**LEWIS-CLARK STATE COLLEGE**

**REQUEST FOR INFORMAL BIDS**

**Issue Date: 03/08/2024**

**Project: Re-Roofing Clark & Lewis Houses**

**Project #:** **LC 240029**

**Owner/Agency:**

Lewis-Clark State College (LC State)

Physical Plant

538 11th Ave

Lewiston, ID 83501

(208) 792-2247

Owner Contact: Redgy Erb / rgerb@lcsc.edu

**Bid Due Date:**

Bids shall be due no later than **2:00 PM. (Pacific Time), April 2nd 2024. Bids** shall be delivered or mailed to LC State Physical Plant, 538 11th Ave, Lewiston, Idaho 83501. Bidder is responsible to ensure bids are received by the date and time listed.

**Pre-Bid Walkthrough (Mandatory):**

Location: LC State Physical Plant, 538 11th Ave, Lewiston, Idaho, then adjourn to the site.

Date/Time: **March 19th 2024 at 10:00 AM**

**Project Scope:**

Project scope includes demolition of existing and installation of new roof assembly on the “Clark House” located at 611 5th Street and & the “Lewis House”, located at 504 6th Ave, Lewiston ID. It also includes removal of a brick masonry chimney to below roof line and other miscellaneous roofing improvements.

**Requirements:**

See Exhibit A

**STATE POLICY** (By reference):

Informal bids shall be based on provisions of § 67-2805 of the Idaho Code along with § 44-1001 and 44- 1002 dealing with labor preference and §72-1717 dealing with an alcohol and drug-free workplace.

**SUPPLEMENTAL CONDITIONS:**

1. Bids are to be submitted to the Owner/Agency by the date and time listed above and to the location listed above.
2. Informal Bid Proposal form is attached. The form shall be completed in its entirety. If a section does not apply, mark “NA” in that section. Incomplete bid forms will be deemed non-responsive.
3. Bidders are asked to not contact LC State departmental personnel with questions regarding the project. All questions should be directed to the LC State and Engineer’s contact listed above.
4. Bid addenda will be issued by the Engineer. Bidders shall acknowledge receipt of all addenda on the informal bid proposal form.
5. Informal bid proposal form shall be signed by a signatory of the contractor having authority to bind the contractor to contracts.
6. A bid bond is not required.
7. A performance bond and labor and materials payment bond each in the amount of one hundred percent (100%) of the contract amount will be required for work accomplished on this contract prior to execution of the contract.
8. An Idaho Public Works Contractors License is required at the time of submitting a bid for this project. All contractors, specialty contractors, and sub-contractors must have an Idaho Public Works Contractors license as suitable for work to be accomplished on this contract at the time of bid.
9. Prevailing Wage / Davis-Bacon Wages are not a requirement of this project.
10. A building permit is required for this project and shall be included within the contractor’s bid. Building permits are issued by the Idaho Division of Occupational & Professional Licenses (DOPL), and can be calculated on their website: https://dbs.idaho.gov/building-fees-calculator/
11. The DOPL plan review fee has been paid by the Owner/Agency. This cost shall not be included within the contractor’s bid.
12. A Contractor’s Affidavit Concerning Alcohol and Drug-Free Workplace must be submitted with the bid.
13. Idaho Naming Law is a requirement for bidding this project. All specialty contractors and sub-contractors shall be listed on the contractor’s informal bid proposal form.
14. The contractor will be required to maintain Contactors Liability Insurance to include Workman’s Compensation ($1,000,000), Commercial General Liability ($1,000,000 per occurrence and $2,000,000 aggregate minimum) and Automobile Liability ($1,000,000) combined single limits for bodily injury and property damage). Provide a Certificate of Insurance prior to bid award.
15. The Owner/Agency will review all submitted bids for conformance with the bidding documents, and shall award the contract for construction to the low apparent bidder.  The Owner/Agency will initiate a Professional Services Agreement with the low bidder as the form of contract.
16. Contract time: Bidder agrees to commence work on a date specified in writing by the Owner/Agency as the Notice to Proceed, and to substantially complete the work within **120 consecutive calendar days** thereafter.
17. All work is to be Substantially Complete by **July 31st 2024.** Bidder further agrees to pay as liquidated damages, the sum of **$500 (five hundred dollars)** for each consecutive calendar day after the established substantial completion date or adjusted date as established by change order.

