

CPT

Apply for Curricular Practical Training



Student Information

Student Name: _____

Warrior ID: _____

Mailing Address: _____

Phone and Email: _____

Requested CPT Term: _____

Degree/Major: _____

Eligibility

Yes No I have been in F-1 status for at least one academic year on my current SEVIS ID.

Yes No I have been/will be offered employment in a field directly related to my major.

Yes No I am able to register for an internship course in my major the semester I will do CPT.

Yes No I have done CPT before. If "yes," please describe your previous CPT experience, below.

Academic Advisor

Advisor Name: _____

Department: _____

Phone and Email: _____

Proposed Course: _____

Advisor Comments: _____

Advisor Signature: _____

CPT Process and Guidelines

- You may do CPT in the fall, spring, or summer.
- Please consult with your academic advisor and the Student Employment and Career Center about internships/employment in your major.
- You are limited to 20 hours CPT per week while fall and spring semester.
- You may do more than 20 hours per week when school is not in session, such as the summer break.
- You must register for an appropriate internship course each term for CPT, including summer. The course may be a practicum, cooperative education course, research assistantship, internship course, or field experience, and must be part of your degree plan. Please see the list of approved CPT courses.
- Please submit a copy of your job offer letter with this form. The job offer letter should list the company/agency, describe your employment duties and hours, list the job start and end date (if applicable), and contain the name, title, and contact information for your supervisor.