

## LC WORK SCHOLAR POSITION DESCRIPTION

### *Employment Levels*

<i>Entry Level</i>	<i>Intermediate Level</i>	<i>Skilled Level</i>
<p>Characterized by highly structured tasks or outcomes, relatively low level or number of skills required, typically repetitive or routine tasks and requiring direct supervision of worker results</p>	<p>Involves less direct supervision than entry level, more work variety, and requires some independent exercise of judgment along with an increasing knowledge of the job.</p>	<p>Work is typically skilled, requires little direct supervision, requires independent judgment on procedures, has variety, includes training others, and the expectation of contributions toward improvement of the way work is carried out.</p>

In what employment level does this position fall (circle one)?

Entry Level

Intermediate Level

Skilled Level

Work Scholar job title:

*LC Learning Garden Coordinator I*

Describe the duties of this position.

- *Garden maintenance*
- *Promoting and advertising the garden and events through social media*
- *Scheduling and Co-facilitation of activities for volunteers, students, and the community in garden*

List the learning opportunities for this position.

- *Garden management*
- *Project coordination, facilitation, design*
- *Connection of garden activities to career objectives (i.e. writing, education, or health and wellness)*

What qualifications and skills are required for this position?

- *Good oral and written communication skills*
- *Creative and service-oriented*
- *Ability to lift and carry up to 50 pounds*
- *Enjoys working outside*