**Exhibit A – Requirements/Specifications**

**“Clark House” 611 5th Street & “Lewis House” 504 6th Ave Re-Roofing**

1. Demolition work shall include the following, at both locations, unless otherwise specified:
	1. Removal of existing roof assembly
	2. Removal of built-up-roofing:
		1. Lewis House has asphalt composition roofing over cedar shakes over spaced sheathing over the main portion of the house equaling 29 squares.
		2. Lewis House has metal roofing panels over sheathing at the 3-season room equaling 3.5 squares.
		3. Clark House has (2) layers cedar shakes over spaced sheathing equaling 17 squares.
	3. Removal of spaced sheathing
	4. Removal of drip edge, eave & rake flashing
	5. Removal of damaged 1x crown molding wood fascia (estimated at 50 lineal feet at Lewis House, and 50 lineal feet at Clark House).  Contractor shall protect existing crown molding fascia to prevent damage.
	6. Removal of roof vents and penetrations are to remain in place, but be inspected for water-tightness
	7. Removal of one (1) brick masonry chimney (demolish to below roof line, to be sheathed over) at Lewis House.
	8. Proper disposal of all demolition materials at both locations
2. Installation of a complete roof assembly at both locations to include:
	1. 7/16” OSB sheathing (see quantity below under roofing types)
	2. Self-adhered ice & snow shield compatible with roofing types indicated below (24” past interior wall face on all eaves, rakes, roof penetrations, and valleys)
	3. Roofing Types:
		1. 40-year architectural grade composition roofing (Basis of design: Owens Corning Oakridge 40, color selected by LC State, or approved equal)
			1. Lewis House equals 29 squares
			2. Clark House equals 17 squares
		2. Metal roofing panels (Basis of design: Metal Sales, 29 ga delta rib, with manufacturer’s standard finish, color to be selected by LC State, or approved equal)
			1. Lewis House equals 3.5 squares
	4. Booting and flashing of existing roof penetrations as required
	5. Roofing felt (2 layers 15#, or one layer 30#)
	6. Edge flashing, drip flashing, and 1x crown molding wood fascia (50 lineal feet of fascia replacement at Lewis House, and 50 lineal feet of fascia replacement at Clark House).
	7. Continuous gutters with downspouts and splash-blocks as required by code.
	8. All roofing accessories to be compatible with roofing type, based on manufacturer’s recommendations.
	9. Roofing assembly to have a one-year contractor’s workmanship warranty and a 40-year roofing manufacturer’s warranty.
	10. Contractor to provide a minimum two bundles of roofing product (overage stock) for future roofing repairs by LC State.
3. Other Project requirements
	1. The contractor shall be provided an adequate staging/laydown area at the job site.  It shall be the contractor’s responsibility to secure all tools, equipment, and materials.
	2. Parking permits (if required) shall be provided by LC State.
	3. Jobsite Utilities: The contractor shall provide their own sanitary facilities (port-a-potty).  LC State shall provide the contractor use of onsite electricity (115v) and water.  Service charges for electricity and water shall be paid for by LC State.
	4. Jobsite safety is the contractor’s responsibility.  At a minimum, all employees of the contractor shall wear personal protective equipment as the work tasks warrant, use roof tie-offs and fall protection as necessary, and provide adequate measures to protect building occupants from falling roof debris.
	5. Occupied Facilities:  The Lewis and Clark Houses may be occupied during the course of the work.  The contractor shall ensure the jobsite surroundings are free of demolition materials that would pose a safety hazard to the building occupants (nails, screws, sharp objects, etc.). The contractor shall follow best practices to protect lawns and landscaping from damage.
	6. Work shall be conducted during the city’s noise ordinance hours.
	7. Hazardous materials: sampling and testing for hazardous materials (asbestos, lead based-paint) shall be conducted by LC State.  Lab results will be shared with the contractor.  Abatement of any discovered hazardous materials will be conducted by LC State.  Any sampling/testing required post-abatement will be shared with the contractor prior to the commencement of the work.

**INFORMAL BID PROPOSAL FORM**

**Informal Bid Proposal for:**

**Project: Re-Roofing Clark & Lewis Houses**

**Project #:** **LC 240029**

**Lewis-Clark State College**

**Physical Plant**

**538 11th Avenue**

**Lewiston, ID 83501**

Sealed bids to be clearly marked as “Re-Roofing Clark & Lewis Houses LC 240029”

The undersigned proposes to do the above work in accordance with the request for informal bids and all drawings and specifications attached thereto.

The Bidder agrees to commence work upon receipt of a contract and Notice to Proceed, and to complete the work within the calendar days indicated in the Contract Documents.

**Bidder acknowledges receipt of Addenda No through** **.**

**BASE PROPOSAL**: Bidder agrees to perform all of the base proposal Work described in the specifications and shown on the plans for the sum of:

 Dollars ($ )

*(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)*

**NO ALTERNATES LISTED**

**Heating, Ventilating & Air Conditioning (HVAC)**

(Name)

(Address)

Idaho Public Works Contractors License No. Idaho HVAC Contractors License No.

**Electrical**

(Name)

(Address)

Idaho Public Works Contractors License No. Idaho Electrical Contractors License No.

**Plumbing**

(Name)

(Address)

Idaho Public Works Contractors License No. Idaho Plumbing Contractors License No.

FAILURE TO NAME A PROPERLY LICENSED SUBCONTRACTOR IN EACH OF THE ABOVE CATEGORIES WILL RENDER THE BID NON-RESPONSIVE AND VOID.

Should the listing of subcontractors change due to selection of alternates or other similar circumstances, attach explanation.

Dated at this day of , 2024

Respectfully Submitted,

By: (Company)

(Street or PO Address)

(City, State, and Zip Code)

(Signature)

(Title)

(Telephone Number and Email)

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(Idaho Public Works Contractors License No.)

**END OF BID FORM**

**CONTRACTOR’S AFFIDAVIT**

**CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE**

STATE OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pursuant to the Idaho Code, §72-1717, I, the undersigned, being duly sworn, depose and certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is in compliance with the provisions of Idaho Code title 72, chapter 17; that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_provides a drug-free workplace program that complies with the provisions of Idaho Code, title 72, chapter 17 and will maintain such program throughout the life of a state construction contract and that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ shall subcontract work only to subcontractors meeting the requirements of Idaho Code, §72-1717(1)(a).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Contractor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City and State

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Signature)

Subscribed and sworn to before me this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_.

Commission expires:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 NOTARY PUBLIC, residing at

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FAILURE TO EXECUTE THIS AFFIDAVIT AND SUBMIT IT ALONG WITH YOUR BID SHALL MAKE YOUR BID NON-RESPONSIVE