johnson and Dave Matthews.

