



Faculty Association Meeting

April 18, 2024 | 3:15 p.m. | **ZOOM:**

<https://lscs.zoom.us/j/9118639554>

Attendance: VP Andrew Hanson, President Pemberton, Jenny Scott, Debbie Lemon, Grace Anderson, Brian Kolstad, Jamie Newell, Katie Roberts, Eric Martin, Faquddin Azam, Royal Toy, Peggy Mata, Marlowe Daly-Galeano, Jenna Chambers, Eric Stoffregen, Thomas Hill, Krista Harwick, Suzanne Rousseau, Kacey Diemert, Kim Tuschhoff, Lorinda Hughes, Ken Wareham, Lauren Connolly, Rachel Jameton, Louis Sylvester, Luther Maddy, Amy Canfield, Kimberly Tolson, John Morrison, Tracy Adkins, Jill Rossiter, Mark Haynal, Jenni Light, Brendan Eilers, Ben Morton, Kelsey Grafton, Amy Minervini, April Niemela, Gina Lott, Kylee Britzman, Peter Remien, Darcy Peterson, Teri Rust, David France, Charles Bell, Nikki Vandermeer, LaChelle Rosenbaum, Michelle Pearson-Smith, Kristy Gonder, Jessica Savage, Lori Stinson, Julie Bezzerides, Travis Myklebust, Ayodeji Arogundade, Leif Hoffmann, Laura Earles, Elizabeth Martin, Debbie Lemon, Martin Gibbs, Marcy Halpin, Alicia Robertson, Emily M. Carstens Namie, Samuel Long, Christine Deal, Celeste Ellis

I. Call to Order

Welcome! Meeting called to order at 3:15pm.

- II. **Approval** of Faculty Association minutes from [March 7, 2024](#)
Motion to approve minutes by Eric Martin. Second by Charles Bell. No abstentions, unanimous approval, motion passes.

III. Treasury Report, as of April 12, 2024

- A. Faculty Benevolence Fund Balance = \$3,727.36
B. Faculty Association Service Fund Account Balance = \$9,192.48

Please consider donating to these efforts through payroll deduction—forms are available from HRS. Contact Benevolence Committee if you know of someone in need.

IV. Announcements & Updates

- A. *President Pemberton: State Board meeting is over at this point. At the state board meeting today, the request to increase tuition by 3% has been approved. Allows us to have sufficient funds to fully implement the CEC raises. We are finalizing the compensation model and we will then be able to implement it.*
- B. *VP Hanson: relocation of Pi'amkinwaas*
You've likely heard updates on this topic. I want to review some details in case you have them. We had to book rooms at the Hotel Grand for some students for the duration of the fall semester. When we do this, we cover what their regular room & board doesn't cover—we pay for the extra. We do not want to lose the students due to housing issues so we made that decision to cover the costs. To remedy this lack of housing we looked at the old music building. We began to wonder what it took to turn this into student housing. We got some estimates and analysis and began to start this project. Within a week of starting this

project, we were informed that there are building and fire code considerations to honor. For those reasons, we may be moving into that space, although for a much higher estimated cost than previously thought. The fire marshal then recommended an overview of other LC-State spaces. Our initial vision was to turn the old bookstore into conference space for meetings. If we want to use this space for anything but mercantile, we will need to update infrastructure to comply with fire code. We secured funding to make this happen, but it is still a lengthy process to bring the space up to code. While the fire marshal continued to survey campus rentals and other halls, the conclusion was that we need to do some upgrading. Some spaces are fine, some are not. Because of the way Pi'amkinwaas is utilized now we need to upgrade fire extinguishers. Because the basement is used for more than storage—egress windows are needed. Therefore, we needed to make these changes and upgrades in an efficient way. If we are going to upgrade the space to be compliant to codes for campus housing—do we have alternatives for campus housing? Should we level some of this real estate? The estimate for campus housing would be \$180,000-250,000 per bed. Therefore, we will invest in existing buildings and get them up to code. We need to accommodate a learning lab, one office, and adjacent classroom space. We do have a space that fits these needs—in the basement of Reid Hall. It is also directly across the hall from the Veterans Center. The decision was made to move Pi'amkinwaas to Reid Hall. Estimate 1-2 years' time.

Question: How many beds are we in need of when anticipating growth?

