Vendor Help and How-To Resources

Vendor Help Center Links:

• Completing your Registration: <u>HERE</u>

• Updating Your Account: HERE

• Company Profile Help: <u>HERE</u>

Locating your New Vendor Registration Form: HERE

• What is a New Vendor Registration Form: HERE

Virtual Quick Tour

- Upon approval and onboarding with PaymentWorks each Payee will have the option to view the "PaymentWorks Quick Tour."
- If at any time the Payee would like to revisit this virtual tour they can select "Help" in top right-hand corner and view the Quick Tour Again

How to Contact Support:

- To locate the PaymentWorks Help Center:
 - Navigate to the link: https://community.paymentworks.com/payees/s/
 - o If logged into PaymentWorks: Click on "Help" in the top right corner and select "Support Center"
- Next Select "Contact Support" and fill out the ticket accordingly



