



Alumni Association Board Membership Agreement

Our Mission:

The Alumni Association Board is dedicated to connecting alumni, students, and friends in lifelong support of Lewis-Clark State College (LC State) and each other.

The purpose of the LC State Alumni Association is to provide a means through which alumni and the College can interact with and serve each other. Our intent is to ensure the continued excellence of LC State and to enhance the pride and loyalty among its alumni.

The Alumni Board of Directors:

The members of the Board of Directors are representatives of the entire alumni base. Below are the qualifications, duties and expectations of all board members.

Qualifications:

- Demonstrates support and commitment to LC State
- Willingly gives time and resources to support the Association
- Is able to collaborate in a team environment
- Has effective verbal and written communication skills
- Is personally interested in LC State and its students, alumni, and community

Duties and Expectations:

- Regularly attend board meetings, three regularly scheduled meetings (Fall, Winter and Spring). Missing no more than one unexcused absence in a one-year period
- Contribute a financial gift to LC State and/or LC State Alumni Association at a suggested minimum of \$200 annually
- Attend campus alumni programs when possible
- Serve on and actively participate in at least one standing committee
- Follow Alumni Board code of ethics, conflict of interest, and confidentiality policies
- Serve as a resource for identifying regional contacts, potential board members, and other alumni volunteers based on current needs and/or priorities
- Assist in identifying individuals for alumni awards
- Serve as an alumni ambassador and advocate for LC State by talking with prospective students, meeting with alumni, communication with area legislators, and attending local alumni events
- Assist in identifying and implementing programming that will enhance the student experience at LC State
- Remain knowledgeable and current about LC State and the Alumni Association
- Subscribe to the Monday Message and visit the alumni website periodically to stay current on activities and initiatives
- Have a thorough understanding of LC State's mission
- Provide input to help make the Board of Directors and the Alumni Association more meaningful to the alumni constituency and be a responsible voting member

- Provide sensitivity and support to staff members and other Board members as they perform their duties
- Prepare for discussion by reviewing the agenda and all supporting materials in advance of board or committee meetings

Officers and Duration of Terms:

The Board of Directors shall consist of the officers of the Association – a President, Vice President, Secretary and Past President – and 12 - 25 members. Including officers, there will be a minimum of 12 members and a maximum of 25 members. A board term is three years. Each member will serve no more than two consecutive terms, except that the term limit of any Director acting as Officer shall expire the later of: (a) the Directors completion of two consecutive terms, or (b) the Directors completion of service on the Executive Committee.