Answer from Andrew Hanson: I don't have the exact numbers; I wish I did. We figure that if we end up with the existing Pi'amkinwaas building becoming housing this would supply perhaps 32 extra beds. This would buy us some time to find a larger scale solution. We do need to perform elaborate research on codes for compliance.

Follow-up question: Because we are making so much effort on recruitment—how much is the lack of housing impacting students decision to choose LC-State?

Answer from Andrew Hanson: Yes, we had several documented cases of students saying they could not find any place to live and afford in the valley. The Hotel was helpful as a temporary solution.

Question: Possibilities for the new location of Pi'amkinwaas in Reid Hall—are there abilities for the new location to provide kitchen amenities?

Answer from Andrew Hanson: Of course we have wanted to preserve the core of the many purposes that it serves. Unfortunately, the power grid in Reid Hall cannot accommodate many extras. We think we may possibly be able to provide another fridge but unsure how much more. There is a kitchen facility with a stove in Sam Glenn, the ACW, and Mechanical Technical Building. Although the location is not ideal, it is an accommodation we can reasonably provide.

-Andrew Hanson: Updates on FAFSA and Fall enrollment. Rolling out of new form of FAFSA. At the end of last week, we could finally look at the actual data submitted by students. There were errors in data reported. Now we can see the applications. About 2,400 FAFSAs received. We are seeing a higher error rate and therefore it is taking extra time for staff to find these errors manually. We think we are on track to send out some award letters next week for students that don't have to submit substantial corrections. I am a little nervous to see what this delay means to our Fall enrollment, especially our first-generation students that intend to travel to school. Please continue to work with your advisees and new incoming fall students. Reassure your students that these errors are at the federal level and we are working as hard as we can to make this right.

Question: Results of Warrior Giving Day?

Answer from President Pemberton: We have that data, I believe it is posted somewhere. We will be sure to make sure there are more details in the Monday Message (look for this next week). Reminder: If you have an idea to put forward for Warrior Giving day, you CAN pass that along! We can be creative to determine what might be appropriate.

<https://www.givecampus.com/schools/LewisClarkStateCollege/warrior-giving-day-2024#updates>

C. Chair Scott:

- The spring announcement for Sabbatical applications this fall was sent to all divisions on Monday. Please note that the link on the Academic Affairs website is to the previous version of the Sabbatical policy. The policy was amended last fall and routed for administrative approvals in February. It is in the process of being replaced on the website. There were some substantive changes, especially with points assigned for certain criteria that would be reviewed by the Faculty Affairs committee.

V. New Business

A. (action) [SP24 graduate list](#)

Upon review of the SP24 Graduate List, is there a motion to approve?

Motion to approve by Eric Martin, seconded by Michelle Pearson-Smith. No nays, no abstentions. Unanimous approval, motion passes and the SP24 graduate list is approved.

B. (action/Zoom polls) Committee appointments

Thank you for all the nominations that have come forward to fill Faculty Association committee positions open this fall. Before I launch the Zoom polls, let's review this list of nominations (some were added up to the April 12 deadline I communicated earlier). We also can take additional nominations from the floor today and those would need to come forward at this time.

Any further nominations? *None.*

Zoom Poll #1 (General Education):

General Education – 2 open positions

1. FA24 – SP27 Nominee(s):
 - Louis Sylvester (HUM)
 - Tracy Adkins (NHS)
Tracy Adkins (40/55 – 73%) and Louis Sylvester (15/55 – 27%) elected.
2. FA24 – SP25 (fulfilling Amanda's last year of term)
 - Kylee Britzman (SOC SCI)
Kylee Britzman elected. (52/52 – 100%)

Zoom Poll #2 (remaining unopposed elections):

Hearing Board - 1 open position (FA24-SP27)

1. Nominee(s): Leif Hoffmann (renewal/SOC SCI)
Leif Hoffmann elected (51/53 – 96%).

Standing Promotion Review Committee (SPRC)

1. CTE Associate Professor nominee(s) (FA24-SP27): Jennifer James (NHS)
2. Chair of committee (FA24-SP25): Andy Tuschhoff (HUM)
Jennifer James (53/53 – 100%) and Andy Tuschhoff (53/53 – 100%) elected.

