

Monday Message

May 20, 2024



Dear all,

It has truly been a season of celebration! Congratulations to all our LC State graduates, and many, many thanks to the staff and faculty who worked to make the events smoothly-running successes. Last week's message featured photos from our two on-campus commencement ceremonies, and below are photos from our [inaugural Idaho Correctional Institution-Orofino \(ICIO\) celebration](#), as well as our revived and renewed GED congratulations ceremony held on Monday evening, May 13, in the Silverthorne Theatre.



Even as we punctuate and celebrate our graduates' successes, we cannot take our eye off the ball in terms of circumstances and needed supports as we work to smooth finance pathways for our returning and incoming students. As you may recall, the April 1, 2024, Monday Message provided an update on the many federal delays and errors associated with the release and processing of the Free Application for Federal Student Aid (FAFSA). We reminded folks that the majority of LC State students are Pell eligible and that 71% self-report that they work in addition to going to school. We cautioned that without concerted communication efforts and support, the uncertainty surrounding the FAFSA could result in students deciding to postpone and/or discontinue their studies. Colleges and universities across the country are experiencing these same challenges.

In a normal year, LC State would have offered federal aid awards in February, March, and April. This was not possible this year due to the federal errors. The Financial Aid Office, the Admissions Office, and the Advising Center have been relentless in issuing updates and reassurances to new and continuing students that their FAFSAs would be processed as soon as the U.S. Department of Education made the

student data available to LC State. As of the second full week in May, LC State has received 2,280 unique FAFSA records (this is down 18% from the same time last year), and a total of 1,561 federal financial aid offers have been issued (this is down 14%). Of these offers, 861 students have been offered a Pell Grant (this is up 8%). Much of the information associated with being able to send out financial aid award letters had to be manually processed by our admissions/financial aid/advising staff (supported by IT). Their efforts have been truly herculean! Outreach to new and returning students has never been more important. A note or call from an LC staff and/or faculty member can make a difference in encouraging students to enroll for fall.

Cynthia Pemberton, Ed.D.
President

P.S. **Shared Read Quiz Winners** – Congratulations to Tiffany Pilon and Casey Craigie, winners of the President’s tickets to one day of the Avista NAIA World Series. They each will receive two tickets to the games on Monday, May 27, and can pick up their tickets in the President’s Office. Thanks to those who participated in the shared readings this spring semester! As we look to the fall, stay tuned for “PDT Payoff,” our next interactive Monday Message activity.

Events

Keep up on events and activities through the [Campus Calendar](#).

- **May 24-31 – Volunteer for the World Series** – The 2024 Avista NAIA World Series is May 24-31 and volunteers are needed to take tickets, sell programs, help in the concession stands, and serve as ushers. With supervisor approval, LC State employees can volunteer for up to eight hours, for a maximum of two shifts, during designated work hours, or a supervisor can approve comp time if shifts are worked after hours. For more information visit www.naiaworldseries.com/volunteer.
- **June 17 – Reception for Henze** – President Pemberton invites you to an open-house reception on Monday, June 17, to honor Brooke Henze’s service to Lewis-Clark State College. The event will be held from 12-1:30 p.m. in the P1FCU Activity Center conference room and patio. Brooke is stepping down as athletic director at the end of June after 18 years of serve to the college ([news release](#)). Join us in thanking Brooke for her dedication and to wish her well in the future.

Announcements

- **Classroom Software/Hardware Changes:** The deadline to request changes for the upcoming fall semester is June 1. Changes to the computer labs and instructor computers in the classrooms occur twice a year between semesters. Changes include adding additional software, re-installing operating system, moving computers, and installing new hardware (printers, desktops, laptops, AV systems, etc.). Requests should be emailed to helpdesk@lcsc.edu by the deadline.
- **Controller’s Office News:** The Controller’s Office [summer newsletter](#) is now available.
- **Parking Lots During Series:** From the evening of May 22 through May 31, the 6th Street, P1FCU Activity Center, and Reid Centennial Hall parking lots will be closed for the Avista NAIA World Series.
- **Property Disposal (Surplus):** All Property Disposal (Surplus) [forms](#) must be completed and submitted to Purchasing by May 24 to ensure the surplus processes are completed by the end of the Fiscal Year. Contact Purchasing at purch@lcsc.edu with any questions.

- **Summer Hours:** Summer hours will be in effect May 13-Aug. 2. See intranet for details. The holiday schedule has also been updated and is on the intranet.
- **Timesheet Deadline:** Timesheets are due at the end of the pay period, by 5 p.m. on Friday, May 24. If you work on Saturday, unless instructed otherwise by your supervisor, you need to submit your timesheet at the end of your shift. As Monday, May 27, is a federally recognized holiday, this shortens payroll processing by one day. In order to adhere to the SCO payroll processing timelines, and to prevent any delays in payroll processing, timesheets must be approved by supervisors no later than 2 p.m. on Tuesday, May 28. If you expect any delays, please notify [Jane Johnson](#) in payroll immediately.
- **WarriorOne Card System:** LC State is transitioning to a new campus ID card system on May 29, and possibly May 30. Please note that services may be disrupted on these dates due to the change of systems. With this new system you will continue to use your current ID card. For questions contact lcscsub@lcsc.edu.
- **WarriorWear:** WarriorWear's summer hours are Monday-Thursday from 9 a.m.-3 p.m. and closed Friday-Sunday. If your department is planning a special event or would like WarriorWear to be open for a special occasion, please reach out to the [WarriorWear staff](#) and they will be happy to work with you.
- **Song for the Week:** "[Welcome to the Jungle](#)" by Guns N' Roses

