

DIRECTORY INFORMATION RESTRICTION REQUEST

Under the provisions of the *Family Educational Rights and Privacy Act of 1974 as Amended*, you have the right to withhold the disclosure of any or all of the directory information listed below.

Please consider very carefully the consequences of any decision by you to withhold any item of directory information. Should you decide to restrict Lewis-Clark State College from releasing any or all of your directory information, any future requests for such information from non-LCSC persons or organizations will be refused. Directory information includes the following:

- Name
- Major/Minor
- Dates/Terms Attended
- Degrees/Certificates Awarded
- Academic Honors
- College Level
- Withdrawal Dates
- Full/Part Time Status
- Previous Colleges Attended
- Athletic Information

Please choose one category and sign below to indicate your disapproval for the institution to disclose the following directory information.

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| <input type="checkbox"/> Academic Information <ul style="list-style-type: none"> • Major/Minor • Dates/Terms Attended • Degrees/Certificates Awarded • College Level (FR., So., Jr., Sr.) • Academic Honors (includes Dean's and President's List) | <input type="checkbox"/> Attendance Information <ul style="list-style-type: none"> • Withdrawal Dates • Enrollment Status (Full/Part Time) • Previous Institutions Attended |
| <input type="checkbox"/> Athletic Information | <input type="checkbox"/> Secure ALL Information <ul style="list-style-type: none"> • Includes Academic, Attendance, and Athletic Information |

LCSC will honor your request to withhold any of the items listed above but cannot assume responsibility to contact you for subsequent permission to release them. Regardless of the effect upon you, LCSC assumes no liability for honoring your instructions that such information be withheld.

Student Name: _____ Date: _____

Student Signature: _____ Date: _____

Semester Year Submitted: _____

This form will be honored by the College until rescinded in writing by the student. This means if the student experiences life changes such as divorce, parental issues, etc. it STILL REMAINS the student's obligation to inform the Office of Admission/Registrar IN WRITING to rescind this form to prevent student data from being released to the individuals listed above.