Standing Tenure & Promotion Review Committee (STPRC)

1. TEAM Division nominee(s) (FA24-SP27): Mark Haynal
2. Chair of committee (FA24-SP25): Heather Van Mullem
Mark Haynal (51/52 – 98%) and Heather Van Mullem (53/53 – 100%) elected.

eLearning Advisory Committee - 2 open positions (FA24-SP27)

1. LAS nominee(s): Ben Morton
2. SPS nominee(s): Rebecca Snider
Ben Morton (53/53 – 100%) and Rebecca Snider (53/53 – 100%) elected.

C. (action) Senate structure due to CTE/BTS reorganization:

- Senators have led discussions within their Divisions for feedback on this.
- Senate passed a motion (not unanimous) at the March 14 meeting to bring forward to Faculty Association the option to consider modifying the Senate structure by adding: *1 at large position for CTE/non-T&I faculty*
- Key arguments for/against:
FOR: this faculty group has some distinct needs that may require specific representation; and a somewhat-related precedent exists with 1 library rep and 1 CDA rep;
AGAINST: this faculty group is being integrated into new divisions and will be eligible to serve as any other division member; and CTE – as a whole – will still have 2 seats on Senate through the T&I division.
- *Majority* vote is necessary today (not 2/3). If majority vote is YES to amend the Operational Guidelines, then the proposed edit will be provided for an electronic vote following this discussion. If NO, then the current structure stands.
- Are there any questions or comments about this before the poll is launched?

Zoom Poll: Shall the Operational Guidelines for Faculty Governance be amended?
(YES / NO)

Results of the poll: (33/52) 63% YES. (19/52) 37% NO.

- *The Senate's recommendation was to modify the Senate structure by adding: 1 at large position for CTE/non-T&I faculty.*
- *Does anyone in the meeting today have feedback or recommendations?*
- *Question: There is a clarification that is important to emphasize. There is a possibility that all BTS faculty could represent the majority of Senate. All are eligible to be a senator within their division [as well as this at large position]. This could outweigh in voice.*
- *Answer from Chair: That is correct. That could be a result at some point. 108 members (with a total of 162) would have to vote in favor for this to pass.*
- *Clarification: Does that mean we do not have enough faculty members in attendance?*
- *Answer from Chair: We need to provide an amendment with language and one week's notice. We would then need to consider an electronic [email] poll—to ensure all have a voice. But then there may not be any discussion.*

- Clarification from member: You have to have a quorum present. From this quorum you then need 2/3 vote of their voice.
- How it has been written and practiced—it is 2/3 of the quorum present. We made a quorum about 10 years ago. Then if we do this by email the quorum becomes the entire body...so you would need 2/3 of the entire body—108.
- Chair- we need to move forward regardless. Would you like me to display the possible language? Or does anyone have another option to consider? I would like a motion today of how to move forward.
- Comment: Please send your draft out and then allow others to comment as a prompt. Thank you.
- Chair shares proposed language.
 - o “The Faculty Senate shall be constituted as follows: Each instructional division of the college engaged in instruction shall elect two (2) senators to the Senate. The CTE/non-T&I faculty group (former Business & Technology Service faculty) shall elect one (1) at-large senator. The library, Coeur d’Alene, and Student Affairs shall be a regular member of the Faculty Association with his or her primary appointment in that division. Divisions are defined as the Library and those instructional units that are chaired by a division chair. Student Affairs shall have one (1) Senator.
- Nikki Vandermeer makes a motion to proceed by sharing the drafted language written by the Faculty Chair with all faculty and invite feedback or alternate options. Seconded by Peter Remien. Further discussion? None. No opposed. Unanimous approval. Motion passes.

VI. Good of the Order

A. Research Symposium: May 1-3

B. CDA graduate reception: Friday, May 3, 4:00 – 6:00 p.m., DeArmond Building

C. Commencement ceremonies: Friday, May 10:

- 10:00 School of Professional Studies
- LUNCH provided
- 2:00 School of Liberal Arts & Sciences and Career Technical Education
- *President’s comment: Lunch will likely be a grab and go available at Doks. I will double check this and send a firm plan in the Monday Message.*

D. Other – Comment from Chair: *Thank you for doing great work. Thank you for caring about our community and students. It’s been great to serve you all in this role and thank you for your support. I look forward to seeing you at commencement, if not sooner!*

VII. Adjournment

Motion to adjourn: Eric Martin. Second: Katie Roberts. Unanimous approval.

Meeting is adjourned at: 4:27pm